



BOARD OF DIRECTORS

Meredith Matthews, City of Arcata, **Chair**
Adelene Jones, City of Blue Lake, **Vice Chair**
Leslie Castellano, City of Eureka
Randy Cady, City of Ferndale
Michelle Bushnell, County of Humboldt
Frank Wilson, City of Rio Dell,

Meeting Agenda

Thursday, September 12, 2024, at 5:30 PM
Eureka City Council Chamber
502 K Street
Eureka, CA

THE HWMA BOARD OF DIRECTORS HAS RESUMED IN-PERSON MEETINGS AND ENCOURAGES THE PUBLIC TO ATTEND EITHER IN PERSON OR TELEPHONICALLY.

Effective March 9, 2023, the HWMA Board of Directors will resume their meetings from the Eureka City Council Chamber. Members of the public are invited and encouraged to participate through the following venues.

HOW TO PARTICIPATE

The public is invited to attend and participate in the HWMA Board of Directors meeting using any of the following methods.

1. IN-PERSON

The public can attend and provide in-person comments during the meeting on regular agenda items and during Oral/Written Comment. in-person hybrid meetings. HWMA asks that when attending meetings, persons socially distance as best they can and be courteous to those who choose to wear a mask.

2. REMOTE

As a courtesy, and technology permitting, members of the public may continue to observe and participate remotely through the Zoom platform. HWMA cannot guarantee that the public's access to teleconference technology will be uninterrupted, and technical difficulties may occur from time to time. In those instances, so long as there is a Board quorum and the public may still attend the meeting in person, the meeting will continue.

- a. Zoom <https://us06web.zoom.us/j/87272840425>
- b. Zoom Phone Numbers. +17207072699, Meeting ID: 87272840425

During the meeting, each period for public comment will be announced, and participants may use Zoom's "Raise Hand" feature to request to speak. If calling in via Zoom use *9 to raise and lower your hand. The meeting host will call on you, by name or last four digits of your phone number and enable the microphone when it is your turn to speak. To ensure the orderly meeting conduct, providing your name is encouraged, but not required.

3. EMAIL

The public may submit public comment via email to board@hwma.net. Any comments received up until 3:00 pm of the meeting date will be:

- a. Distributed to Board members via email prior to the meeting,
- b. Referenced and attached to the meeting minutes.

Such email comments must identify the agenda item number in the subject line of the email. Comments received will be read into the record by staff, with a maximum allowance of three minutes (approximately 500 words) per individual comment, subject to the Chair's discretion. If a comment is received after the agenda item is heard, but before the close of the meeting, the comment will still be included as part of the written record of the meeting but will not be read into the record during the meeting.

4. TO WATCH OR LISTEN ONLY

The public may view the meeting on one-way video feed on at Access Humboldt's YouTube Channel at www.youtube.com/c/accesshumboldt/live or

Copies Available: Copies of the agenda materials are available electronically at www.hwma.net, through individual HWMA member agencies or by calling HWMA at 707-268-8680. There may be a charge for copies.

Accessibility: Accommodations and access to HWMA meetings for people with special needs must be requested in advance of the meeting at 707 268-8680 or emailing board@hwma.net. The Eureka City Council Chamber room is ADA accessible. This agenda and other materials are available in alternative formats upon request.

1. Call to Order and Roll Call at 5:30 PM

2. Consent Calendar

All matters listed under the Consent Calendar are considered to be routine by the HWMA Board and will be enacted upon by one motion, unless a specific request for review is made by a Board Member or a member of the public. The Consent Calendar will not be read. There will be no separate discussion of these items unless pulled for discussion.

- a. Approve Minutes from the July 11, 2024, HWMA Board of Directors meeting.
- b. Review and Approve June 2024 Financial Reports

3. Oral and Written Communications

This time is provided for people to address the Board or to submit written communications concerning matters not on this agenda. Board Members may respond to statements, but any request that requires Board action will be referred to staff for review. Reasonable time limits may be imposed on both the total amount of time allocated for this item, and on the time permitted to each individual speaker. Such time allotment or portion thereof shall not be transferred to other speakers.

4. Approve Resolution 2025-05 Household Hazardous Waste Program Grants

5. Standing Item: Board Member Reports.

6. Standing Item: Executive Director's Report.

7. Adjourn.



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Frank Wilson, City of Rio Dell

Minutes

Thursday, July 11, 2024, at 5:30 PM
Zoom Video Conference Meeting

Present: Meredith Matthews, Adelene Jones, Frank Wilson, Randall Cady, Renee Contreras-DeLoach (arrived at 5:32 pm).
Absent: Michelle Bushnell
Staff: Eric Keller-Heckman, Tony Heacock, Hilary Schwartz, Joel Bisson
Legal Counsel: Nancy Diamond

1. Call to Order and Roll Call at 5:30 PM

Chairperson Matthews called the meeting to order at 5:30 PM. A quorum was present and acting.

2. Consent Calendar

- a. Approve Minutes from the April 11, 2024, HWMA Board of Directors meeting
- b. Approve Minutes from the May 9, 2024, HWMA Board of Directors meeting
- c. Approve Minutes from the May 20, 2024, HWMA Board of Directors special meeting
- d. Approve Minutes from the June 13, 2024, HWMA Board of Directors meeting
- e. Approve HWMA Credit Application and Policy
- f. Review and Approve March 2024 Financial Reports
- g. Review and Approve April 2024 Financial Reports
- h. Review and Approve May 2024 Financial Reports
- i. Approved revised HWMA Policy 2102
- j. Approve revised HWMA Policy 2203.4

Motion: **Director Jones** motioned, and **Director Cady** seconded, to approve the items a) through j) of the Consent Calendar as delivered

Action: Approve the Motion as made by **Director Jones** and seconded by **Director Cady**

Ayes: Unanimous

Noes: None

Absent: **Michelle Bushnell**

3. Oral and Written Communications

Chairperson Matthews opened the floor to public comment regarding items not on the agenda. No comment was received.

Chairperson Matthews closed the floor to public comment.

4. Elect Authority Officers for FY 2024-25

Executive Director Keller-Heckman recommended that the board appoint Authority Officers for the upcoming fiscal year, as the board deemed appropriate.

Director Jones asked if there was a policy limiting the number of terms served by Authority Officers. **Chairperson Matthews** indicated that she was willing to continue serving as Board Chair. **Director Jones** indicated she was also willing to continue serving as Board Vice Chair, pending the outcome of her re-election in the fall.

