



Attachment G

Submittal Requirements for Electric Vehicle Charging Station Applications

Required	<p>Please use this as a checklist to assemble the materials required for your development application when submitting the application. The following items must be submitted in order to process your application. <u>If the plans are not legible, or do not contain the information listed below, your application will be deemed incomplete and canceled.</u></p>
<input type="checkbox"/>	<p>Instructions:</p> <ol style="list-style-type: none"> 1. All plans and documents <u>must</u> be submitted in PDF format. 2. A separate PDF document is required for each plan type (i.e. separate PDF required for site plans, separate PDF for landscape plans, etc.). 3. Each plan type should only have one PDF uploaded (i.e. if there is more than one site plan exhibit, upload a multi-page PDF). 4. Please submit to building and planning department for review at: javina@lindsay.ca.us and cannon@lindsay.ca.us
<input type="checkbox"/>	<p>Complete Application</p>
<input type="checkbox"/>	<p>All Required Fees Paid</p> <p>All fees must be paid before application is deemed complete. Fees must be paid within 3 days of fees being shared (call or email will be sent).</p>
<input type="checkbox"/>	<p>Letter of Owner Authorization (If Owner is not the Applicant)</p>
<input type="checkbox"/>	<p>Operational Statement: <input type="checkbox"/> Project address & APN <input type="checkbox"/> Project description (scope of work)</p> <p style="padding-left: 20px;"><input type="checkbox"/> Number of parking spaces proposed to be removed (if any)</p> <p style="padding-left: 20px;"><input type="checkbox"/> Landscaping/Trees proposed to be removed</p>
<input type="checkbox"/>	<p>Overall Site Plan (electronic – does not need to be to scale but shall be legible)</p> <p><input type="checkbox"/> Outline the entire parcel with an area indicating the scope of work</p> <p><input type="checkbox"/> Property line dimensions & easements</p> <p><input type="checkbox"/> Vicinity map with north arrow <input type="checkbox"/> Project address & APN</p>



<input type="checkbox"/>	<p>Detailed Site Plan (electronic) Plans shall include (at a minimum) items below.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px; vertical-align: top;"> <input type="checkbox"/> 1"= 30' scale <input type="checkbox"/> North Arrow correctly shown <input type="checkbox"/> Easements, both existing and proposed </td> <td style="width: 50%; padding: 5px; vertical-align: top;"> <input type="checkbox"/> Fully dimensioned parking stalls that depict the equipment is not in the 9 ft. x 18 ft. stall </td> </tr> <tr> <td style="padding: 5px; vertical-align: top;"> <input type="checkbox"/> Provide the aisle width behind the stall and the opposite stall size if there is parking behind the proposed EV stall. </td> <td style="padding: 5px; vertical-align: top;"> <input type="checkbox"/> Add this note: Any survey monuments within the area of construction shall be preserved or reset by a person licensed to practice land surveying in the state of California. </td> </tr> <tr> <td style="padding: 5px; vertical-align: top;"> <input type="checkbox"/> Add this note: Repair all damaged and/or off-grade concrete street improvements as determined by the construction management engineer prior to occupancy. </td> <td style="padding: 5px; vertical-align: top;"> <input type="checkbox"/> Add this note: Two working days before commencing excavation operations within the street right-of-way and/or utility easements, all existing underground facilities shall have been located by Underground Services Alert (USA). Call 1-800-642-2444 </td> </tr> <tr> <td style="padding: 5px; vertical-align: top;"> <input type="checkbox"/> Accessible EV charging stalls shall comply with Sections 11B-228.3 and 11B-812 of the California Building Code </td> <td style="padding: 5px; vertical-align: top;"> <input type="checkbox"/> Property lines and dimensions of property lines </td> </tr> </table>	<input type="checkbox"/> 1"= 30' scale <input type="checkbox"/> North Arrow correctly shown <input type="checkbox"/> Easements, both existing and proposed	<input type="checkbox"/> Fully dimensioned parking stalls that depict the equipment is not in the 9 ft. x 18 ft. stall	<input type="checkbox"/> Provide the aisle width behind the stall and the opposite stall size if there is parking behind the proposed EV stall.	<input type="checkbox"/> Add this note: Any survey monuments within the area of construction shall be preserved or reset by a person licensed to practice land surveying in the state of California.	<input type="checkbox"/> Add this note: Repair all damaged and/or off-grade concrete street improvements as determined by the construction management engineer prior to occupancy.	<input type="checkbox"/> Add this note: Two working days before commencing excavation operations within the street right-of-way and/or utility easements, all existing underground facilities shall have been located by Underground Services Alert (USA). Call 1-800-642-2444	<input type="checkbox"/> Accessible EV charging stalls shall comply with Sections 11B-228.3 and 11B-812 of the California Building Code	<input type="checkbox"/> Property lines and dimensions of property lines
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<input type="checkbox"/>	<p>Overall and Detailed Site Plan (hard copies) <u>Three full size hard copies; One electronic</u> of all site plan exhibits (individually folded to 8-1/2"x11" page size). Drop these off to City Services Dept. or mail to the address above.</p>								
<input type="checkbox"/>	<p>Elevations (electronic): Include the height of all stations, transformers, etc.</p>								

The application completeness review process is up to a 15-day process. If all items on this checklist are not submitted, the application will be deemed incomplete and rejected. If all required items on this checklist are submitted and determined to meet all requirements outlined in this document, the application shall be deemed complete and accepted for processing.

Per Title 15.03 City of Lindsay Municipal Code.