



WESTMINSTER

Minutes

Parks, Recreation, Libraries Open Space Advisory Board Meeting
6 p.m., March 14, 2024
Virtual Teams Meeting (due to weather)

1. Roll Call
 - a. Mary called to order at 6:05pm
 - b. Davis Excused Absence
2. Approve the March 14, 2024, Agenda
 - a. Dan M motioned the agenda, Marley seconded.
 - b. Unanimously approved.
3. Approve the Meeting Minutes from the January 11, 2024, Meeting
 - a. Tonya motioned to approve the minutes; Mark seconded.
 - b. Unanimously approved.
4. Welcome and Update from Councillor Ezeadi
 - a. Councillor Ezeadi was absent.
5. Director and Staff Brief Updates
 - a. Tomás provided updates on New Park Downtown (including a significant public art component)
 - b. Lance provided update on Squires Park progress, new fleet of carts at golf courses, Historic Westminster Planter Boxes, Irving Street Library Park, Ketner Lake Fishing Dock, Grant from CO Water Conservation Board for City Hall Lawn
 - c. Alex provided update on Stratford Park, England Park Corridor, Vision Plan and Community Engagement Report, 2nd Review for the Summer Activity Guide, Adult Easter Egg Hunt (Sold Out), Interviews for Planning and Design Supervisor
 - d. Amy provided update on One Book Westminster, PRL Vision and Library Master Plan, Design and Expansion on Irving Street Library, Summer Reading programs.
6. Old Business
 - a. Westminster Site Naming and Renaming Policy
 - i. Marley motioned to approve Westminster Site Naming and Renaming Policy; Stephanie Seconded
 1. Discussion - None



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- ii. Unanimously approved.
 - b. Grants
 - i. Tomás updated Board on concerns about access.
 - ii. Idea of an Adopt a Park/Friends of a Park/Volunteerism
 - 1. Groups could bring community needs and desires to the board for access to funds.
 - iii. Discussion
 - 1. Jon likes the idea but cautioned about moving 100% of the funds to this. Potentially, reallocating “Mini-Grant” funds and, potentially, additional funds to this idea, but not all
 - 2. Mary agrees.
 - a. Angie informed us Community Service Department resources for HOA’s
 - 3. Dan likes this idea but asked about additional support to help cultivate and market this to areas where community involvement is low.
 - a. Tomás thinks targeted marketing and other City communication avenues.
 - 4. Tonya asked about future relationships with future HOA’s
 - 5. Mary also asked about funding and multiple funds.
 - a. Tomás is going to research this process.
 - 6. Angie informed us that the City would allow us to fund these groups through the Volunteer Dept (Hayden)
 - 7. Based off positive feedback, Tomás will draft up this program for the Board Approval
 - a. Path Forward, draft program details and application, Jon will work with Tomás on draft.
 - b. Update website, after City Web Improvement project is live
 - c. Meeting in a Box
 - i. Andrew would like results back.
 - ii. Angie will provide us a hard deadline on this.
7. New Business
 - a. Letter of Support (Barber Property)
 - i. Lance updated us on Adams County Grant Process for the Barber Property, Closed on Jan 31, 2024.
 - ii. Tonya and Wayne asked for a couple edits made – Angie made the request edits and sent to revised letter to Mary for signature. (3/14/24)
 - iii. Jon moved to support this letter as Amended; Wayne Seconded
 - iv. Unanimously approved.



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- b. WHOS (Westminster Hills Open Space) Presentation
 - i. Tomás updated us on results from consultant and community feedback from Public Meetings
 - 1. Consultant encouraged to significantly decrease or eliminate dog use area.
 - 2. Large Community and Media Interest
 - 3. Significant environmental decline
 - ii. Presentation available
 - 1. City Code specifies the difference between Open Space and Park, including intent of use.
 - 2. Community has concern with consultant recommendation.
 - 3. Environmental Assessment is poor (Invasive species, topsoil decline, E-Coli, Dog Waste, multiple paths/marring widened, parking, safety, sensitive habitat at risk)
 - iii. Discussion
 - 1. Enforcement resources for current City Code?
 - 2. How did it become such a large dog park?
 - 3. Fees for parking?
 - 4. Does changing it to “Park” designation help with the environmental decline? (it does not)
 - 5. City Meetings have been a great example of local government and have been polite.
 - iv. Information is available on the website.
 - c. Review the PRL WHOS Community Advisory Team (CAT) Process
 - i. Tomás will appoint the CAT, process nearly complete.
8. Adjournment
- a. Adjournment by acclamation at 7:50pm
9. Upcoming
- a. Collaborative Meeting with Youth Advisory Panel Wednesday, April 10, 2024, PRLOSAB 6:15PM
 - b. PRLOSAB Meeting Thursday, May 9, 2024, Location TBD

Board Members

Stephanie Bingham
Dan Dolan
Wayne East
Davis Gollata
Mark Harris

Mary Litwiler
Dan McEwan
Terrance Ramirez
Marley Steele-Inama
Tonya Yost



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Jon Herrmann

Council Liaison – Councillor Obi Ezeadi

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