

**REPORT OF THE 54TH SESSION OF THE IPCC BUREAU
Montreal, Canada, 5 September 2017**

1. OPENING AND ADOPTION OF AGENDA

Mr Hoesung Lee, Chair of the Intergovernmental Panel on Climate Change (IPCC), opened the Fifty-Fourth Session of the IPCC Bureau and delivered a welcoming statement. He expressed his gratitude to the Government of Canada for its generous hospitality in hosting the 54th Session of the Bureau and the 46th Session of the IPCC that was to follow. The Provisional Agenda as contained in document BUR-LIV/Doc.1, was adopted in the understanding that – as proposed - under agenda item 8, the Bureau would discuss the selection of AR6 authors at the request of the Working Group III Co-Chair and a progress report be given by the Working Group I Co-Chair on the preparations for the Special Report on Global Warming of 1.5°C.

The meeting was informed that some Bureau members could not attend because of visa problems. The Secretariat was requested to issue as soon as possible the updated Strategic Planning Schedule (SPS) and to post it on-line.

The Agenda is attached as **Annex 1**. The list of participants is attached as **Annex 2**.

2. APPROVAL OF THE DRAFT REPORT OF THE 53RD SESSION

The document BUR-LIV/Doc. 4, draft report of the 53rd Session of the Bureau, was approved without changes.

3. ADMISSION OF OBSERVER ORGANIZATIONS

The legal officer of the IPCC Secretariat, Ms Sophie Schlingemann, introduced this agenda item. She informed the Bureau that after the 45th Session of the IPCC (Guadalajara, 27-31 March 2017) in accordance with the IPCC Policy and Process for Admitting Observer Organizations (hereafter: “IPCC Observer Policy”) requests for IPCC observer status were received by the Secretariat from the following twelve organizations:

(1) Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services (IPBES); (2) Heinrich Boell Foundation (HBF); (3) International Development Research Centre (IDRC); (4) Center for International Forestry Research (CIFOR); (5) Food & Water Watch; (6) Research and Development Centre, Nepal; (7) Imperial College London; (8) Canadian Nuclear Association; (9) European Marine Board; (10) Stockholm Resilience Centre; (11) Global Change Impact Studies Centre (GCISC); (12) ParlAmericas.

The first eight organizations were already accredited as UNFCCC observer organization and therefore, in accordance with the IPCC Observer Policy, did not need to submit background information on their organization. The last four submitted the necessary background documentation. In accordance with Rules II.5 and II.6 of the IPCC Observer Policy the twelve requests were submitted to the Bureau for its review.

The Bureau positively reviewed the twelve requests and the Chair concluded that in accordance with the IPCC Observer Policy the requests would be presented to the next Session of the Panel for its acceptance.

Some comments were made concerning the list of IPCC observer organizations. A Bureau member requested the Secretariat to do an update of the list. A government representative remarked that it would be useful to have statistics concerning the attendance of observer organizations at IPCC meetings. Another Bureau member noted that the observer organizations could be useful to help with the selection of possible students for the IPCC Scholarship Programme. Finally a government representative remarked that observer organizations could be a useful tool to the IPCC, since “stakeholders” can contribute to the work of the IPCC in a number of areas such as the mobilization of experts, the provision of complementary standpoints to those of governments, and the dissemination of the works of the IPCC.

The Chair thanked for the useful comments made, which would be taken into account by the Secretariat.

4. ASSESSMENT OF BACK-TO-BACK PLENARY AND BUREAU SESSIONS

The programme officer of the IPCC Secretariat, Ms Judith Ewa, introduced this agenda item. She provided an overview of the analysis of Bureau meetings being held as stand-alone or back-to-back with a Plenary Session over the period from January 2010 to March 2017. She reported that during this period 13 Bureau Sessions and 14 Plenary Sessions had been held, four of which were held back-to-back and eight were held in Geneva. The 54th Bureau Session is an exceptional one, as, for the first time, there was no interpretation.

While some Bureau members felt that it would be better to continue holding back-to-back Plenary and Bureau Sessions, with the Bureau taking place after the Plenary, others felt that reverting to stand-alone Bureau sessions would be ideal as stand-alone meetings allow for better preparation and support to the Plenary. It was felt by some Bureau members that the back-to-back sessions denied the Bureau to have substantive discussions

Though most Bureau members were mindful of cost savings in holding back-to-back sessions, based on the analysis provided, the difference in the cost of holding back-to-back sessions and stand-alone sessions was not that great. In addition to financial costs, one Bureau member also reminded the meeting to consider the time costs as well. He proposed that the Secretariat ensured that all Bureau members could participate remotely, as it was not practical to travel for 5 days to attend a 1-day meeting. There was a request by another Bureau member to consider having a standing item in the Plenary agenda for a verbal report on the Bureau meeting, to be made by the Chair. One government representative proposed that the decision to hold a Bureau session back-to-back or as a stand-alone, should be reviewed on a case-by-case basis with the agenda driving which type of Bureau session to hold. This proposal was supported by several members. Another proposal was made by a government representative to hold the Bureau for 2 days or at least 1-½ days.

