

National Science Foundation

Electronic Research Administration (ERA)
Forum Webinar Series

September 19, 2017



Welcome to the NSF ERA Forum Webinar Series

- The agenda and presentation are available on the Policy Office website via this link: https://www.nsf.gov/bfa/dias/policy/era_forum.jsp
- USA/Canada, dial 1 (888) 323-9692, enter passcode 1287421
- To view real-time captions, go to www.fedrcc.us and enter event confirmation #3314430
- **Helpful WebEx Tips**: Please click “save and run” to download the WebEx media player plugin and join the session. Call WebEx technical support at 1 (866) 229-3239 if you need additional assistance

Agenda

- Introduction
- Forum Webinar Logistics
- Forum Webinar Discussion Topics
 - NSF's initiative to streamline and modernize registration functionality, including new role request features and dashboards for managing accounts, as well as how existing accounts will be migrated to the new system
 - Updates on the Proposal File Update (PFU) feature as part of NSF's Proposal Submission Modernization (PSM) initiative
- Questions and Answers
- Next Steps

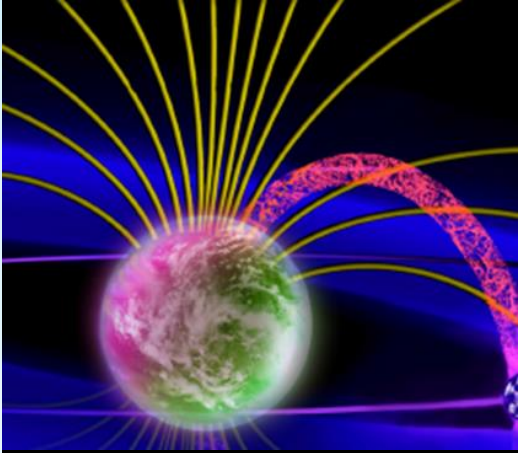
ERA Forum

Background and Purpose

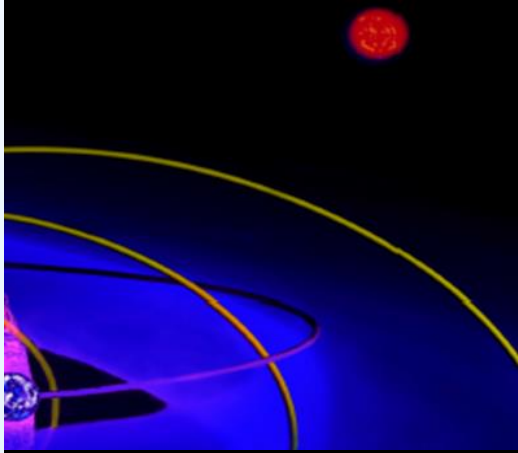
A new approach to regularly engaging the research community, which includes collecting individual opinions and perspectives on ERA activities, gathering topics of interest for future Forum Webinars, and soliciting volunteers for usability studies

- **September 2016 Forum Webinar: PSM Initiative**
 - Recap of the Proposal Initiation Workflow
 - Demonstration of Budget, Budget Justification, and new “Personnel” Proposal Sections
- **March 2017 Forum Webinar:**
 - PSM Initiative: SPO and AOR Access and Activities
 - Forum Webinar Topic Priority: Proposal Automated Compliance Checking

Speakers



Office of Budget, Finance, and Award Management (BFA)



Office of Information and Resource Management (OIRM)

Maria
Koszalka

—
Staff Associate,
Research.gov, Division
of Institution and
Award Support

Jean
Feldman

—
Head, Policy
Office, Division of
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Support

Jeff
Vieceli

—
Head, Systems
Office, Division of
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Award Support

Heather
Ireland

—
Project Manager,
Division of
Information Systems

William
Daus

—
Project Manager,
Division of
Information
Systems

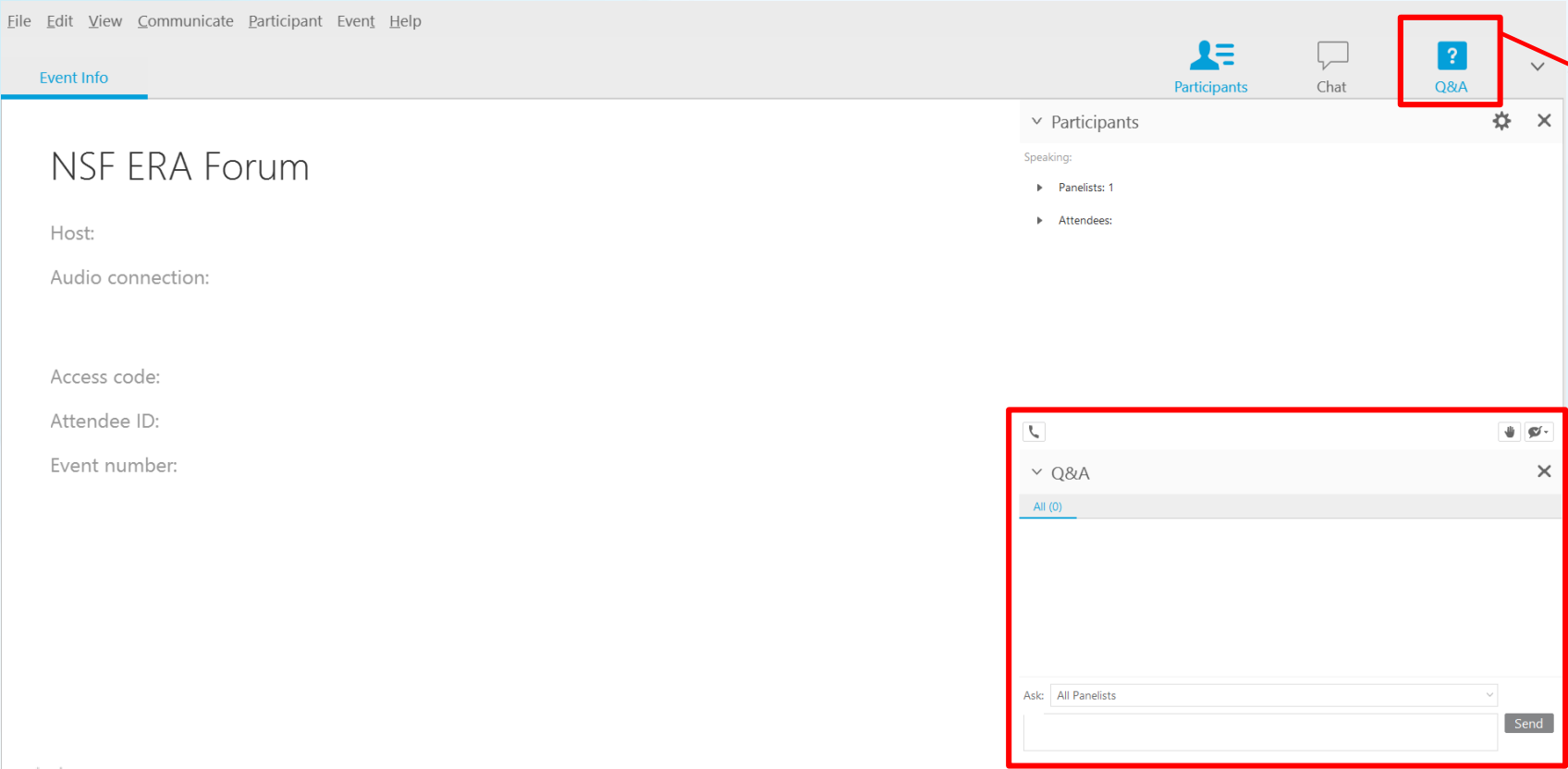
How to Engage with the Forum

Forum Participation

- WebEx Live Q&A
- Survey
- Future Forum Topics
- Forum Listserv and Email
- General Information



Live Q&A Through WebEx



- Click on the Q&A icon on the top-right corner
- In the Q&A window, select “All panelists” to send your questions and comments

Prioritization of Today's ERA Forum Discussion Topics

- Significance of Today's Discussion Topics
- New Account Management Functionality
- Reducing Unreasonable Administrative Burden

ERA Forum Discussion Topics

- NSF's initiative to streamline and modernize registration functionality, including new role request features and dashboards for managing accounts, as well as how existing accounts will be migrated to the new system
- Updates on the Proposal File Update (PFU) feature as part of NSF's Proposal Submission Modernization (PSM) initiative

New Account Management Functionality

- **Overview**
- **Walkthrough**

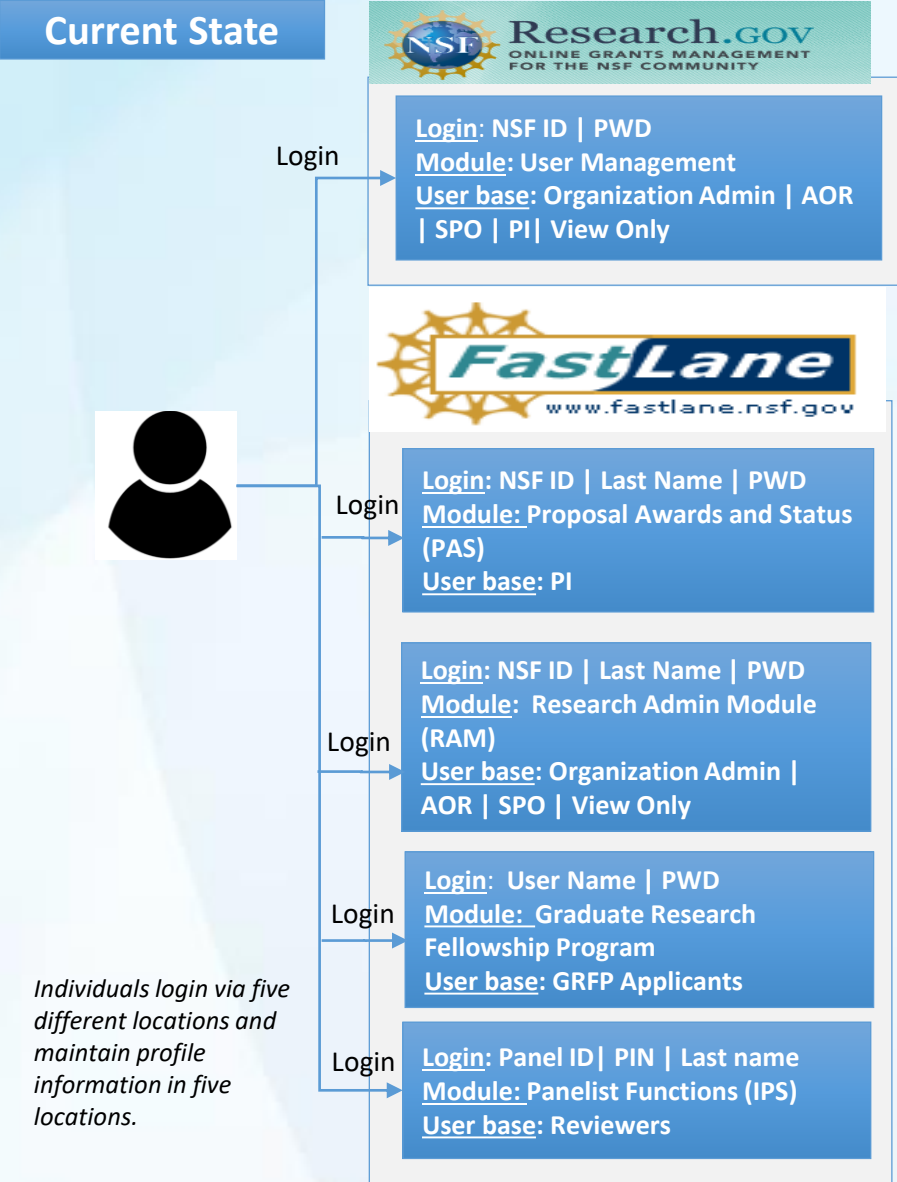
Background and Challenges

- Throughout their careers, the research community has interacted with NSF's external grant systems (i.e., FastLane and Research.gov) on a broad range of activities (e.g., PI/co-PI, Reviewer, GRFP user). This has required separate user logins.
- NSF is modernizing the account management of its external grant systems to streamline the user experience for maintaining accounts and centralizing access as well as to reduce administrative burden.

NSF is Focusing on Improving:

- **Login:** consolidate to one login
- **Account:** enforce policy that each individual user of NSF systems should only have one NSF ID
- **Self Registration:** remove burden from organization's Administrator
- **Role Request:** automate requests to organization Administrators for user role approval
- **Profile Management:** provide one unique profile maintained by the user

Current and Target States



Individuals login via five different locations and maintain profile information in five locations.



Individuals login once and maintain profile and role information in one location.

Note: ACM\$ = Award Cash Management Service; AOR = Authorized Organizational Representative; GRFP = Graduate Research Fellowship Program; and IPA = Intergovernmental Personnel Act (IPA) assignments (i.e., Rotators)

NEW Account Management Overview

The new Account Management functionality will establish a centralized and streamlined account registration process for the external research community, providing each user with a single profile and a unique identifier (NSF ID) to be used across all NSF systems.

Improvements Will Include:

- Allow individuals to create and self-manage accounts, including personal and role information
- Provide a central location to request roles to access NSF systems
- Provide organization Administrators the ability to manage roles for their organizations through a dashboard with functions to approve, disapprove, assign, and remove roles
- Provide existing users a one-time operation to confirm information in order to migrate existing account information to the new functionality
- Replace the existing FastLane and Research.gov account management functions and expand these capabilities to new user groups such as GRFP applicants, reviewers, and NSF staff
- Enable NSF to efficiently carry out internal audit compliance and conflict of interest management

Retirement of Account Management Functionality

Retirement of Existing Account Management Functionality	New Account Management Functionality in Research.gov
<p><u>Research.gov:</u> User Management Module</p>	<p>Organization Administrators will have the capability to assign, remove, approve, and disapprove roles.</p> <p>Individuals will have the capability to request roles and edit their information.</p>
<p><u>Research.gov:</u> Activation Module</p> <p><i>(subset of the functionality will be retired)</i></p>	<p>The new Account Management functionality will have built-in logic to enforce one account per individual. Linking of NSF accounts will not be permitted.</p>
<p><u>FastLane:</u> New Organization and FastLane Contact Registration Postdoctoral Fellowship Registration Research Administration (User Account Tab)</p>	<p>Individuals will have the capability to self-register, self-request roles, and register a new organization.</p>
<p><u>FastLane:</u> Under Account Management, User profile View/Add/Update/Delete</p>	<p>Individuals will have the capability to view and update their account information.</p>

Upcoming Activities

- Usability Testing – Beginning September 2017
- Initial Launch – Winter/Spring 2018

Walkthrough



New Account Management Functionality Preview



Account Registration

NOTIONAL

Account Registration

NSF Proposal & Award Policies & Procedures Guide (PAPPG) specifies that each individual user of NSF systems should not have more than one NSF ID (Chapter I.G.4, NSF ID). [Forgot/Look Up your NSF ID?](#)

*** Required Fields**

Prefix * First Name Middle Name * Last Name Suffix

Alternate Name(s) Nickname, maiden name, etc.

* Primary Email * Confirm Primary Email

Secondary Email Confirm Secondary Email

ORCID 16-digits ie. 1234-1234-1234-1234 [What is ORCID?](#) Phone Number

* I confirm that I am at least 13 years of age.

New Account Management Functionality

New users will have the ability to register for an account and receive an NSF ID and password. Additional logic to verify email addresses has been put in place to ensure an individual maintains one account.

Existing users will **not** go through the account registration process. After the new functionality is launched, existing users will be migrated to the system when they log into Research.gov.

View/Edit Profile

NOTIONAL

Research.gov
ONLINE GRANTS MANAGEMENT FOR THE NSF COMMUNITY

Welcome | Sign Out (Home) | My Profile | Contact | Help | About

My Desktop | Prepare & Submit Proposals | Awards & Reporting | Manage Financials | Administration

My Profile ▾
View/Edit Profile

My Roles ▾
View My Roles
Add a New Role

My Organizations ▾
View My Users

My Profile

Welcome,
lm tester (NSF ID: 000900502)

*Required Fields

Prefix

* First Name

Middle Name

* Last Name

Suffix

Alternate Name(s)

* Primary Email

Secondary Email

New Account Management Functionality

Individuals will have the ability to view and edit their profile information from the “My Profile” link and also initiate the change password process.

Add a New Role

NOTIONAL



New Account Management Functionality

Individuals will have the ability to request roles such as PI, organization Administrator, AOR, SPO, View Only, ACM\$, and GRFP through the "Add a New Role" page. Role requests will require an approval from an organization Administrator.
To register a new organization, select the Manage Organizations tile and you will automatically be routed through the registration process after selecting your DUNS ID.

Role Request Wizard

NOTIONAL

The screenshot shows a web interface for the 'Look Up Organization' step of a role request wizard. At the top, there is a navigation bar with five tabs: 'My Desktop', 'Prepare & Submit Proposals', 'Awards & Reporting', 'Manage Financials', and 'Administration'. Below the navigation bar, the main content area is titled 'Look Up Organization'. A progress indicator shows five steps: '1. Look Up Organization' (active), '2. Add Information', '3. Choose Role(s)', '4. Review', and '5. Confirmation'. Below the progress indicator, there is a section for 'Required fields'. The first field is 'Enter DUNS number', with links for 'What is a DUNS number?' and 'How can I find my DUNS number?'. The input field contains a vertical bar cursor. To the right of the input field are 'Look Up' and 'Clear' buttons. At the bottom right of the form, there are 'Previous' and 'Next' buttons.

New Account Management Functionality

After choosing the type of role to request, all role requests will follow the same steps, as indicated below:

- 1) Look Up Organization** – Enter the organization's DUNS number registered in SAM
- 2) Add Information** – Add work phone and work email (Note: If a PI role or new organization is selected, additional information is required)
- 3) Choose Role(s)** – Select the role(s) from a list of available roles
- 4) Review** – Review the role request information
- 5) Confirmation** – Confirm the role request. The organization Administrator will then receive an email notification.

Role Request Wizard

NOTIONAL

Look Up Organization

1. Look Up Organization | 2. Add Information | 3. Choose Role(s) | 4. Review | 5. Confirmation

*** Required fields**

*** Enter DUNS number** [What is a DUNS number?](#) [How can I find my DUNS number?](#)

Select	DUNS Number	Organization	Point(s) of Contact	Registered with NSF
<input checked="" type="radio"/>	045468048	Fairchild Tropical Garden	Andres Behrens See all (5)	Yes

Add Information

1. Look Up Organization | 2. Add Information | 3. Choose Role(s) | 4. Review | 5. Confirmation

*** Required fields**

*** Work Phone Number**

*** Work Email**

Role Request Wizard – New Organization Registration

NOTIONAL

Add Information

1. Look Up Organization ✓ **2. Add Information** 3. Choose Role(s) 4. Review 5. Confirmation

*** Required fields**

Your Contact Details

*** Work Phone Number**

*** Work Email**

Organization Details

*** Organization Short Name (max. 26 characters)**

*** Organization Type**

*** Time Zone ⓘ**

*** Organization Phone Number**

Organization Fax Number

*** Organization Email**

DUN 8+4 (Qualifier)

Role Request Wizard – PI

NOTIONAL

Prepare Proposals and Manage Awards ✕

Would you like to perform these actions as a part of an organization?