Chairperson Matthews opened the floor to public comment. No comment was received. **Chairperson Matthews** closed the floor to public comment.

Motion: **Director Wilson** motioned, and **Director Cady** seconded, to appoint **Chairperson Matthews** as Board Chair and **Vice Chair Jones** as Board Vice Chair for the 2024-2025 fiscal year.

Action: Approve the Motion as made by **Director Wilson** and seconded by **Director Cady**

Ayes: Unanimous

Noes: None

Absent: **Michelle Bushnell**

5. Review and Approve Board of Directors Calendar for fiscal year 2024-2025

Executive Director Keller-Heckman recommended the Board approve the HWMA Board of Directors Meeting Calendar for fiscal year 2024-2025 and affirm the time and place of the meetings as the third Thursday of the month at 5:30 pm in the Eureka City chambers.

Director Cady inquired about the absence of scheduled Board meetings in August and December. **Executive Director Keller-Heckman** clarified that those two months are held open traditionally to allow room in the calendar for special and other meetings if needed.

Vice-Chairperson Jones asked if the August meeting would be needed due to the lack of quorum at the June meeting. **Executive Director Keller-Heckman** advised that all agenda items from June had been brought back to the Board for the July meeting and that staff was now preparing items for the September meeting.

Chairperson Matthews opened the floor to public comment. No comment was received. **Chairperson Matthews** closed the floor to public comment.

Motion: **Director Jones** motioned, and **Director Cady** seconded, the motion to approve the HWMA Board of Directors Calendar for fiscal year 2024-2025.

Action: Approve the Motion as made by **Director Jones** and seconded by **Director Cady**

Ayes: Unanimous

Noes: None

Absent: **Michelle Bushnell**

6. Receive Auditor's Report for Fiscal Year 2022-2023

Executive Director Keller-Heckman described the Authority's annual financial audit process as a tool for assessing the Authority's financial health, and introduced Joseph Arch of JJACPA, who gave a presentation of the Authority's 2022-2023 financial audit findings. Mr. Arch advised that there were no findings, significant deficiencies, material weaknesses, or governing board comments noted in the Authority's 2022-2023 financial statements. The auditors encountered no difficulties or disagreements with Authority management or financial records during the audit process. Mr. Arch described recent regulatory changes to government auditing procedures and how the Cummings Road Landfill post-closure liability impacts the "going concern" assessment.

Director Jones asked for guidance in locating the landfill post-closure liability amount. **Executive Director Keller-Heckman** located the amount on page 5 of the financial statements. Mr. Arch explained that absent this long-term liability, the Authority's net financial position would be positive, and that because it is an estimate, the liability is not likely to impact operations.

Chairperson Matthews asked if the Authority audit was completed on schedule. **Executive Director Keller-Heckman** clarified that the audit being presented was from the previous fiscal year that should have been presented last year. He advised that staff would be bringing the current fiscal year audit before the Board at the December 2024 or January 2025 regular meeting. **Chairperson Matthews** asked if HWMA would be using the same auditing firm for the 2023-2024 financial audit. **Executive Director Keller-Heckman** affirmed that HWMA would be working with JJACPA again for one more year prior to drafting a Request for Proposals for financial audit services in 2025.

Chairperson Matthews opened the floor to public comment. No comment was received. **Chairperson Matthews** closed the floor to public comment.

Chairperson Matthews inquired how Director Schwartz felt about the fiscal year 2022-2023 audit. Director Schwartz confirmed that she felt the audit went well.

Motion:	Director Jones motioned, and Director Cady seconded, the motion to receive the presentation outlining the independent auditor's report for fiscal year 2022-2023, to be filed with Authority archives, State Controller, and required financial institutions.
Action:	Approve the Motion as made by Director Jones and seconded by Director Cady
Ayes:	Unanimous
Noes:	None
Absent:	Michelle Bushnell

7. Standing Item: Board Member Reports

Director Jones reported that Annie & Mary Day will be held in Blue Lake on Sunday, July 14, 2024, and that the next yard waste day in Blue Lake will be held on August 24, 2024. **Chairperson Matthews** reported that two events held recently in Arcata, Oyster Fest and the Jubilee, were designed as "zero waste," and that at the September meeting

she would be reporting on how much organic material was diverted from landfills during these events.

8. Standing Item: Executive Director's Report

Executive Director Keller-Heckman introduced Joel Bisson as HWMA's new Director of Operations. He also announced that HWMA is finalizing the draft Request for Proposals for in-county organics processing capacity and site study. Staff is currently developing the baseline needs of the property and plans on bringing the draft to the Board in September for direction.

9. Adjourn

Chairperson Matthews adjourned the meeting at 5:50 p.m.



Staff Report

DATE: September 5, 2024. For Meeting of: September 12, 2024
FROM: Hilary Schwartz, Director of Finance
SUBJECT: Item 2b)
Receive June 2024 Financial Reports

RECOMMENDED ACTION: Voice Vote
1) Review and Approve June 2024 Financial Reports

DISCUSSION:

Background:

Each month, staff presents an update on the Authority’s financials based on activity to-date for the current month. This enables staff to provide a complete presentation of the full financial activity for that period, as financial data will have been recorded and finalized for the reporting period at that point.

Each year, pending the finalization of the Authority’s financial audit, these financial reports are presented as *preliminary* financial reports. Once the audit is finalized and staff closes out the prior year, information presented will represent accurate to-date financial activity and will be marked as such.

The Authority’s cash position is comprised of 5 accounts; 1) the Authority’s checking account, which handles the day-to-day expenses and holds the Operating Reserve; 2) the Cummings Road Landfill Pledge of Revenue Money Market account; 3) The Capital Improvement Plan Money Market account and 4) The Benefits and Rate Stabilization Money Market account. The combined value of these accounts equals the total cash available for Authority reserves and operating cash. The current value of the Authority operating fund and combined reserve funds as of June 30, 2024, are as follows:

Cash on hand	\$ 1,313,788.75
Operating Reserve	\$ 1,358,790.30
CRL Pledge of Revenue	\$ 81,106.89
Capital Improvement Fund	\$ 1,121,740.07
Benefits and Rate Stabilization Funds	\$ 550,000.00
Long-Term Funding	\$ 73,235.04

Authority Financials:

Attachment 2b.1 contains detailed balance sheets for the June 2024 financial reports, for Board review and discussion. An analysis of that information as it relates to revenues and expenses, and current month disbursements to vendors and employees, is provided herein.

