

Our ref.: 5195-22/IPCC/P57

To the Executive Heads
of International and other Organizations

Geneva, 8 July 2022

Dear Sir/Madam,

On behalf of the Chair of the Intergovernmental Panel on Climate Change (IPCC) I am addressing you on the subject of the Fifty-seventh Session of the IPCC (IPCC-57) scheduled to take place in person from **27 to 30 September 2022** at the Centre International de Conférences Genève (CICG), 17 rue de Varembe, 1202 Geneva, Switzerland. It is with great pleasure that I extend the invitation to participate in this Session, through you, to your Organization.

The IPCC-57 will be a usual business Plenary session with agenda items considering the work of the Ad Hoc Group on Elections, and the IPCC Trust Fund Programme and Budget.

Further information about the Session, including the provisional agenda, meeting documents and the information note for participants, will be made available on the IPCC website www.ipcc.ch in the coming weeks.

Simultaneous interpretation in the official UN languages (Arabic, Chinese, English, French, Russian and Spanish) will be provided during the session. Meeting documents will be in English only.

You are hereby cordially invited to nominate representative(s) of your Organization to the Session. Please transmit your nominations, with the name and affiliation of the participant **no later than Friday 12 August 2022**. These nominations should be sent to the Secretary of the IPCC, c/o World Meteorological Organization, P.O. Box 2300, 7bis Avenue de la Paix, CH-1211 Geneva 2, Switzerland, or attached to an email message addressed to ipcc-sec@wmo.int. Nominations should be made on official letterhead; as nominations by simple e-mail will not be accepted.

Please pre-register each designated participant, no later than **Monday 19 September 2022**, at the following website: <https://apps.ipcc.ch/register>, using the unique credentials sent to all focal points in advance of the previous session. Please inform the Secretariat if there have been changes to the name of the focal point.

Pre-registered participants will be required to also register at the conference venue, at which point they will receive access to the IPCC PaperSmart system containing the session documents in electronic format. Documents will not be distributed on paper. Participants are therefore encouraged to bring their own devices to the meeting in order to access the PaperSmart system.

Also, please note that WMO/IPCC shall not be held responsible for any health problems or accidents that the participants may have, nor would WMO/IPCC be responsible for any quarantine costs following a positive COVID test on arrival for those that require it. Participants shall make their own arrangements for life, health and other forms of insurance as they consider appropriate. Participants, when travelling, should ensure to have

their insurance card or certificate with them as to international coverage.

Also of note, it will be important for those delegates that need to secure a visa to do so as soon as possible.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'A. Mokssit', enclosed within a thin black rectangular border.

(Abdalah Mokssit)
Secretary of the IPCC