Yes, prepare and manage proposals with an organization

No, prepare and manage proposals independently (e.g. unaffiliated or post-doctoral fellowship)

Add a New Role to Prepare Proposals and Manage Awards

1. Find Organization ✓ 2. Add Information 3. Choose Role(s) 4. Review 5. Confirmation

Add Information

The contact information will be used for all communications when performing in approved roles for this organization

Your Contact Details

* Work Phone Number

* Work Email

Your Degree Information

* Degree Type

* Degree Year

Your Work Address

* Countries

* Street Address

Street Address (Line 2)

Department Name

* City

* State

* Postal Code

Role Request Wizard

NOTIONAL

Choose Your Role(s) with - Fairchild Tropical Garden

1. Look Up Organization ✓ 2. Add Information ✓ 3. Choose Role(s) 4. Review 5. Confirmation

*** Required fields**

*** Select all roles that apply.** [What are these roles?](#)

- Administrator (Manage Roles)
- Authorized Organizational Representative - AOR (Submit Proposals)
- Sponsored Projects Officer - SPO (View/Edit Proposals)
- View Only (View Reports)

Next

Review

1. Look Up Organization ✓ 2. Add Information ✓ 3. Choose Role(s) ✓ 4. Review 5. Confirmation

Review your information for accuracy.

Organization Name: Fairchild Tropical Garden

Role(s): Administrator, Sponsored Projects Officer, View Only

Work Email: lmao@nsf.gov

Work Phone Number: 1111111111

Confirmation

1. Look Up Organization ✓ 2. Add Information ✓ 3. Choose Role(s) ✓ 4. Review ✓ 5. Confirmation

✓ Success - your request has been forwarded to the point(s) of contact below. Check the status of this request on the [View My Roles](#) page.

Point(s) of Contact	POC Type
Andres Behrens	SAM POC
KIRK FORBES	SAM POC

View My Users Dashboard for Administrators

NOTIONAL

View My Users

Pending Role Requests

Name	Role	Organization Name	Email	Work Phone	Date Requested	Action
ling testing2	Fin Rep	Miami University Hamilton Camp...	lmtest1@tester.gov	101-111-1111	08/24/2017	Approve Disapprove

Filter Results

<< < Prev 1 2 3 4 5 Next >>

showing 11-20 of 4871

Manage User Roles Add User

Name	Organization Name	Work Phone	Work Email	Action
Mark Krekeler	Miami University Hamilton Camp...	513-785-3000	krekelmp@miamioh.edu	Invite to Update Profile
Amy Lamborg	Miami University Hamilton Camp...		lambora@miamiOH.edu	Invite to Update Profile

New Account Management Functionality

The organization Administrator will have access to the following functionality in the “View My Users” dashboard:

- Approve / Disapprove Role Request
- Add a User
- Manage Roles
- Remove User
- Invite to Update Profile *(This option is only needed for users that have not been migrated to the new system)*

View My Users Dashboard – Manage Roles

NOTIONAL

Roles

Roles for **Im tester** at **Miami University Hamilton Campus**

Prepare Proposals and Manage Awards

- Principal Investigator (PI/co-PI) ⓘ

Manage Organizations

- Administrator (Admin) ⓘ
- Authorized Organizational Representative (AOR) ⓘ
- Sponsored Projects Officer (SPO) ⓘ
- View Only ⓘ

Manage Financials in Award Cash Management Service (ACMS)

- Awardee Preparer ⓘ
- Awardee Certifier ⓘ
- Awardee Financial Representative ⓘ

Graduate Research Fellowship Program (GRFP) Official

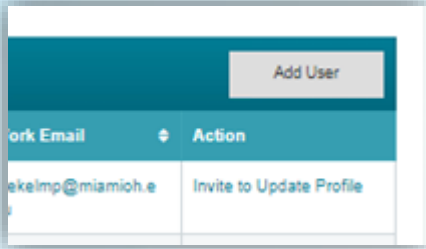
- Coordinating Official (CO) ⓘ
- Alternate Coordinating Official (Alt. CO) ⓘ
- Financial Official (FO) ⓘ

New Account Management Functionality

Individuals will have the ability to assign and remove roles through a link provided on the dashboard. Business rules have been built in to simplify the selection of roles. For example, when an individual selects “Administrator,” SPO and View Only will be auto-selected.

View My Users Dashboard – Invite to Register

NOTIONAL



New Account Management Functionality

Individuals will have the ability to invite users that are not registered with NSF to be affiliated with the Administrator's institution.

Search for user ✕

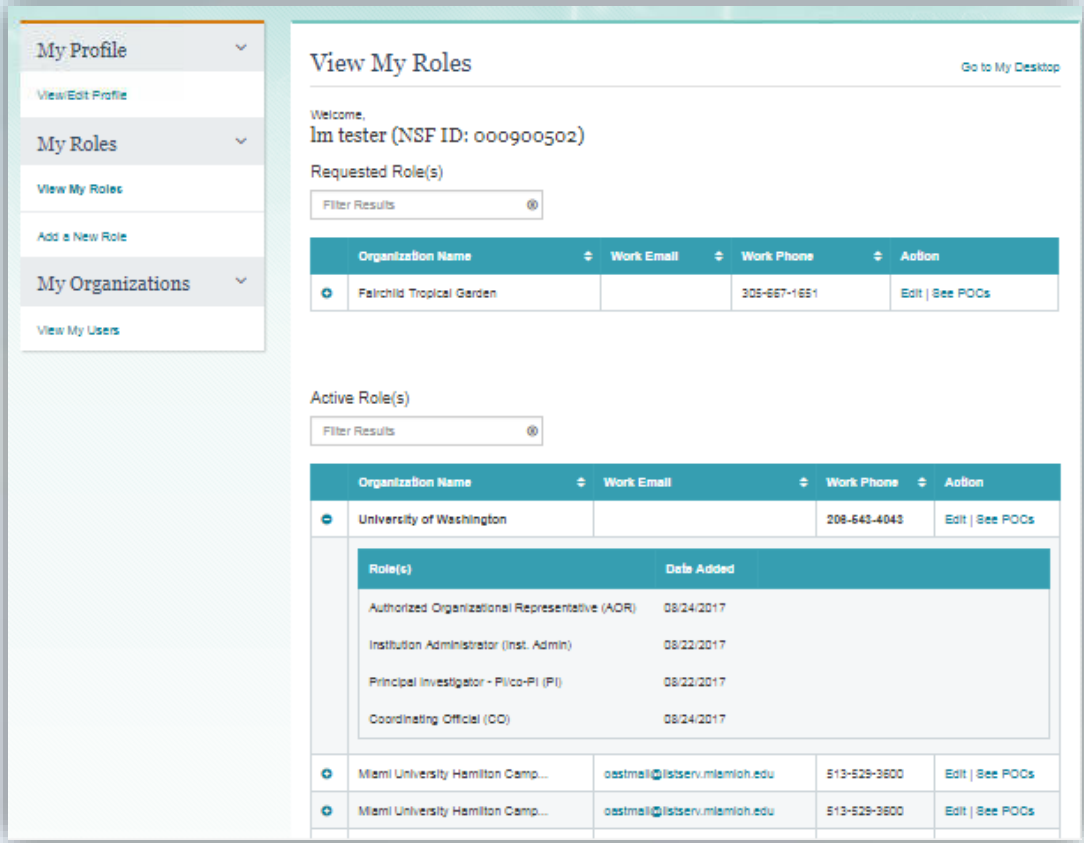
Search for user

NSF ID **OR** **Email**

Please check the email address entered. The email is either invalid or is not registered with NSF. You may retry the search or invite the user to register with NSF via email using the 'Invite to Register' button below.

View My Roles Dashboard for Users

NOTIONAL



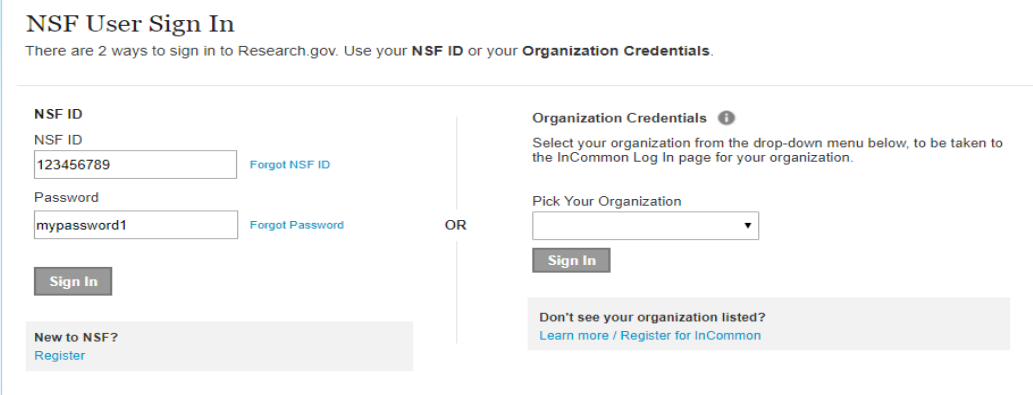
New Account Management Functionality

Individuals will have access to the following functionality in the “View My Roles” dashboard:

- View Pending Role Requests
- View Approved Role Requests
- Edit Role Information

Migrating Existing Users

NOTIONAL



NSF User Sign In
There are 2 ways to sign in to Research.gov. Use your **NSF ID** or your **Organization Credentials**.