Revenues:

Revenues for June 2024 performed at approximately 3.2% above budgeted estimates for Fiscal Year 2023-24. These estimates encapsulate all activity throughout the Authority, although finances will be influenced by future payouts for fees passed through to Member Agencies, revenue shares for salvaged materials sales, and the delayed receipt of grant revenues for grant-based projects. In June 2024, green waste revenue continued its seasonal trend at about 30% above budget projections while solid and hazardous waste revenues were near or above projections.

Staff continues to monitor diversion programs in terms of not only cost, but self-sustaining viability. At present, all divisions are fully funded from self-sustaining revenues or fees passed through from Self-Haul, Franchise, and Satellite Facility tipping fees.

Expenses:

Total Expenses for June 2024 were approximately 19.36% above budgeted estimates, including some one-time expenses related to depreciation of Authority assets, and quarterly payments to Member Agencies for pass-through payments. June 2024 transportation and disposal costs were about 5.5% below budgeted estimates due to decreased fuel costs and increased back hauls.

Staff continues to maintain a strong control on ongoing expenses, which averaged about 5% below budget estimates across all four quarters of Fiscal Year 2023-24.

Monthly disbursements to Authority vendors and employees are summarized in Attachment 2b.1 (*Statement of Cash Flow*) for the month of June 2024. These disbursements are comprised primarily of day-to-day costs, representing approximately \$475,368.96 in transportation and disposal costs, \$356,178.13 in payroll and employee benefit costs, and \$210,456.61 in pass-through payments to member agencies.

Staff's Recommendation:

Staff recommends the board review and approve the draft June 2024 Financial Reports.

Attachments:

- 1) Draft June 2024 Financial Reports



Humboldt Waste Management Authority

Draft Balance Sheet

As of June 30, 2024

Attachment 2b.1

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking - Umpqua Bank	2,749,472.51
1001 CRL Pledge-8913	77,042.63
1002 Rate Reserve-6008	607,975.23
1003 CIP-3488	1,121,740.07
1010 Petty Cash	107.20
1015 Change Bank	5,500.00
Total Bank Accounts	\$4,561,837.64
Accounts Receivable	
1020 Accounts Receivable	1,038,783.76
1030 Allowance for Doubtful Accounts	0.00
Total Accounts Receivable	\$1,038,783.76
Other Current Assets	
1025 A/R - Other	21.10
1045 Prepaid Expenses	6,720.00
1050 Prepaid Insurance	393,265.73
1055 Undeposited Funds	152.71
Due from Other Governments	2,144.54
Total Other Current Assets	\$402,304.08
Total Current Assets	\$6,002,925.48
Fixed Assets	
1100 Land - Admin	2,809,139.62
1200 Land Improvements	
1201 Admin	1,546,527.91
1202 Transfer Station	699,978.50
1203 HHW	7,050.00
1204 Landfill	20,334.51
Total 1200 Land Improvements	2,273,890.92
1300 Buildings	
1301 Admin	0.00
1302 Transfer Station	2,978,507.25
1303 HHW	300,742.17
1305 Recycling	19,885.53
Total 1300 Buildings	3,299,134.95

Humboldt Waste Management Authority

Draft Balance Sheet

As of June 30, 2024

	TOTAL
1400 Building Improvements	
1401 Admin	44,728.92
1402 Transfer Station*	396,766.35
1403 HHW	199,269.55
1404 Recycling	64,371.90
1405 Landfill	17,448.95
Total 1400 Building Improvements	722,585.67
1500 Equipment	
1501 Admin	32,730.11
1502 Transfer Station*	2,030,276.00
1503 HHW	69,740.72
1504 Landfill	321,495.46
1505 Recycling	159,817.65
1507 Programs	0.00
Total 1500 Equipment	2,614,059.94
1600 Office Equipment	
1601 Admin	34,056.66
1605 Recycling	0.00
Total 1600 Office Equipment	34,056.66
1700 Vehicles	
1701 Admin	28,790.62
1702 Transfer Station*	13,576.24
1703 HHW	46,079.18
1704 Landfill	65,792.28
Total 1700 Vehicles	154,238.32
1800 Software	
1801 Admin	69,573.89
Total 1800 Software	69,573.89
1900 Accumulated Depreciation	(7,557,594.71)
Total Fixed Assets	\$4,419,085.26
Other Assets	
1035 Deferred Outflows - Pension	768,101.00
1910 Waste Authority Permit	221,171.00
1920 Land Purchase Option - CRBAS	0.00
Total Other Assets	\$989,272.00
TOTAL ASSETS	\$11,411,282.74

Humboldt Waste Management Authority

Draft Balance Sheet

As of June 30, 2024

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	1,097,738.19
Total Accounts Payable	\$1,097,738.19
Credit Cards	
2005 2005 Umpqua Bank Visa	0.00
2006 Bisson	0.00
2007 Heacock	1,603.47
2008 Schwartz	2,504.85
2009 Keller	512.18
Total 2005 2005 Umpqua Bank Visa	4,620.50
Total Credit Cards	\$4,620.50
Other Current Liabilities	
2010 Accounts Payable - Other	0.00
2015 Accrued 457 deferrals payable	1,000.00
2020 Accrued AFLAC	553.05
2025 Accrued CalPERS	12,111.67
2026 UAL CalPERS	0.00
2030 Accrued CalPERS - Clearing	0.00
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	59,158.97
2045 Accrued PR Taxes	11,684.27
2050 Accrued PTO	269,460.14
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
2065 Deferred Revenue - DOC/AB939	42,744.58
2070 Deferred Revenue - OPP	26,273.70
2071 Deferred Revenue - Tire Grant	20,235.86
2075 Garnishments Payable	0.00
2080 Note Payable - Chase	0.00
24000 Payroll Liabilities	0.00
24001 Garnishment -Weaver	0.00
Total 24000 Payroll Liabilities	0.00
Total Other Current Liabilities	\$443,222.24
Total Current Liabilities	\$1,545,580.93

Humboldt Waste Management Authority

Draft Balance Sheet

As of June 30, 2024

	TOTAL
Long-Term Liabilities	
2100 Deferred Inflows - Pension	60,628.00
2110 Landfill Closure Estimated	10,191,438.00
2130 Lease Payable - Financial Pacif	604,563.02
2140 Net Pension Obligation	1,059,833.00
Total Long-Term Liabilities	\$11,916,462.02
Total Liabilities	\$13,462,042.95
Equity	
3000 Opening Balance Equity	0.00
3010 Investment in Capital Assets	4,263,164.00
3030 Prior Period Adjustments	43,824.79
3200 Retained Earnings	(7,372,955.56)
Net Income	1,015,206.56
Total Equity	\$ (2,050,760.21)
TOTAL LIABILITIES AND EQUITY	\$11,411,282.74



Humboldt Waste Management Authority

Statement of Cash Flows

June 2024

Attachment 2b.1

	TOTAL
OPERATING ACTIVITIES	
Net Income	(363,412.74)
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1020 Accounts Receivable	63,774.02
1025 A/R - Other	(21.10)
1045 Prepaid Expenses	(6,720.00)
1050 Prepaid Insurance	(369,330.18)
2000 Accounts Payable	325,453.32
2007 2005 Umpqua Bank Visa:Heacock	(1,741.61)
2008 2005 Umpqua Bank Visa:Schwartz	1,545.00
2009 2005 Umpqua Bank Visa:Keller	(1,409.43)
2015 Accrued 457 deferrals payable	1,000.00
2020 Accrued AFLAC	263.65
2025 Accrued CalPERS	12,111.67
2026 UAL CalPERS	0.00
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	59,158.97
2045 Accrued PR Taxes	11,684.27
2050 Accrued PTO	24,666.36
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
24001 Payroll Liabilities:Garnishment -Weaver	0.00
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	120,434.94
Net cash provided by operating activities	\$ (242,977.80)
INVESTING ACTIVITIES	
1303 Buildings:HHW	(31,077.83)
1305 Buildings:Recycling	31,077.83
1405 Building Improvements:Landfill	(17,448.95)
1502 Equipment:Transfer Station*	(79,377.32)
1503 Equipment:HHW	(9,529.88)
1504 Equipment:Landfill	(17,458.84)
1505 Equipment:Recycling	66,167.23
Net cash provided by investing activities	\$ (57,647.76)
FINANCING ACTIVITIES	
2110 Landfill Closure Estimated	252,606.00
2130 Lease Payable - Finanical Pacif	(9,796.06)
Net cash provided by financing activities	\$242,809.94
NET CASH INCREASE FOR PERIOD	\$ (57,815.62)
Cash at beginning of period	4,619,805.97
CASH AT END OF PERIOD	\$4,561,990.35



Humboldt Waste Management Authority

Bill Payment List

June 2024

Attachment 2b.1

DATE	NUM	VENDOR	AMOUNT
1000 Checking - Umpqua Bank			
06/01/2024	CBNINGFH0VTH	Valeo Networks	-4,258.76
06/02/2024	ACH-013213992	Humana Insurance Co.	-3,956.88
06/03/2024	100231	AT&T Calnet	-36.51
06/03/2024	100228	Hensell Materials.	-1,179.90
06/03/2024	100230	B&B Portable Toilets	-615.58
06/03/2024	100229	Humboldt Cleaning Services LLC	-400.00
06/03/2024	100235	Lost Coast Communications, Inc	-750.00
06/03/2024	100236	Advanced Security Systems.	-162.50
06/03/2024	100232	Industrial Electric	-358.75
06/03/2024	100234	Copiers Plus	-29.50
06/03/2024	100233	Bettendorf Enterprises, Inc	-1,014.85
06/03/2024	SPACH72	Sharps Solutions, LLC	-300.00
06/03/2024	SPACH73	I-5 Tire, Inc.	-1,782.00
06/03/2024	060324-BS	Blue Shield of California	-40,140.32
06/04/2024	34542	Thumpers Mechanical	-1,225.00
06/10/2024	FV33CMM53F	City of Eureka Water	-896.71
06/10/2024	43LM3W747G	City of Eureka Water	-675.06
06/11/2024	100239	Humboldt Recycling	-13,196.26
06/11/2024	100244	Mad River Union	-202.00
06/11/2024	100247	WM Corporate Services, Inc	-2,679.74
06/11/2024	100248	Keenan Eureka	-59.24
06/11/2024	100243	Access Humboldt	-202.68
06/11/2024	100242	New Directions	-510.00
06/11/2024	100238	Lost Coast Communications, Inc	-2,250.00
06/11/2024	100240	Advanced Security Systems.	-348.00
06/11/2024	100241	Pacific Paper Co.	-19.53
06/11/2024	100237	FedEx	-260.76
06/11/2024	100246	Peterson CAT	-128.67
06/11/2024	100245	North Coast Journal	-6,720.00
06/10/2024	718077360122627840307	Mission Linen Supply	-978.95
06/10/2024	718076728189668860302	Mission Linen Supply	-1,538.85
06/11/2024	SPACH77	Airgas USA, LLC	-1,361.12
06/11/2024	SPACH80	Microbac Laboratories, Inc	-540.00
06/11/2024	SPACH78	Sharps Solutions, LLC	-200.00
06/11/2024	SPACH79	Mendes Supply Company	-143.58
06/11/2024	SPACH76	I-5 Tire, Inc.	-405.00
06/11/2024	SPACH74	United Rentals	-828.51
06/11/2024	061124-VW	Verizon Wireless	-535.12
06/11/2024	SPACH75	World Oil Environmental Services	-105.00
06/16/2024	100252	Kernen Construction.	-6,739.79
06/16/2024	100251	City of Eureka Discharge Fees	-6,405.00
06/16/2024	100254	Holt of California	-475.00
06/16/2024	100253	Pierson Building Center	-109.21
06/16/2024	100249	DCI Builders	-6,500.00

Humboldt Waste Management Authority

Bill Payment List

June 2024

DATE	NUM	VENDOR	AMOUNT
06/16/2024	100250	James L. Able Forestry Consultants, Inc	-966.50
06/17/2024	061724-VP	Valley Pacific Petroleum Services, Inc.	-5,684.54
06/17/2024	100256	Humboldt Sanitation	-25,973.72
06/17/2024	100255	Law Offices of Nancy Diamond	-1,149.80
06/17/2024	SPACH84	Clean Harbors Environmental Services	-28,456.00
06/16/2024	SPACH81	Sharps Solutions, LLC	-400.00
06/16/2024	SPACH83	World Oil Environmental Services	-669.26
06/16/2024	SPACH82	I-5 Tire, Inc.	-895.50
06/17/2024	SPACH85	Dry Creek Landfill	-501,658.33
06/15/2024	061524-RHC	Recology Humboldt County	-225.00
06/19/2024	1443980545	Humboldt Community Services District	-34.17
06/23/2024	100264	Recology Humboldt County Samoa	-6,404.08
06/23/2024	100260	Picky. Picky, Picky	-784.22
06/23/2024	100262	Humboldt Bay Fire	-252.68
06/23/2024	100261	Advanced Security Systems.	-130.00
06/23/2024	100265	Multiquip Inc.	-4,043.43
06/23/2024	100258	Copiers Plus	-246.47
06/23/2024	100259	Bettendorf Enterprises, Inc	-1,014.85
06/23/2024	100257	City of Eureka Alarm Fees	-100.00
06/23/2024	100263	Hooven	-400.00
06/24/2024	SPACH86	SDRMA	-393,265.73
06/23/2024	SPACH87	United Rentals	-688.28
06/25/2024	2406072633432	PG&E 550-3	-80.90
06/27/2024	2406120254941	PG&E 724-3	-2,997.00
06/30/2024	100268	B&B Portable Toilets	-615.58
06/30/2024	100266	Peterson Trucks	-323.67
06/30/2024	100271	Pacific Motorsports	-400.55
06/30/2024	100267	Humboldt Cleaning Services LLC	-400.00
06/30/2024	100272	WM Corporate Services, Inc	-2,112.04
06/30/2024	100270	Advanced Security Systems.	-150.00
06/30/2024	100274	Industrial Electric	-3,149.45
06/30/2024	100273	Shasta Scale	-995.00
06/30/2024	100269	Bettendorf Enterprises, Inc	-1,005.26
06/04/2024	060424-ZL	Zultys, Inc.	-645.16
06/30/2024	SPACH91	Airgas USA, LLC	-459.25
06/30/2024	SPACH88	WSP USA, Inc	-1,339.50
06/30/2024	SPACH92	Mendes Supply Company	-76.81
06/30/2024	SPACH90	I-5 Tire, Inc.	-2,380.50
06/22/2024	12832013	Optimum Business	-440.90
Total for 1000 Checking - Umpqua Bank			\$ -1,102,238.46
2005 2005 Umpqua Bank Visa			
2008 Schwartz			
06/11/2024	246921641631066831383	Crystal Springs Bottled Water	132.00
Total for 2008 Schwartz			\$132.00

Humboldt Waste Management Authority

Bill Payment List

June 2024

DATE	NUM	VENDOR	AMOUNT
Total for 2005 2005 Umpqua Bank Visa			\$132.00
Not Specified			
06/01/2024	VC Sewer060124	City of Eureka Water	0.00
Total for Not Specified			\$0.00



Humboldt Waste Management Authority

Draft A/R Aging Summary

As of June 30, 2024

Attachment 2b.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
707 Pest Solutions	273.26				\$273.26
A & I Roofing	1,319.54	683.17			\$2,002.71
A-1 Cleaning Service	20.59				\$20.59
Abercrombie Construction	154.25	155.35			\$309.60
Above Board Construction and Roofing	10,842.77	2,354.60			\$13,197.37
ACGC Inc.	2,448.20				\$2,448.20
Alchemy Construction Inc.	273.76				\$273.76
Alcohol Drug Care Services	115.10				\$115.10
Alexandre Dairy	31.82				\$31.82
Align Landscape		32.68			\$32.68
Alves Inc.	2,328.40				\$2,328.40
Amados Apartments	25.15	8.00			\$33.15
Ambrosini Electric		56.79			\$56.79
American Integrated Services Inc.	789.86				\$789.86
Angels of Hope Thrift Store	26.20				\$26.20
Arcata House Partnership	84.23				\$84.23
Arnold's Family Construction LLC	424.57				\$424.57
Arrow Property Management	130.71				\$130.71
Atkins-Salazar Construction		12.00	32.71		\$44.71
Ayres Enterprises	371.36				\$371.36
Barry Smith Construction			52.41		\$52.41
Bedliners Plus	99.20				\$99.20
Benchmark Realty Group	43.05	127.28			\$170.33
Bethel Church	175.94				\$175.94
Bettendorff Trucking - Shop	475.41				\$475.41
Bingham Tile	37.13				\$37.13
Blackwell Construction	219.75				\$219.75
Blossom Landscaping & Handyman Service	724.98	787.31			\$1,512.29
Blue Sky Roofer	627.02	739.32	761.78		\$2,128.12
Bluestone Lanscapes		87.58			\$87.58
Bob White Electric	79.38	70.08			\$149.46
Bode Construction	213.37				\$213.37
Branch Ranch Building Co.		11.92			\$11.92
Brian Lawrence Construction	186.07	293.86	413.64	22.00	\$915.57
Broadway Medical Service and Supply Inc.	22.46				\$22.46
Broadway Trailer Park	54.78				\$54.78
Buddy's Auto Center	331.29				\$331.29
Bureau of Land Management Arcata	30.72				\$30.72
Cal Poly Humboldt	103.59				\$103.59
Cal Poly Humboldt- Garbage	4,019.96				\$4,019.96
Campton Electric		279.38			\$279.38
Carpet Depot	1,351.27				\$1,351.27
Carter & Company	151.28				\$151.28
CDH Painting	82.35				\$82.35
Century Service Center	3,322.27				\$3,322.27