The Chair concluded that the agenda would determine which type of Bureau would be held. In addition a verbal report about the Bureau would be made by the Chair to Plenary and that the first Bureau meeting in 2018 would be a 3-day stand-alone session.

5. PREPARATIONS FOR THE 46th SESSION OF THE IPCC

The IPCC Secretary gave a briefing on the agenda for the 46th Session of the IPCC, scheduled to be held in Montreal from 6 to 10 September 2017 at the same venue. The main topic would be the adoption by the Panel of the outlines of the three Working Group contributions to the Sixth Assessment Report (AR6) of the IPCC.

6. PREPARATIONS FOR THE 47th SESSION OF THE IPCC

While welcoming the offer from the French government to host the 47th Session of the IPCC, a number of Bureau members and government representatives discussed the need for a Panel Session early 2018 considering the financial situation of the IPCC Trust Fund. Furthermore the opportunity of the celebration of the 30th anniversary of the IPCC has been discussed and it was suggested that it could be held a day before the October 2018 Panel Session, should it be decided not to hold the 47th Session of the IPCC.

The Chair concluded that the issue of the 47th Session would be taken up early during the 46th Session of the IPCC.

7. ANY OTHER BUSINESS

The head of communications and media relations, Mr Jonathan Lynn, gave a briefing on communication activities organized by the IPCC Secretariat. He mentioned that the Technical Support Units have appointed communication specialists as well, with whom the Secretariat cooperates. He furthermore presented the communications strategy for the Special Report on Global Warming of 1.5°C.

The next topic to be discussed under this agenda item was the revised Request for Researcher Access to IPCC Meetings. The IPCC Secretary and the legal officer introduced this topic and recalled that in August 2016 the Secretariat received a first request for Researcher Access to IPCC meetings from a group of universities, which was discussed by the Bureau at its 53rd Session (Guadalajara, 26-27 March 2017). At that Session the Bureau did not approve the proposal and requested the Secretary to inform the applicants accordingly. Based on the feedback from the Bureau, the research team changed its composition and limited its request for access to “observe plenary sessions of the Panel as well as the plenary sessions of Lead Author Meetings during the AR6 and affiliated Special Reports”. Furthermore the researchers indicated to limit their interviews to a small number of IPCC authors during the AR6 writing. The Secretariat informed the Bureau that all relevant information had been submitted by the research team in accordance with the Decision Pathway for consideration of requests from researchers for access to information, as adopted by the Panel at its 43rd Session (Nairobi, 11-13 April 2016). Furthermore in accordance with the Decision Pathway, the opinion of the elected members of the ExCom was sought. Two IPCC Vice-Chairs and six Co-Chairs had indicated their support of the application.

At the Session two Bureau members and government representatives added their support.

The Chair concluded that there was consensus among Bureau members to support this research proposal and requested the Secretary of the IPCC to inform the applicants of the outcome of the deliberations by the Bureau and to produce a Memorandum of Understanding (MoU) to be signed by the applicants before the start of the study. The MoU will constitute the formal instrument under which access to any IPCC meeting could be granted.

8. PLACE AND DATE FOR THE 55TH SESSION OF THE IPCC BUREAU

A quick oral report was given on the progress on the Special Report on Global Warming of 1.5°C.

As far as the selection of AR6 authors was concerned, it was agreed by the Bureau that two days of Working Group Bureau Sessions were needed, to be followed by a one day regular Bureau Session. These sessions should take place from 29 to 31 January 2018.

9. CLOSING OF THE SESSION

The Chair of the IPCC declared the session closed at 17h15.

ANNEX 1

IPCC BUREAU – FIFTY-FOURTH SESSION Montreal, Canada, 5 September 2017

BUR-LIV/Doc. 1
(26.VI.2017)
Agenda Item: 1
ENGLISH ONLY

PROVISIONAL AGENDA

(Submitted by the Secretary of the IPCC)

1. **OPENING OF THE SESSION**
2. **APPROVAL OF THE DRAFT REPORT OF THE 53rd SESSION**
3. **ADMISSION OF OBSERVER ORGANIZATIONS**
4. **ASSESSMENT OF BACK-TO-BACK PLENARY AND BUREAU SESSIONS**
5. **PREPARATIONS FOR THE 46th SESSION OF THE IPCC**
6. **PREPARATIONS FOR THE 47th SESSION OF THE IPCC**
7. **ANY OTHER BUSINESS**
8. **PLACE AND DATE FOR THE 55th SESSION OF THE IPCC BUREAU**
9. **CLOSING OF THE SESSION**

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