NSF ID
NSF ID
123456789 [Forgot NSF ID](#)
Password
mypassword1 [Forgot Password](#)
Sign In

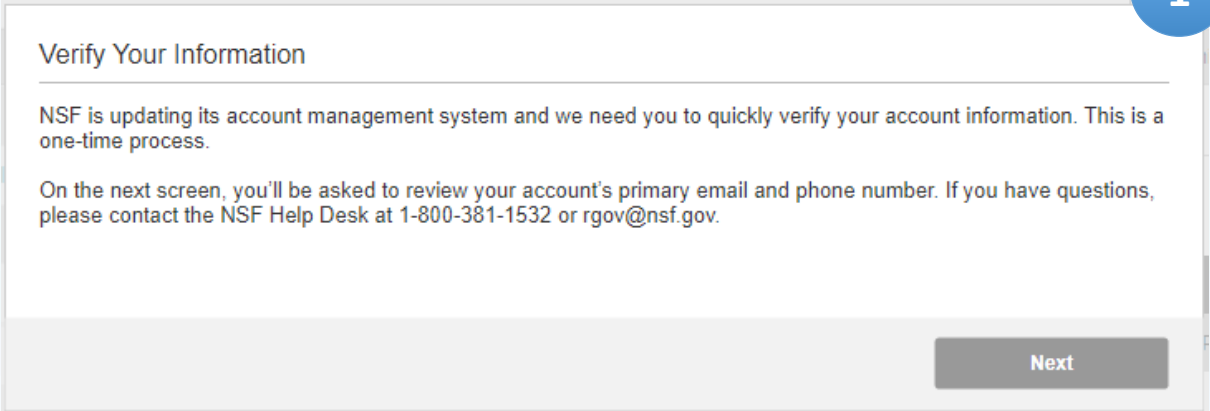
OR

Organization Credentials ⓘ
Select your organization from the drop-down menu below, to be taken to the InCommon Log In page for your organization.
Pick Your Organization

Sign In

New to NSF?
[Register](#)

Don't see your organization listed?
[Learn more](#) / [Register for InCommon](#)



Verify Your Information

NSF is updating its account management system and we need you to quickly verify your account information. This is a one-time process.

On the next screen, you'll be asked to review your account's primary email and phone number. If you have questions, please contact the NSF Help Desk at 1-800-381-1532 or rgov@nsf.gov.

Next

1

New Account Management Functionality

Existing users will be migrated over to the new Account Management functionality at the time of Sign In. The individual will be prompted with screen (1) to start the verification process. On Screen (2), the individual will confirm the email address and phone number to be associated with the account.

If there is more than one email address already associated with the account, the user will select which one should be used as the primary email address.

Migrating Existing Users

NOTIONAL

Verify Your Information 2

Please verify your primary email address and phone number. You will be able to update account information in My Profile.

Jane L. Doe (NSF ID: 123456789)

* Required

*Primary Email ⓘ

*Phone Number

New Account Management Functionality

Notes:

- The migration process will move over the users' organizations and associated roles.
- After migration, the user will have the ability to edit the primary email address and phone number via "My Profile".

Migrating Existing Users

Migration for Users with Existing Duplicate Accounts

Before migrating a user account, email addresses are checked as an indicator as to whether or not the user has multiple NSF IDs. If the user does have multiple NSF IDs with the same email address, the user will receive a grace period to reconcile the accounts. To assist with the reconciliation process, the data associated with the multiple accounts will be logged by the system for NSF staff to perform additional analysis.

During the grace period, the user will have the ability to access “My Desktop” in Research.gov. Through “My Desktop,” the user will have access to FastLane and Research.gov to continue proposal and award activities **only**.

The user will **not** have the ability to:

- Edit contact information
- Assign roles for an institution
- Register a new institution
- Register as an unaffiliated researcher

New Account Management Functionality – Business Rule Updates

The following changes have been made in the New Account Management Functionality:

Account Management:

- Additional checks on email addresses have been implemented to ensure users only have one NSF account.
- Users will have a primary email address for account recovery, in addition to a work email address that can be used for communication with the organization.

Role Management:

- When the user requests (or is assigned) an Administrator role, they will by default receive the SPO and View Only roles by default. Similarly, anyone given the SPO will role will also receive the View only role. The AOR role will need to be requested (or assigned) separately.
- The Financial Administrator Role will be combined with the Institution Administrator role. This new role will be referred to as Administrator. Users will no longer have the ability to have a separate Financial Administrator role.
- Users that have the GRFP Coordinating Official role will not be able to also hold the Financial Official role (or visa versa).

General:

- All users are required to migrate and maintain their account and role information using the New Account Management Functionality.

Proposal Submission Modernization Initiative

History and Overview

- Transitioning from FastLane to the new proposal preparation and submission system

PSM Vision

- Modernize the applications supporting the merit review process and the user experience via the development of a new application.
- Reduce the administrative burden to the research community and NSF staff associated with preparation, submission, and management of proposals.
- Increase efficiencies in proposal preparation, submission, and management.
- Improve data quality.
- Capture proposal content in a way that supports data analysis.

PSM Agile Concept Development

Identify Pain Points and Draft Improvements

- Leverage helpdesk data, 2015 PSM survey, etc. to identify improvement opportunities and create initial concepts

Review Concepts with NSF Staff Working Group

- Review initial concepts and discuss at working group sessions
- Refine as needed

Review Wireframes with External Users

- Present and test wireframes with external users to validate and refine
- Usability sessions, FDP, ERA Forum, etc.

Internal Validation and Execution

- Brief working group, elevate/resolve issues and begin development
- Deliver enhancements incrementally

Proposal Update

(Proposal File Update and Budget Revision)



Submitted Proposal to NSF

Proposal - 1234567

✔ The proposal has been successfully submitted. You can now access this proposal from FastLane's Submitted Documents tab.

Proposal Title: Collaborative Research: Supporting Faculty in Quantitative Undergraduate Biology Education and Synthesis
Funding Opportunity: [NSF 16-505](#) - Faculty Early Career Development Program
Where to Apply: Biological Sciences (BIO) - Environmental Biology (DEB), Thermal Transport Processes
Proposal Type: Research Advanced by Interdisciplinary Research and Engineering (RAISE)
Submission Type: Full Proposal

Proposal Deadline Date
July 1, 2017

Proposal has been successfully submitted to NSF

Proposal deadline date displayed (Would say "No Deadline Date" if one did not exist)

Proposal Actions
[Print Entire Proposal](#)

Collaborative Status
Lead proposal
Link(s): 2222333
[Manage Collaborative Proposals](#)

View / Print Proposal Sections (PDF format)	Last Updated	Compliance Status
Cover Sheet	06/02/2017 9:54 AM EDT	✔ No issues found
Project Summary	06/02/2017 4:11 PM EDT	✔ No issues found
Project Description	06/06/2017 7:23 AM EDT	✔ No issues found
References Cited	06/02/2017 4:45 PM EDT	✔ No issues found
Data Management Plan	06/02/2017 3:25 PM EDT	✔ No issues found
Postdoctoral Mentoring Plan	06/02/2017 2:15 PM EDT	✔ No issues found
Senior Personnel Documents		✔ No issues found
Biographical Sketches		
Collaborators & Other Affiliations	06/02/2017 8:05 AM EDT	
Current & Pending Support		
Facilities, Equipment, and Other Resources	06/02/2017 11:24 AM EDT	✔ No issues found
Collaboration Plan	06/02/2017 5:54 AM EDT	✔ No issues found
Management Plan	06/02/2017 9:52 AM EDT	✔ No issues found
Budgets	06/02/2017 11:18 AM EDT	✔ No issues found
Budget Justification	06/02/2017 11:22 AM EDT	✔ No issues found
Suggested Reviewer List	06/02/2017 10:22 AM EDT	✔ No issues found

Proposal Preparation

Proposal Preparation

What would you like to work on?

Create New Proposal

Get started by answering a few questions to enable NSF to customize your proposal interface and compliance rules.

Create Proposal

[What information will need to be provided?](#)

In Progress Proposals

Continue working on a previously created proposal, that has not yet been submitted to NSF.

Work with In Progress Proposals

3 In Progress Proposals are available

Submitted Proposals

View, download, update or withdraw proposals that have previously been submitted to NSF.

View / Update Submitted Proposals

4 Submitted Proposals are available

PI/Co-PI or SPO and AORs can update a submitted proposal prior to its deadline date and it being assigned to a panel or reviewers

Submitted Proposals

Submitted Proposals

Filter Proposals by

Proposal Number
 Submit Date Range to
 Action type
 Action status

Show 10 Showing 1 to 4 of 4

Proposal Number	Temporary Proposal Number	Title	Submit Date	Actions
9999999	1234567	Proposal: CAREER: Investigating the evolution of gene regulation at Drosophila Hox genes	06/02/2017	<div style="border: 1px solid #ccc; padding: 2px;"> Select action Copy Update Withdraw Select action </div>
+ 9222222	2222222	Supplement: Supporting Faculty in Quantitative Undergraduate Biology Education and Synthesis (QUBES)	05/15/2017	Select action
- 9333333	3333333	Proposal: RCN-UBE - GCAT-SEEK: The Genome Consortium for Active Undergraduate Research and Teaching Using Next-Generation Sequencing	05/01/2017	Select
Associated Action(s)		Submit Date	Action Status	
Proposal Update		06/01/2017	Awaiting Approval	
- 9692937	7692937	Proposal: Collaborative Research: Supporting Faculty in Quantitative Undergraduate Biology and Synthesis (QUBES)	01/01/2014	Select action
Associated Action(s)		Submit Date	Action Status	
Proposal Update		02/01/2014	✔ Approved	

Show 10 Showing 1 to 4 of 4

PI/Co-PI select option to update from dropdown selection for proposal

Update Proposal

Key Proposal information displays at top of screen

Update Proposal - 9999999

Proposal Title: Collaborative Research: Supporting Faculty in Quantitative Undergraduate Biology Education and Synthesis
Funding Opportunity: [NSF 16-505](#) - Faculty Early Career Development Program
Where to Apply: Biological Sciences (BIO) - Environmental Biology (DEB), Thermal Transport Processes
Proposal Type: Research Advanced by Interdisciplinary Research and Engineering (RAISE)
Submission Type: Full Proposal **Submit Date:** June 2, 2017
Program Officer (PO): Selma Lee **PO Email:** slee@odu.edu **PO Phone:** (222) 123-1234
AOR Name: Eddie Williams

Proposal Deadline Date
July 1, 2017

Proposal Update Actions

[Allow SPO Access](#)

[Print Proposal](#)

Personnel Access

Your role:
Principal Investigator (PI)

1 other user(s) have access

[Manage Personnel](#)

Collaborative Status

Lead proposal

Link(s): [2222333](#)

[Manage Collaborative Proposals](#)

Helpful Links

[View submitted proposals](#)

[Contact IT Help Central](#)

[Proposal and Award Policies and Procedures Guide \(PAPPG\)](#)

Proposal Sections	Last Updated	Compliance Status
Required for Updates		
Proposal Update Justification		Not checked
Budget Impact Statement		Not checked
Required		
Cover Sheet	06/02/2017 9:54 AM EDT	✔ No issues found
Project Summary	06/02/2017 4:11 PM EDT	✔ No issues found
Project Description	06/06/2017 7:23 AM EDT	✔ No issues found
References Cited	06/02/2017 4:45 PM EDT	✔ No issues found
Data Management Plan	06/02/2017 3:25 PM EDT	✔ No issues found
Postdoctoral Mentoring Plan ⓘ	06/02/2017 2:15 PM EDT	✔ No issues found
Senior Personnel Documents ⓘ	06/02/2017 8:05 AM EDT	✔ No issues found
Facilities, Equipment, and Other Resources	06/02/2017 11:24 AM EDT	✔ No issues found
Collaboration Plan	06/02/2017 5:54 AM EDT	✔ No issues found
Management Plan	06/02/2017 9:52 AM EDT	✔ No issues found
Budgets	06/02/2017 11:18 AM EDT	✔ No issues found
Budget Justification	06/02/2017 11:22 AM EDT	✔ No issues found
Optional		
List of Suggested Reviewers ⓘ	06/02/2017 10:22 AM EDT	✔ No issues found

Project Description

Project Description

Instructions to upload Project Description:

- Only 1 document can be uploaded
- Accepted file types include: Adobe PDF
- Your file must include the section heading Broader Impacts. If applicable, the section heading Results from Prior NSF Support must also be included. To be valid, a heading must be on its own line with no other text on that line.
- Guidance should be followed on when to include Results from Prior NSF Support - [View Guidance](#)
- Links (URLs) to media types such as videos are not permitted.
- Links (URLs) to websites, when included, must be written in plain text versus being a clickable hypertext link.
- Text cannot exceed 15 pages total, and the Results from Prior NSF Support section must be 5 pages or less - [Proposal margin and spacing requirements \(PAPPG\)](#)
- Max file size permitted is 10 MB

[Project Description \(PAPPG\)](#)

PI/Co-PI/OAU updates the Project Description and upon completion, receives a confirmation message

Browse for file to upload

 [projectdescription.pdf](#) **Last Updated** 06/02/2017 10:11PM EDT [Delete](#)

PI/Co-PI/OAU can view original file or choose to update it

Project Description

 Your file has been uploaded successfully 

Instructions to upload Project Description:

- Only 1 document can be uploaded
- Accepted file types include: Adobe PDF
- Your file must include the section heading Broader Impacts. If applicable, the section heading Results from Prior NSF Support must also be included. To be valid, a heading must be on its own line with no other text on that line.
- Guidance should be followed on when to include Results from Prior NSF Support - [View Guidance](#)
- Links (URLs) to media types such as videos are not permitted.
- Links (URLs) to websites, when included, must be written in plain text versus being a clickable hypertext link.
- Text cannot exceed 15 pages total, and the Results from Prior NSF Support section must be 5 pages or less - [Proposal margin and spacing requirements \(PAPPG\)](#)
- Max file size permitted is 10 MB

[Project Description \(PAPPG\)](#)

Browse for file to upload

 [projectdesc-revised.pdf](#) **Last Updated** 06/06/2017 7:23 AM EDT [Delete](#)

When file is updated, date and timestamp are updated too

Updates Saved for Project Description

Update Proposal - 9999999

Proposal Title: Collaborative Research: Supporting Faculty in Quantitative Undergraduate Biology Education and Synthesis

Funding Opportunity: [NSF 16-505](#) - Faculty Early Career Development Program

Where to Apply: Biological Sciences (BIO) - Environmental Biology (DEB), Thermal Transport Processes

Proposal Type: Research Advanced by Interdisciplinary Research and Engineering (RAISE)

Submission Type: Full Proposal **Submit Date:** June 2, 2017

Program Officer (PO): Selma Lee **PO Email:** slee@odu.edu **PO Phone:** (222) 123-1234

AOR Name: Eddie Williams

Proposal Deadline Date
July 1, 2017

Proposal Update Actions

Allow SPO Access

Print Proposal

Personnel Access

Your role:
Principal Investigator (PI)

1 other user(s) have access

Manage Personnel

Collaborative Status

Lead proposal

Link(s): 2222333

Manage Collaborative
Proposals

Useful Links

[View submitted proposals](#)

[Contact IT Help Central](#)

[Proposal and Award Policies and Procedures Guide \(PAPPG\)](#)

Proposal Sections	Last Updated	Compliance Status
Required for Updates		
Proposal Update Justification		Not checked
Budget Impact Statement		Not checked
Required		
Cover Sheet	06/02/2017 9:54 AM EDT	✔ No issues found
Project Summary	06/02/2017 4:11 PM EDT	✔ No issues found
Project Description Updates Saved	06/06/2017 7:23 AM EDT	✔ No issues found
References Cited	06/02/2017 4:45 PM EDT	✔ No issues found
Data Management Plan	06/02/2017 3:25 PM EDT	✔ No issues found
Postdoctoral Mentoring Plan ⓘ	06/02/2017 2:15 PM EDT	✔ No issues found
Senior Personnel Documents ⓘ	06/02/2017 8:05 AM EDT	✔ No issues found
Facilities, Equipment, and Other Resources	06/02/2017 11:24 AM EDT	✔ No issues found
Collaboration Plan	06/02/2017 5:54 AM EDT	✔ No issues found
Management Plan	06/02/2017 9:52 AM EDT	✔ No issues found
Budgets	06/02/2017 11:18 AM EDT	✔ No issues found
Budget Justification	06/02/2017 11:22 AM EDT	✔ No issues found
Optional		
List of Suggested Reviewers ⓘ	06/02/2017 10:22 AM EDT	✔ No issues found

PI/Co-PI/OAU select Manage Personnel

PI/Co-PI/OAU sees the section update message, and updated date, timestamp, and compliance status for any sections that have changed

Manage Personnel

Manage Personnel

[Senior Personnel Roles & Permissions](#)

Senior Personnel

Personnel Name	Role	Organization	Permissions	Actions
Jane Smith	Principal Investigator	Brown University	Edit - all sections	Change Role Remove from Proposal
Terry Demo	Co - Principal Investigator	Brown University	Edit - all sections	Change Role Remove from Proposal

Other Authorized User(s) - Data preparation only

Personnel Name	Organization	Permissions	Actions
There are currently no Other Authorized Users			

Manage Personnel

Add Other Senior Personnel

Choose to search or enter Other Senior Personnel information.

Search for personnel registered at NSF by NSF ID or email
 Enter personnel name

Search for Other Senior Personnel:

NSF ID OR Email

Select	Personnel Name	NSF ID	Email	Organization
<input checked="" type="radio"/>	Helen Anderson	555555555	h*****@brown.edu	Brown University

PI/Co-PI/OAU can search for Other Senior Personnel by NSF ID or email

Manage Personnel

Selected personnel is added to the proposal update and confirmation message is displayed

Manage Personnel

✔ An Other Senior Personnel (OSP) has been successfully added to the proposal. This person will be listed on the proposal, but will not have any access. ✕

[Senior Personnel Roles & Permissions](#)

Senior Personnel Add Co-Principal Investigator Add Other Senior Personnel

Personnel Name	Role	Organization	Permissions	Actions
Jane Smith	Principal Investigator	Brown University	Edit - all sections	Change Role Remove from Proposal
Terry Demo	Co - Principal Investigator	Brown University	Edit - all sections	Change Role Remove from Proposal
Helen Anderson	Other Senior Personnel	Brown University	No access	Change Role Remove from Proposal

Other Authorized User(s) Add Other Authorized User

Personnel Name **Organization** **Permissions** **Actions**

There are currently no Other Authorized Users

Budget

Budget displays the added OSP along with other previously submitted information, which can be updated

Budget								\$ 147,600 Total Requested Amount	
For Brown University i									
* Information is required for at least one year for this line									
Expand all rows Collapse all rows		Years in budget: 2						Add Year Delete Year	
Personnel Direct Costs									
Section	Year 1			Year 2			Total Funds Requested		
	# Personnel	Months	Funds	# Personnel	Months	Funds			
A. Senior Personnel [Manage]	3	33.75	\$ 50,000	3	33.75	\$ 50,000	\$ 100,000		
* Jane Smith (PI)		12.75	\$ 20,000		12.75	\$ 20,000	\$ 40,000		
* Terri Demo (Co-PI)		12	\$ 20,000		12	\$ 20,000	\$ 40,000		
* Helen Anderson (Other Sr Personnel)		9	\$ 10,000		9	\$ 10,000	\$ 20,000		
B. Other Personnel	0		\$ 16,000	0		\$ 16,000	\$ 32,000		
Postdoctoral Scholars	2	9.75	\$ 12,000	2	9.75	\$ 12,000	\$ 24,000		
Other Professionals	0	0.00	\$ 0	0	0.00	\$ 0	\$ 0		
Graduate Students	2		\$ 4,000	2		\$ 4,000	\$ 8,000		
Undergraduate Students	0		\$ 0	0		\$ 0	\$ 0		
Administrative/Clerical	0		\$ 0	0		\$ 0	\$ 0		
Other	0		\$ 0	0		\$ 0	\$ 0		
C. Fringe Benefits			\$ 500			\$ 500	\$ 1000		
			\$ 500			\$ 500			
Total Salaries, Wages & Fringe Benefits (A-C)			\$ 66,500			\$ 66,500	\$ 133,000		

Budget screen truncated for display purposes

Budget Justification


Budget Justification

Instructions to upload updated Budget Justification:

- Only 1 document can be uploaded
- Accepted file types include: Adobe PDF
- File cannot exceed 3 pages - [Proposal margin and spacing requirements \(PAPPG\)](#)
- Any line where funds are indicated must be itemized in the justification
- Max file size permitted is 10 MB

[Budget Justification \(PAPPG\)](#)

Browse for file to upload

 budgetjustification.pdf **Last Updated** 06/02/2017 9:27 AM EDT

PI/Co-PI/OAU sees the submitted file, with date and timestamp, and can opt to update it

PI/Co-PI/OAU updates the Budget Justification based on added OSP and upon completion, receives a confirmation message

Budget Justification


Your file has been uploaded successfully

Instructions to upload updated Budget Justification:

- Only 1 document can be uploaded
- Accepted file types include: Adobe PDF
- File cannot exceed 3 pages - [Proposal margin and spacing requirements \(PAPPG\)](#)
- Any line where funds are indicated must be itemized in the justification
- Max file size permitted is 10 MB

[Budget Justification \(PAPPG\)](#)

Browse for file to upload

 budgetjust-revised.pdf **Last Updated** 06/06/2017 5:27 PM EDT

Update Proposal

Update Proposal - 9999999

Proposal Title: Collaborative Research: Supporting Faculty in Quantitative Undergraduate Biology Education and Synthesis
Funding Opportunity: [NSF 16-505](#) - Faculty Early Career Development Program
Where to Apply: Biological Sciences (BIO) - Environmental Biology (DEB), Thermal Transport Processes
Proposal Type: Research Advanced by Interdisciplinary Research and Engineering (RAISE)
Submission Type: Full Proposal **Submit Date:** June 2, 2017
Program Officer (PO): Selma Lee **PO Email:** slee@odu.edu **PO Phone:** (222) 123-1234
AOR Name: Eddie Williams

Proposal Deadline Date
July 1, 2017

Proposal Update Actions

[Allow SPO Access](#)

[Print Proposal](#)

Personnel Access

Your role:
Principal Investigator (PI)

1 other user(s) have access

[Manage Personnel](#)

Collaborative Status

Lead proposal

Link(s): [2222333](#)

[Manage Collaborative Proposals](#)

- Helpful Links**
- [View submitted proposals](#)
 - [Contact IT Help Central](#)
 - [Proposal and Award Policies and Procedures Guide \(PAPPG\)](#)

Proposal Sections	Last Updated	Compliance Status
Required for Updates		
Proposal Update Justification		Not checked
Budget Impact Statement		Not checked
Required		
Cover Sheet	06/02/2017 9:54 AM EDT	✔ No issues found
Project Summary	06/02/2017 4:11 PM EDT	✔ No issues found
Project Description	06/06/2017 7:23 AM EDT	✔ No issues found
References Cited	06/02/2017 4:45 PM EDT	✔ No issues found
Data Management Plan	06/02/2017 3:25 PM EDT	✔ No issues found
Postdoctoral Mentoring Plan ⓘ	06/02/2017 2:15 PM EDT	✔ No issues found
Senior Personnel Documents ⓘ	06/02/2017 8:05 AM EDT	✔ No issues found
Facilities, Equipment, and Other Resources	06/02/2017 11:24 AM EDT	✔ No issues found
Collaboration Plan	06/02/2017 5:54 AM EDT	✔ No issues found
Management Plan	06/02/2017 9:52 AM EDT	✔ No issues found
Budgets	06/02/2017 11:18 AM EDT	✔ No issues found
Budget Justification	06/02/2017 11:22 AM EDT	✔ No issues found
Optional		
List of Suggested Reviewers ⓘ	06/02/2017 10:22 AM EDT	✔ No issues found

Proposal Update Justification and Budget Impact Statement

Budget Impact Statement

Budget Impact Statement

Instructions to upload Budget Impact Statement:

- Only 1 document can be uploaded
- Accepted file types include: Adobe PDF
- If the budget is being reduced by 10% or more, a Budget Impact Statement must be submitted with the updated proposal budget
- If the reduction is less than 10%, a Budget Impact Statement can be supplied but it is not required
- Max file size permitted is 10 MB

Browse for file to upload

Preview / Print

PI/Co-PI/OAU uploads the Budget Impact Statement and upon completion, receives a confirmation message


Budget Impact Statement

✔ Your file has been uploaded successfully

Instructions to upload Budget Impact Statement:

- Only 1 document can be uploaded
- Accepted file types include: Adobe PDF
- If the budget is being reduced by 10% or more, a Budget Impact Statement must be submitted with the updated proposal budget
- If the reduction is less than 10%, a Budget Impact Statement can be supplied but it is not required
- Max file size permitted is 10 MB

Browse for file to upload

 budgetimpact.pdf **Last Updated** 06/06/2017 11:27 PM EDT  Delete

Preview / Print

When file is uploaded, date and timestamp are displayed too

Proposal Update Justification

PI/Co-PI/OAU enters the Proposal Update Justification and clicks 'Save'

Proposal Update Justification

Please provide a justification for the requested proposal updates that includes the reason you are requesting updates, as well as, a description of the requested changes.

Proposal Update Justification

Save

Proposals with Updates Made

Update Proposal - 9999999

Proposal Title: Collaborative Research: Supporting Faculty in Quantitative Undergraduate Biology Education and Synthesis
Funding Opportunity: [NSF 16-505](#) - Faculty Early Career Development Program
Where to Apply: Biological Sciences (BIO) - Environmental Biology (DEB), Thermal Transport Processes
Proposal Type: Research Advanced by Interdisciplinary Research and Engineering (RAISE)
Submission Type: Full Proposal **Submit Date:** June 2, 2017
Program Officer (PO): Selma Lee **PO Email:** slee@odu.edu **PO Phone:** (222) 123-1234
AOR Name: Eddie Williams

Proposal Deadline Date
July 1, 2017

PI/Co-PI select
Allow SPO/AOR
Access

Proposal Update Actions

Allow SPO Access

Print Proposal

Personnel Access

Your role:
Principal Investigator (PI)

2 other user(s) have access

Manage Personnel

Collaborative Status

Lead proposal

Link(s): [2222333](#)

Manage Collaborative Proposals

Helpful Links

[View submitted proposals](#)

[Contact IT Help Central](#)

[Proposal and Award Policies and Procedures Guide \(PAPPG\)](#)

Proposal Sections	Last Updated	Compliance Status
Required for Updates		
Proposal Update Justification	06/06/2017 12:22 PM EDT	✔ No issues found
Budget Impact Statement	06/06/2017 1:17 PM EDT	✔ No issues found
Required		
Cover Sheet	06/02/2017 9:54 AM EDT	✔ No issues found
Project Summary	06/02/2017 4:11 PM EDT	✔ No issues found
Project Description Updates Saved	06/06/2017 7:23 AM EDT	✔ No issues found
References Cited	06/02/2017 4:45 PM EDT	✔ No issues found
Data Management Plan	06/02/2017 3:25 PM EDT	✔ No issues found
Postdoctoral Mentoring Plan ⓘ	06/02/2017 2:15 PM EDT	✔ No issues found
Senior Personnel Documents ⓘ Updates Saved	06/06/2017 8:05 AM EDT	✔ No issues found
Facilities, Equipment, and Other Resources	06/02/2017 11:24 AM EDT	✔ No issues found
Collaboration Plan	06/02/2017 5:54 AM EDT	✔ No issues found
Management Plan	06/02/2017 9:52 AM EDT	✔ No issues found
Budgets Updates Saved	06/06/2017 11:18 AM EDT	✔ No issues found
Budget Justification Updates Saved	06/06/2017 11:22 AM EDT	✔ No issues found
Optional		
List of Suggested Reviewers ⓘ	06/02/2017 10:22 AM EDT	✔ No issues found

Proposal Update Submission by AOR

AOR reviews proposal info and clicks 'Next'

Submit Proposal Update

1. Review Proposal Information
2. Proposal Certifications
3. Sign & Submit

Review Proposal Information [View full proposal](#)

Proposal Information

Title of Proposed Project Supporting Faculty in Quantitative Undergraduate Biology Education and Synthesis		Proposal Identification Number 9999999	
Funding Opportunity: NSF 16-505 - Faculty Early Career Development Program		Due Date 07/01/2017	
For consideration by NSF Organization Unit(s) Biological Sciences (BIO) - Environmental Biology (DEB), Thermal Transport Processes			
Submission Type Full Proposal	Requested Amount \$147,600	Proposed Duration 24 months	Starting Date 09/01/2017
			Employer Identification Number 1234567

Awardee Organization Information

Name of Organization to which award should be made National Science Foundation	Awardee Organization Address NSF 4201 Wilson Boulevard Arlington, VA 22230-1000
Awardee Organization Code 4102853000	

Senior Personnel Information

Principal Investigator (PI) / PD Department Physics Department	Principal Investigator (PI) / PD Address Brown University 8201 Salem Boulevard Providence, RI 12330-1000
---	---

Personnel Name	Role	Highest Degree Year	Phone	Email
Jane Smith	Principal Investigator	PhD	401-123-1234	j*****@brown.edu
Terry Demo	Co - Principal Investigator	PhD	401-234-2345	t*****@brown.edu
Helen Anderson	Other Senior Personnel	MA	401-345-3456	h*****@brown.edu

Previous
Next

Proposal Update Submittal by AOR

AOR reviews and certifies, then clicks 'Next'

Submit Proposal Update

1. Review Proposal Information ✓ 2. Proposal Certifications 3. Sign & Submit

Proposal Certifications

* Required field

Certification for Authorized Organizational Representative (or Equivalent) or Individual Applicant
By electronically signing and submitting this proposal, the Authorized Organizational Representative (AOR) or Individual Applicant is: (1) certifying that statements made herein are true and complete to the best of his/her knowledge; and (2) agreeing to accept the obligation to comply with NSF award terms and conditions if an award is made as a result of this application. Further, the applicant is hereby providing certifications regarding conflict of interest (when applicable), drug-free workplace, debarment and suspension, lobbying activities (see below), nondiscrimination, flood hazard insurance (when applicable), responsible conduct of research, organizational support, Federal tax obligations, unpaid Federal tax liability, and criminal convictions as set forth in the NSF Proposal & Award Policies & Procedures Guide, Part I: the Grant Proposal Guide (GPG). Willful provision of false information in this application and its supporting documents or in reports required under an ensuing award is a criminal offense (U. S. Code, Title 18, §1001).

Certification Regarding Conflict of Interest
The AOR is required to complete certifications stating that the organization has implemented and is enforcing a written policy on conflicts of interest (COI), consistent with the provisions of AAG Chapter IV.A.; that, to the best of his/her knowledge, all financial disclosures required by the conflict of interest policy were made; and that conflicts of interest, if any, were, or prior to the organization's expenditure of any funds under the award, will be, satisfactorily managed, reduced or eliminated in accordance with the organization's conflict of interest policy. Conflicts that cannot be satisfactorily managed, reduced or eliminated and research that proceeds without the imposition of conditions or restrictions when a conflict of interest exists, must be disclosed to NSF via use of the Notifications and Requests Module in FastLane.

* Is the organization or its principals presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency?

No

Yes (Explanation required)

* I have read and agree to the certifications listed above

Previous Next

Proposal Update Submittal by AOR

Submit Proposal Update

1. Review Proposal Information ✓ 2. Proposal Certifications ✓ 3. Sign & Submit

Sign & Submit

Organization Information

DUNS Number	DUNS Qualifier
<input type="text" value="074811803"/>	<input type="text" value="4567"/>

Authorized Organizational Representative (AOR) Information

The following information will be added to the proposal once signed and submitted:

AOR Name: Eddie Williams
Phone: 202-123-4567
Fax: 202-123-4568
Primary Email: j*****@brown.edu

Note:
The following AOR information will be printed on the proposal coversheet after the proposal is electronically signed by the AOR. If this information is incorrect, please modify it before signing and submitting the proposal electronically.

Changes to your information can be made in FastLane, by an authorized user at your organization, by navigating to 'Research Administration > Accounts Management'.

AOR signs and submits the update

Q&A

Next Steps and ERA Forum Resources

Survey

<https://www.surveymonkey.com/r/NSFERAForumWebinarSeptember2017>

ERA Forum Email

Send an email to nsferaforum@nsf.gov

Subscribe to ERA
Forum Listserv

Send an email to nsf-era-forum-subscribe-request@listserv.nsf.gov

NSF ERA Forum
Website

https://www.nsf.gov/bfa/dias/policy/era_forum.jsp

Appendix:
Retirement of
Account Management Functionality
in FastLane and Research.gov



Retirement of FastLane Functionality

FastLane NGIS Production Support Acceptance Site

FastLane is an interactive real-time system used to conduct NSF business over the Internet. FastLane is for official NSF use only. [More About FastLane...](#)

FastLane User Support (7 AM to 9 PM Eastern Time • M-F) 1-800-673-6188
FastLane Availability (recording): 1-800-437-7408

Proposals, Awards and Status | Proposal Review | Panelist Functions | Research Administration | Financial Functions

Honorary Awards | Graduate Research Fellowship Program | Postdoctoral Fellowships and Other Programs

Quick Link

- ▶ Special Exceptions to the NSF Deadline Date Policy Due to Natural or Anthropogenic Events
- ▶ **Registration Information**
- ▶ Award Search and Funding Trends
- ▶ FastLane FAQs (Opens new Browser Window)
- ▶ Grants.gov FAQ (Opens new Browser Window)
- ▶ DEMONSTRATION SITE

System Use Notification

Advisories

01/30/17 - ATTENTION: PAPPG (NSF 17-1) policy changes and new and enhanced automated checks are now being enforced in FastLane. Click here to learn more.

Excerpts from the Registration Information page

Click on the link below to register your institution

[New Organization and FastLane Contact Registration](#)

NOTE:
Now SBIR/STTR organization should register using the above "New Organization and FastLane Contact Registration" link.

↑ top

Individuals submitting Postdoctoral Fellowship proposals as independent PI's must first register as a FastLane organization via NSF's FastLane [Postdoctoral Fellowship Registration](#) application.

↑ top

Retirement of Functionality in FastLane	New Account Management Functionality in Research.gov
<p>Individuals will not have the ability to register new organizations or register as an independent PI via FastLane. Individuals will <u>still</u> have the ability to update existing organization information in FastLane.</p>	<p>Individuals will have the ability to register a new organization and administrator using the "Manage Organizations" role request option. The organization must have a valid DUNS number.</p>

Retirement of FastLane Functionality

NSF Registered Organization(s)

If your organization name appears in the following list, it is already registered with NSF. You must NOT attempt to re-register it. Instead, select the organization name and click the "FastLane Contact/SRO"(Sponsored Research Officer) button to determine whether or not a contact person exists for FastLane.

IMPORTANT: Only if your organization is **not in the list** then click the " **New Organization**" button. Adding duplicate organizations may delay funding any award to your organization.

NOTE: Individuals registered with FastLane will not appear in the list.

Organization Id	Organization Name
6250035550	Hopkins County School District, KY
4048146000	Hopkins International Company, NY
6250026261	Hopkins Structural Design Solutions, LLC, ID

FastLane Contact/SRO New Organization Cancel

FastLane Contact Registration Request

(*[Represent Required Fields](#) [What?](#))

FastLane Contact Registration Form

Organization Name: Hopkins County School District
 Organization Id: 6250035550

*FastLane Contact's First Name: Middle Initial:
 *Last Name:
 *E-mail Address:
 *Telephone Number: (10 digits, no hyphens, no country code)
 Fax Number: (10 digits, no hyphens, no country code)
 *Password: (Combination of digits and letters) (8-20 characters, [See Password Requirements](#))

PI (Principal Investigator) Registration Form [Why?](#)

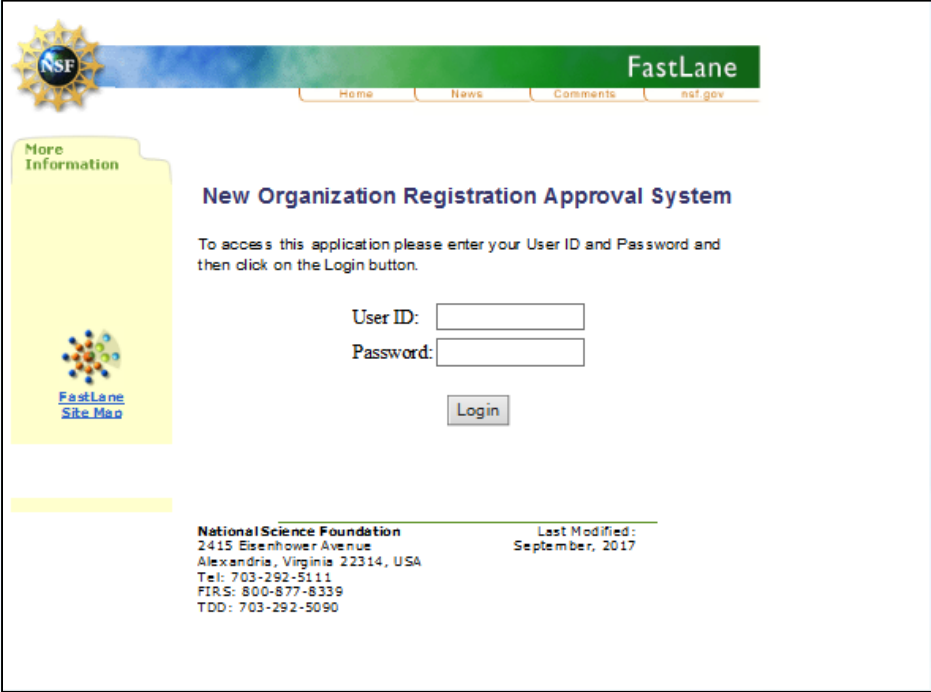
Please check this box and provide the following additional information if you want to become a PI.

Suffix: (Jr., Sr., III)
 Street Address: (Line 1)
 Street Address: (Line 2)
 City/Code:
 State: (Foreign address, Skip it)
 Zip Code: (9 digits, no hyphens) (Foreign address, Skip it)

Excerpt from the FastLane Contact Registration

Retirement of Functionality in FastLane	New Account Management Functionality in Research.gov
<p>Individuals will not have the ability to register as a FastLane contact for an existing organization via FastLane.</p>	<p>Individuals will have the ability to request new roles for an organization: PI, organization Administrator, AOR, SPO, View Only, ACM\$, and GRFP.</p> <p>When a new organization is created, the first organization Administrator will be auto-approved with a notification to the SAM Points of Contact.</p> <p>Individuals will also be able to register as independent PIs.</p>

Retirement of FastLane Functionality



Retirement of Functionality in FastLane	New Account Management Functionality in Research.gov
The approval system for New Organization Registration will be retired.	The DUNS number of the organization requesting registration will be used to look up the SAM Points of Contact (POCs). These POCs will receive an email notifying them that their organization has been registered with NSF. Additional approval will not be required.

Retirement of FastLane Functionality



Retirement of Functionality in FastLane	New Account Management Functionality in Research.gov
Users will not have the ability to register as an individual via FastLane.	Users will be able to register as an individual by using the “Prepare Proposals and Manage Awards” role request option.

Retirement of FastLane Functionality

The image shows three overlapping screenshots of the FastLane web interface. The top-left screenshot is titled "Research Administration" and lists several permission-based functions. The bottom-left screenshot is titled "Proposals, Awards and Status" and lists a larger set of functions. On the right side, there are three login forms: "Log In" (with fields for Last Name, NSF ID, and Password), "Log In GRFP Officials" (with fields for Last Name, NSF ID, and Password), and "PI/Co-PI Log In" (with fields for Last Name, NSF ID, and Password). Each login form includes a "Log In" button and links for "Forgot Password?" and "Lookup NSF ID".

Research Administration

Login for the following permission based functions:

- ▶ Accounts Management
- ▶ Letters of Intent
- ▶ Proposals/Supplements/File Updates/Withdrawals
- ▶ Award Documents
- ▶ Forwarded/Submitted Revised Budgets
- ▶ Notifications & Requests

Proposals, Awards and Status

Login for the following permission-based functions:

- ▶ Proposal Functions
 - Letters of Intent
 - Proposal Preparation
 - Proposal Status
 - Display Reference Status
 - Revise Submitted Proposal Budget
 - Proposal File Update
- ▶ Award and Reporting Functions
 - Notifications and Requests
 - Continuation Funding Status
 - View/Print Award Documents
 - Project Reports System - Disabled in FastLane. Log in to [Research Administration](#)
 - Supplemental Funding Request
- ▶ Change PI Information

Log In

Last Name:

NSF ID:

[Privacy Act](#)

Password:

Select one:

Log In GRFP Officials

Last Name:

NSF ID:

[Privacy Act](#)
[Notice](#)

Password:

[Log In](#)

[Forgot Password?](#)
[Lookup NSF ID](#)

As a security measure, your GRFP session will expire after remaining idle for 30 minutes.

PI/Co-PI Log In

Last Name:

NSF ID:

[Privacy Act](#)

Password:

[Log In](#)

[Forgot Password?](#)
[Lookup NSF ID](#)

Excerpt from the Graduate Research Fellowship Program page

Retirement of Functionality in FastLane

Individuals accessing the Research Administration Module (RAM) and Proposals, Awards, and Status (PAS) Module, as well as Graduate Research Fellowship Program (GRFP) Officials will now have a consolidated login through Research.gov.

Retirement of FastLane Functionality

Research Administration (RAM)

Search for existing User to view/modify data:

Last Name:

Search Results

Click on User Name to view/modify/delete data. Sort results by clicking column title.

696 users found, displaying 1 to 10 [Prev] 1, 2, 3, 4, 5, 6, 7, 8 [Next]

Name	Email Address	Actions
Abbott, Joshua	jabbott@nsf.gov	View Modify Delete
abc, test	test@nsf.gov	View Modify Delete
abc1, test	test@nsf.gov	View Modify Delete
abc2, test	test@nsf.gov	View Modify Delete
Account, Test	sdowning@associates.nsf.gov	View Modify Delete

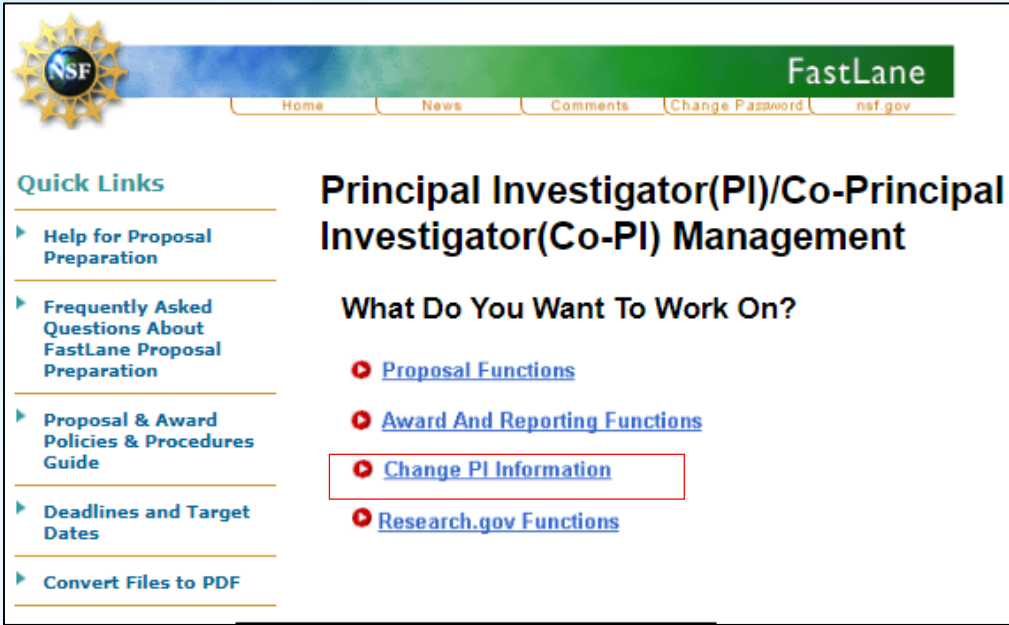
Retirement of Functionality in FastLane

The User Account tab will be retired and administrators will no longer use it to view, modify, or delete a user's role information or to add a new user.

New Account Management Functionality in Research.gov

Organization Administrators will have a dashboard to manage users in their organization(s) and the ability to Assign Roles, Remove Roles for users, and Add New Users. They will also have the ability to approve or disapprove role requests from users.

Retirement of FastLane Functionality



Proposals, Awards and Status (PAS) Module

New Account Management Functionality

The new account management functionality will support the ability to edit PI (and other roles) information. Demographics will remain accessible via the FastLane PAS Module.

Retirement of FastLane Functionality

Edit Principal Investigator's (PI) Information

[Why this information is being requested](#)

Warning !

- Do not change to another person's name.
- Do not repeat Organization or Department in the "Street" and "Additional" address fields.
- Updating PI Information will only update the most current institution data.

First Name: Middle Initial: Last Name:

Organization: **National Science Foundation** Institution Identification Number: **4102852000**

Department:

Street:
Additional:
City: State: (Foreign address, Skip it)
Zip: (Foreign address, Skip it)
Country:

Phone:
Degree Year: Fax Number:
E-Mail Addr: Degree Type:
ORCID Identifier:

ORCID ID is optional. However, if you choose to enter it, please enter a valid 16 digit ORCID ID number.

Excerpt from the Edit PI Information Page

Retirement of Functionality in FastLane

Individuals will not have the ability to edit all PI information in FastLane; only demographics will be editable in FastLane.

New Account Management Functionality in Research.gov

Individuals will have the ability to edit both account and role information using the "My Profile" and "My Roles" menu options.

Retirement of Research.gov Functionality

The screenshot shows the Research.gov Administration: User Management page. The page title is "Research.gov - User Management - Search". It features a search bar for existing users and a table of users. The table has columns for Name, Institution, Email Address, and Action. The Action column includes "View" and "Modify" links for each user entry.

Name	Institution	Email Address	Action
Abbott, Joshua	NSF	jabbott@nsf.gov	View Modify
Account, Test	NSF	sdowning@associates.nsf.gov	View Modify
AccountTwo, Test	NSF	gblock@associates.nsf.gov	View Modify
Add User, Test	NSF	testUser@test.com	View Modify
Addison, Randolph	NSF	raddison1@nsf.gov	View Modify
Agents, Travel	NSF	mataula@nsf.gov	View Modify

**Administration:
User Management**

Retirement of Functionality in Research.gov	New Account Management Functionality in Research.gov
The Administrator will no longer access “User Management” to view or modify a user’s role information or add a user.	Organization Administrators will have a dashboard to manage users in their organization(s) and the ability to Assign Roles, Remove Roles for users, and Add New Users. They will also have the ability to approve or disapprove role requests from users.

Retirement of Research.gov Functionality



Edit My Activations

Retirement of Functionality in Research.gov	New Account Management Functionality in Research.gov
Individuals will no longer link NSF accounts to one another.	The new Account Management functionality will maintain one account per individual, per the policy outlined in the Proposal & Award Policies & Procedures Guide (PAPPG)