



Banker Name \_\_\_\_\_ Phone \_\_\_\_\_

### Authorization of Automatic Payment Withdrawal for Consumer Leases

**Instructions:**

1. Read Automatic Payment Terms & Conditions.
2. Please complete payment and transfer information in all sections below.
3. Sign and date in "Authorized Account Signers" Section
4. Return the completed form to:
  - U.S. Bank
  - Consumer Lease Maintenance – MK-WI-FCLM
  - PO Box 2188
  - Oshkosh, WI 54903-2188 Or
  - fax to: 920-237-8867
5. Please keep one copy of this document for your records.

#### Customer Information – Please Print

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Lease Account Number: \_\_\_\_\_

#### Take Payment from the Following Deposit Account – See Terms & Conditions on back of form

Deposit Account Number	Account Type	Financial Institution Name	Routing/Transit Number
	<input type="checkbox"/> Checking* <input type="checkbox"/> Savings _____	_____	_____
*If checking, please attach a voided check.			

NOTE: An automatic payment will occur each month regardless of any additional payments that are made to the lease agreement.

**Due Date and Payment Amount** - Your automatic payment amount and due date will be per your lease agreement. See Terms & Conditions on the back of the form.

#### Authorized Account Signers

I authorize U.S. Bank to set up my Lease Account with Automatic Payments and to debit my Deposit Account and credit my Lease Account as directed above. By signing this form, I understand and accept the terms and conditions associated with this form. (See Terms and Conditions on back of form)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



### **Automatic Payment Withdrawal Terms & Conditions - Consumer Leases**

- If automatic payments cannot be established as requested, a letter will be mailed to you with a brief explanation of any issues. This may cause a delay in set up of your automatic payments. You will still be responsible to make any billed payments until automatic payments have been established.
- If you choose to make additional payments outside of your automatic payment, your automatic payment will still be debited from your deposit account on each due date.
- Your automatic payment due date will be your contractual due date as indicated on your lease agreement.
- Your automatic payment amount will be the contractual amount due as indicated on your lease agreement.
- If your due date falls on a weekend or a holiday, the automatic payment will be debited from your deposit account on the following business day.

**To cancel automatic payments:** U.S. Bank must be notified at least three business days prior to the applicable payment date by calling U.S. Bank 24hr Banking at the number below. If the automatic payment is not canceled in time, the system will still debit the payment from your deposit account.

**Billing statements:** You will not receive monthly billing statements while your account is set up on automatic payments unless there are fees, taxes or additional charges on the account. These additional assessments will not be automatically deducted; they will instead be billed to you at the end of your lease term.

**Any fees assessed to your account,** such as late charges and insufficient funds, will require a separate form of payment. Any fees left unpaid at the end of your lease term will be billed directly to you.

**Conditions that may cause the automatic payment to be canceled on your account:**

- Invalid deposit account number
- Insufficient funds or stop payments
- Closed or frozen deposit account
- If your automatic payment has been returned due to insufficient funds for three consecutive payments

**If you have any questions regarding your account or automatic payments, please visit us online at [usbank.com](http://usbank.com), call U.S. Bank 24-Hour Banking at 800-USBANKS (872-2657), or visit your local branch. We accept relay calls.**