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of June 30, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Chris Lehto Electric	46.91				\$46.91
Chris Rutter Construction	20.59				\$20.59
City of Arcata	20,826.86				\$20,826.86
City of Eureka - Harbor	179.56				\$179.56
City of Eureka - Parks	40.52				\$40.52
City of Eureka - Sewer Collections	51.61				\$51.61
City of Eureka - Streets	1,689.53				\$1,689.53
City of Eureka - Waste Water		64.00			\$64.00
City of Fortuna	180.00			(1.80)	\$178.20
Clayton Construction	41.35				\$41.35
Coast Seafoods Company	443.59				\$443.59
Coastal Business Systems Inc.	18.72				\$18.72
Coastal Co Builders	2,182.64				\$2,182.64
Colburn Electric	593.24				\$593.24
Curb Appeal Construction	224.62	1,544.80	754.94	1,213.75	\$3,738.11
David Allen Construction	202.78				\$202.78
Del Biaggio Dairy	136.63				\$136.63
Del Monte Properties & Investments Inc.				(76.12)	\$ (76.12)
Del Reka	69.26				\$69.26
Delta Mattress & Sofa Outlet	109.20				\$109.20
Dennis Byrd Construction	22.46				\$22.46
Developed Employment Services	338.25				\$338.25
Diamond Drywall	1,039.56	112.30		43.05	\$1,194.91
DS Construction	2,036.90				\$2,036.90
Duncan Electric	(32.71)				\$ (32.71)
Earth Care Landscaping	61.67				\$61.67
Eel River Transportation & Salvage	724.70				\$724.70
Ellena Construction	29.95				\$29.95
Emerald Custom Construction	60.81	349.59			\$410.40
Equity Building	236.47				\$236.47
Eric Finkle	66.92				\$66.92
Eureka City Schools	9,768.83				\$9,768.83
Eureka Floor Carpet One	7.90				\$7.90
Eureka Glass Co. Inc.	266.54				\$266.54
Eureka Housing Authority	56.15				\$56.15
Eureka Humboldt Fire Extinguisher	26.20				\$26.20
Eureka Overhead Door Company	360.57				\$360.57
Eureka Rehabilitation & Wellness				(15.00)	\$ (15.00)
Eureka the Pentecostal Church	12.00				\$12.00
Eureka Vacation Rentals Inc.	14.97				\$14.97
Evans Mechanical	12.00				\$12.00
Evergreen Landscape	33.69				\$33.69
Extremely Floored				(23.49)	\$ (23.49)
Figas Construction	3,942.45				\$3,942.45
Fitz It Right Plumbing	520.94	221.08	78.28	107.13	\$927.43

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of June 30, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Forbes Cabinets	602.68				\$602.68
Francis Carrington	108.56				\$108.56
Frazier Rental & Development	1,903.97				\$1,903.97
Fryes Care Home	226.48				\$226.48
Furniture Design Center		(32.49)			\$ (32.49)
G M Pavlich	24.00				\$24.00
Genevieve Schmidt	42.46				\$42.46
Glendale Mobile Estates	37.43				\$37.43
Gordon Van Zee Construction		12.00			\$12.00
GR Sundberg Inc.	172.19				\$172.19
Griz Handyman Service	50.54				\$50.54
Hamanaka Painting	127.28				\$127.28
Handle It Junk Removal	2,581.73				\$2,581.73
HCAR		(102.31)			\$ (102.31)
Hemmingsen Pavement Solutions	65.51				\$65.51
Henderson Village Apt.				(5.99)	\$ (5.99)
Heuer Properties	245.20				\$245.20
Hooven & Co.	464.18				\$464.18
Houseworth Construction	14.97				\$14.97
Housing Humboldt	22.46				\$22.46
Hubbards German Auto	128.08				\$128.08
Humboldt #1 Fire Protection		28.08			\$28.08
Humboldt Bay Harbor District	18.72				\$18.72
Humboldt Bay Water District	320.70				\$320.70
Humboldt Countertops	720.18				\$720.18
Humboldt County Building Maintenance		358.00			\$358.00
Humboldt County DHHS	238.55	277.62	20.59	88.86	\$625.62
Humboldt County Parks	2,491.50	1,192.82	303.65		\$3,987.97
Humboldt Electric	48.25				\$48.25
Humboldt Masonic Hall				(63.76)	\$ (63.76)
Humboldt Moving & Storage	20.59				\$20.59
Humboldt Plaza				2.97	\$2.97
Humboldt Sanitation & Recycling	158,834.80				\$158,834.80
Humboldt Senior Resource Center	73.00				\$73.00
Humboldt Towing	172.20				\$172.20
J & G Lawn and Garden	1,388.16	151.78			\$1,539.94
J & J Rentals	617.66				\$617.66
James Poovey	52.97				\$52.97
Janowski Builders	12.00				\$12.00
JDS Construction	849.76	606.43			\$1,456.19
Jitter Bean Coffee Co.	24.00				\$24.00
JNG Insulation Pros	821.67				\$821.67
JNM Construction	1,804.33				\$1,804.33
John H Kruger Plaster & Drywall	458.57				\$458.57
Johnny's Flooring & Window Coverings	20.20				\$20.20

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of June 30, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Johns Used Cars	108.56				\$108.56
Johnston Construction	531.20	466.03	129.26		\$1,126.49
Joyce Radelich	22.46				\$22.46
Justin Adams Construction	95.46				\$95.46
K H McKenny	67.38				\$67.38
Kelly Martin	290.11	73.00			\$363.11
Ken & Lesa Shealor		16.99			\$16.99
Kernen Construction				55,000.00	\$55,000.00
Kramer Investment Corp.	536.61				\$536.61
Landscaping Ventures Inc.		544.77			\$544.77
Lawn Care Plus	924.31				\$924.31
LDH Construction	223.04				\$223.04
Leons Car Care Center	70.00	222.05	89.81		\$381.86
Lirpa Logistics	479.39				\$479.39
Living Styles	185.30				\$185.30
Lorenzo Properties	291.99				\$291.99
Mace Jennings	50.54				\$50.54
Mad River Construction	432.36				\$432.36
Making Headway Center	421.77				\$421.77
Martin Construction	683.94	51.90			\$735.84
Mattress Recycling Council	7,080.64				\$7,080.64
McCrea Motors	81.73				\$81.73
McCullough Construction	737.45		99.20		\$836.65
McMurray & Sons Inc.	12,922.27				\$12,922.27
Med-Project USA	2,900.00				\$2,900.00
Milgard Manufacturing AP	198.40				\$198.40
Ming Tree Realtors	128.05				\$128.05
Miriam Hall		147.86			\$147.86
Moores Sleepworld		(93.15)			\$ (93.15)
Mori Rental Properties	18.72				\$18.72
Mow-n-Trim	19.61				\$19.61
Munoz Osorio Construction	681.01				\$681.01
Munson Investments	44.59				\$44.59
Myrtle town Body Shop	123.53				\$123.53
Nelson Floors	14.00				\$14.00
New Century Yard Maintenance	221.06				\$221.06
New Life Service Company	722.48				\$722.48
Nichols Handy Work	54.92				\$54.92
Nick Frank	285.06	33.69			\$318.75
North Coast Flooring Inc.	1,424.25				\$1,424.25
Northcoast Acoustics	24.33				\$24.33
Northcoast Environmental Construction	205.89				\$205.89
Northern Building Company	423.65				\$423.65
O & M Industries	234.20	218.99	50.54	160.96	\$664.69
Open Door Community Health Center	242.21				\$242.21

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of June 30, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
P&B Labs Humboldt LLC	127.28				\$127.28
Pacific Builders	615.34				\$615.34
Pacific Coast Rentals	171.80		95.51		\$267.31
Pacific Towing	78.61			149.74	\$228.35
Parks Enterprise	43.05				\$43.05
Pierson Company	952.61				\$952.61
Point of View Preservation LLC	141.16				\$141.16
Point Pleasant MHP	410.66				\$410.66
Poletskis Appliance Center	357.48				\$357.48
Porter and Sons Painting	28.08	26.20			\$54.28
Primo Drywall & Construction Co.	294.50				\$294.50
Quality Body Works	76.74				\$76.74
Quick Mow	32.68				\$32.68
Rainbow Self Storage	374.33				\$374.33
Ray Wolfe Construction	216.43				\$216.43
Rayl Rentals & Rayl Cabinetry	153.48				\$153.48
Rebholtz Cleaning Service	132.65				\$132.65
Recology Eel River	94,764.59				\$94,764.59
Recology of Arcata	117,032.51				\$117,032.51
Recology of Humboldt County	351,223.95				\$351,223.95
Recology Samoa	48,934.92				\$48,934.92
Redwood Acres Fair Grounds	2,506.20				\$2,506.20
Redwood Coast Plumbing	35.56	22.46			\$58.02
Redwood Coast Real Estate Inc.	380.39	62.04			\$442.43
Redwood Community Action Agency	14.38	36.60		12.74	\$63.72
Redwood Marine Outdoors	14.97				\$14.97
Redwood Teen Challenge	1,011.51				\$1,011.51
Rentor	504.60	227.46	165.05	221.91	\$1,119.02
Resources Recycling & Recovery	394.80				\$394.80
Restif Cleaning Service	173.24				\$173.24
Revival Home Builders Inc.	58.02	74.87	12.00		\$144.89
RG Goolsby Construction	376.98				\$376.98
RH Construction	370.60				\$370.60
Rich's Body Shop	24.33				\$24.33
Rob Jordan Construction	29.95				\$29.95
Ross A Nash Remodeling	13.10				\$13.10
S & S Phelps Inc.	502.26				\$502.26
Sanders Roofing Inc.	6,721.95				\$6,721.95
Schmidbauer Building Supply LLC.	782.38				\$782.38
Schmidbauer Lumber	180.80				\$180.80
Schneider Enterprises	1,224.08	549.18			\$1,773.26
Sempervirens Gardening	449.92				\$449.92
Sequoia Construction	224.15				\$224.15
Serenity Inn	72.13				\$72.13
ServiceMaster	466.06				\$466.06

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of June 30, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Sherlock Mini Storage	230.21				\$230.21
Simple Visions	1,228.85	637.66			\$1,866.51
Sisu Extracts	1,959.67				\$1,959.67
Six Rivers Mechanical Inc.	60.79				\$60.79
Six Rivers National Forest	12.00				\$12.00
South Bay Union School District				(66.21)	\$ (66.21)
Spencer Electric	222.74				\$222.74
Stetzel Builders	1,681.43	169.74	311.16	1,207.43	\$3,369.76
Strombeck Construction	1,202.24				\$1,202.24
STS Construction				(57.24)	\$ (57.24)
Susan Whitely / Eric Dugan	355.93				\$355.93
T and T Roofing	1,845.48				\$1,845.48
The People of New Directions	568.31	36.00	515.36		\$1,119.67
The Wildlands Conservancy				28.08	\$28.08
Thomas Home Center	52.41				\$52.41
Timber Heritage Association		35.56			\$35.56
Tonis Restaurant	643.87	1,151.09			\$1,794.96
Town of Scotia Company LLC	204.00				\$204.00
Tree Ventures Inc.	654.95				\$654.95
Triad Inc	580.23				\$580.23
United Building	12.00				\$12.00
United Indian Health	361.24				\$361.24
US Fish and Wildlife Service	39.07				\$39.07
Vern McGaughey	872.22				\$872.22
Vern's Furniture	185.73				\$185.73
Wade Bray General Contractor	132.89	160.97			\$293.86
Wahlund Construction	20,870.51	555.90			\$21,426.41
Watson Well Service	29.95				\$29.95
Wayne Maples Plumbing	155.35				\$155.35
Werner Weltsch Ent.	43.05	169.74	1,201.65		\$1,414.44
West End Builders Inc.	220.85				\$220.85
Westside Community Improvement Assoc.	367.23				\$367.23
William J Cosby Construction	74.87				\$74.87
Williamson Construction	89.84				\$89.84
Wing Inflatables	768.09	28.61			\$796.70
TOTAL	\$957,105.08	\$16,109.23	\$5,087.54	\$57,949.01	\$1,036,250.86



Humboldt Waste Management Authority

Draft A/P Aging Summary

As of June 30, 2024

Attachment 2b.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Advanced Display and Signs		3,914.74			\$3,914.74
Airgas USA, LLC	69.89				\$69.89
AT&T Calnet	36.51				\$36.51
BDI		104.69			\$104.69
Bettendorf Enterprises, Inc	1,650.26				\$1,650.26
Blue Shield of California	41,523.96				\$41,523.96
Call2Recycle, Inc.	4,509.90				\$4,509.90
City of Arcata 939	6,206.17				\$6,206.17
City of Blue Lake 939	1,928.09				\$1,928.09
City of Eureka 939	7,783.89				\$7,783.89
City of Eureka Water	614.61	(977.24)			\$ (362.63)
City of Ferndale 939	1,949.18				\$1,949.18
City of Rio Dell 939	1,188.59				\$1,188.59
Clean Harbors Environmental Services	30,146.00				\$30,146.00
Crystal Springs Bottled Water	132.00				\$132.00
Dry Creek Landfill	463,110.00				\$463,110.00
Enterprise-Record, Mercury Register	245.00				\$245.00
Holt of California				(185.48)	\$ (185.48)
Humana Insurance Co.	4,650.22				\$4,650.22
Humboldt Community Services District	33.90				\$33.90
Humboldt County Env Health Pass Through	68,422.30				\$68,422.30
Humboldt County Public Works Pass Through	121,979.69		115,780.20		\$237,759.89
Humboldt Organic Solutions, LLC		77,093.80			\$77,093.80
Humboldt Recycling	21,327.41				\$21,327.41
Humboldt Sanitation	16,833.12				\$16,833.12
I-5 Tire, Inc.	891.00				\$891.00
Law Offices of Nancy Diamond	1,184.20				\$1,184.20
Lawrence & Associates	1,820.00				\$1,820.00
Lost Coast Communications, Inc	1,600.00				\$1,600.00
Mad River Hospital.			7,665.33		\$7,665.33
MapleService Inc		655.00			\$655.00
Microbac Laboratories, Inc		256.00	810.00		\$1,066.00
Mission Linen Supply	2,014.24				\$2,014.24
North Coast Audiology Center			1,320.00		\$1,320.00
North Coast Journal	1,264.00				\$1,264.00
Pacific Motorsports				0.00	\$0.00
PG&E 053-6	2,764.53				\$2,764.53
Picky. Picky, Picky	2,812.51				\$2,812.51
Poklemba, Allison	19,971.00				\$19,971.00
Recology Humboldt County	225.00				\$225.00
Recology Humboldt County Samoa	4,811.66				\$4,811.66
Redheaded Blackbelt	250.00				\$250.00
Republic Services	39,810.07				\$39,810.07
Sharps Solutions, LLC		100.00			\$100.00
Streamline	375.00				\$375.00

Humboldt Waste Management Authority

Draft A/P Aging Summary

As of June 30, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
United Rentals		688.28			\$688.28
Valeo Networks	4,635.16				\$4,635.16
Valley Pacific Petroleum Services, Inc.	5,086.48				\$5,086.48
Verizon Wireless	361.41				\$361.41
World Oil Environmental Services	50.00				\$50.00
WSP USA, Inc		6,245.92			\$6,245.92
TOTAL	\$884,266.95	\$88,081.19	\$125,575.53	\$ (185.48)	\$1,097,738.19



Staff Report

DATE: September 3, 2024 **For Meeting of:** September 12, 2024

FROM: Eric Keller-Heckman, Executive Director

SUBJECT: Item 4)
Approve Resolution 2025-05 authorizing the HWMA Executive Director, or designee, to apply for Household Hazardous Waste Program Grant(s) for the fiscal periods 2025 through 2030 as solicited by the Department of Resources, Recycling, and Recovery (CalRecycle).

RECOMMENDED ACTION: Voice vote.

- 1) Approve Resolution 2025-05 for the five (5) year fiscal periods 2025 thru 2030.
- 2) Authorize HWMA Executive Director, or his designee, to apply for and execute grant agreements upon review and approval of HWMA General Counsel.

DISCUSSION:

Background:

Periodically, CalRecycle releases notices of grant availability for funding of household hazardous waste program activities. Each grant specifies the available funding amount and funding eligibility requirements. Submitted grant applications are required to include the project proposal, supporting documentation and a resolution adopted by the Board of Directors authorizing the Executive Director, or designee, to apply for and execute the necessary grant agreements with CalRecycle.

HWMA has been awarded numerous CalRecycle HHW grants in the past with the most recent projects including installation of the floor cement topping material and waterproofing of the sumps in the permanent hazardous material building and significant education and outreach activities. Other past grant-funded projects that benefitted the Household Hazardous Waste program included the purchase of a forklift for moving and loading hazardous wastes for proper disposal.

Staff's Recommendation:

Staff recommends the Board approve the attached resolution which will authorize the Executive Director to submit grant applications and execute necessary grant agreements with CalRecycle, pending General Counsel's legal review, for a five (5) year period from Board adoption of Resolution 2025-05.

FISCAL IMPACTS:

Minimal impact preparing staff report and resolution.

ALTERNATIVES:

- 1) Board Discretion
- 2) Approve resolution and grant applications on an as grants are available basis. Staff does not recommend this option as CalRecycle periodically releases notice of grant availability with a 45-day response period. Staff would need to prepare the grant application, solicit and secure letters of support from individual jurisdictions, prepare individual resolution for Board consideration and approval at a regular monthly Board meeting. The preparation and approval time could potentially exceed the application period and affect the Authority's ability to submit a completed application package.

Attachment:

- 1) Resolution 2025-05 *“Entry into Regional Grant Agreements for Fiscal Years 2025-2030”*

RESOLUTION 2025-05

**RESOLUTION OF THE HUMBOLDT WASTE MANAGEMENT AUTHORITY
AUTHORIZING ENTRY INTO REGIONAL GRANT AGREEMENTS WITH THE
CALIFORNIA DEPARTMENT OF RESOURCES, RECYCLING, AND RECOVERY
GRANTS FOR THE HOUSEHOLD HAZARDOUS WASTE GRANTS FOR FISCAL
YEARS 2025 THROUGH 2030**

WHEREAS, Public Resources Code sections 40000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs in furtherance of the State of California's (State) efforts to reduce, recycle, and reuse solid waste generated in the State, thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority, CalRecycle is required to establish necessary procedures governing application, awarding, and management of its grants; and

WHEREAS, the Household Hazardous Waste Grant Program allows regional grant projects; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED that the Humboldt Waste Management Authority Board of Directors authorizes the submittal of regional application(s) on behalf of itself as Lead Agency and the participating jurisdictions as shown by the attached documentation.

BE IT FURTHER RESOLVED that the Humboldt Waste Management Authority (HWMA) Executive Director, or designee, is hereby authorized and empowered to execute on behalf of HWMA all Grant-related documents, including, but not limited to, applications, payment requests, agreements (upon review and approval by Counsel), and amendments necessary to secure grant funds and to implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for a period not to exceed five (5) years from the date of adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED that the Humboldt Waste Management Authority Board of Directors adopts HWMA Resolution 2025-05.

This Resolution shall be effective September 12, 2024

Meredith Matthews, Chair of the Board

Eric Keller-Heckman, Clerk of the Board

**Household Hazardous Waste Grants
HWMA Resolution 2025-05 List of Participating Jurisdictions**

Humboldt Waste Management Authority (Lead Agency)
1059 West Hawthorne Street, Eureka, CA 95501

City of Arcata
736 F Street, Arcata, Ca 95521

City of Blue Lake
111 Greenwood Road, Blue Lake, CA 95525

City of Eureka
531 K Street, Eureka, CA 95501

City of Ferndale
834 Main Street, Ferndale, CA 95536

City of Rio Dell
675 Wildwood Avenue, Rio Dell, CA 95562

County of Humboldt
825 5th Street, Suite 112, Eureka, CA 95501