



STATE OF TENNESSEE
DEPARTMENT OF HEALTH

REQUEST FOR INFORMATION
FOR
MATERNAL AND INFANT CARE SUPPLIES

RFI # 34347-02525
SEPTEMBER 18, 2024

1. STATEMENT OF PURPOSE:

The State of Tennessee, Department of Health (TDH) issues this Request for Information (“RFI”) for the purpose of identifying a vendor to supply maternal and infant care supplies. We appreciate your input and participation in this process.

2. BACKGROUND:

The Community Health Access and Navigation in Tennessee (CHANT) Program is a care coordination program operated out of local health departments, that provides assistance with social and health needs to pregnant women, families with children ages 0-21, and children/youth ages 0-21 with special healthcare needs. Many new and expectant parents participating in the CHANT program are in need of basic items that align with TDH objectives and messaging, such as car seats and safe sleep spaces such as a crib or pack and play.

Each year, there are approximately 80,000 live births to Tennessee resident women, and approximately half of those women are low income, utilizing TennCare insurance coverage or receiving WIC benefits during pregnancy. TDH would like to ensure CHANT program staff are able to provide new car seats (infant, toddler, and booster seats), strollers, and portable cribs with sheets (e.g., Pack n’ Plays or similar) to all families in need of them. All car seats (infant, toddler, and booster seats) will adhere to the National Highway Traffic Safety Administration (NHTSA) Car Seat and Booster Seat Safety Ratings and can be found using the following link: <https://www.nhtsa.gov/vehicle-safety/car-seats-and-booster-seats>. Car seat safety standards are provided by the Center for Disease Control (CDC) at the following link: <https://www.cdc.gov/child-passenger-safety/about/index.html>. Pack and plays will adhere to the CDC standards provided at: www.consumerreports.org/cro/news/2012/06/new-federal-safety-requirements-for-play-yards/index.htm. All strollers considered will adhere to the US federal standards described in: <http://www.cpsc.gov/BusinessEducation>. Items should be new, free of defects, and not expired or under a product recall.

Preferred vendors are:

- Based in Tennessee
- Able to provide approximately 40,000 each of car seats, strollers and portable cribs on an annual basis

- Have the ability to host regional distribution events for health department staff to obtain items two to four times per year, as well as make items available for community baby shower events. Example cities for TDH distribution events would include Jackson, Nashville, Chattanooga, Knoxville, or Memphis. Other locations may be possible based on need.
- Provide items for Community events, with locations that would be determined based on planned events.
- Have a warehouse or other storage facility located in Tennessee, where items may be picked up by health department staff as needed, outside of the regional distribution events.

3. COMMUNICATIONS:

3.1. Please submit your response and any questions to this RFI to:

Jessica Taylor, Competitive Procurement Assistant
 Procurement Management Office
 Division of Administrative Services
 Andrew Johnson Tower, 6th Floor
 Nashville, TN 37243
 Phone: (615) 532-7560
 Jessica.Lynn.Taylor@tn.gov

3.2. Please reference RFI # **34347-02525** with all communications to this RFI.

4. RFI SCHEDULE OF EVENTS:

EVENT		TIME (Central Time Zone)	DATE (all dates are State business days)
1.	RFI Issued		September 18, 2024
2.	Written "Questions & Comments" Deadline	2:00 p.m.	September 25, 2024
3.	State Response to Written "Questions & Comments"		September 30, 2024
4.	RFI Response Deadline		October 4, 2024

5. GENERAL INFORMATION:

- 5.1. Please note that responding to this RFI is not a prerequisite for responding to any future solicitations related to this project and a response to this RFI will not create any contract rights. Responses to this RFI will become property of the State.
- 5.2. The information gathered during this RFI is part of an ongoing procurement. In order to prevent an unfair advantage among potential respondents, the RFI responses will not be available until after the completion of evaluation of any responses, proposals, or bids resulting from a Request for Qualifications, Request for Proposals, Invitation to Bid or other procurement method. In the event that the state chooses not to go further in the procurement process and responses are never evaluated, the responses to the

procurement including the responses to the RFI, will be considered confidential by the State.

5.3. The State will not pay for any costs associated with responding to this RFI.

6. INFORMATIONAL FORMS:

The State is requesting the following information from all interested parties. Please fill out the following forms:

RFI #34347-02525	
TECHNICAL INFORMATIONAL FORM	
1.	RESPONDENT LEGAL ENTITY NAME:
2.	RESPONDENT CONTACT PERSON: Name, Title: Address: Phone Number: Email:
3.	BRIEF DESCRIPTION OF EXPERIENCE PROVIDING SIMILAR SCOPE OF SERVICES/PRODUCTS:
4.	Describe your experience in obtaining, storing, and distributing the specified baby items.
5.	Explain your current capacity to meet the requests and requirements of TDH in distributing the specified baby items across the state.
6.	What brands of items are commonly available in your inventory?
7.	Describe other items that are a part of your inventory that would meet infant care needs.

COST INFORMATIONAL FORM	
1.	Describe what pricing units you typically utilize for similar services or goods (e.g., per hour, each, etc.):
2.	Describe the typical price range for similar services or goods:

ADDITIONAL CONSIDERATIONS	
1.	Please provide input on alternative approaches or additional things to consider that might benefit the State: