



BOARD OF DIRECTORS

Meredith Matthews, City of Arcata, **Chair**
Adelene Jones, City of Blue Lake, **Vice Chair**
Leslie Castellano, City of Eureka
Randy Cady, City of Ferndale
Michelle Bushnell, County of Humboldt
Frank Wilson, City of Rio Dell,

Meeting Agenda

Thursday, February 8, 2023 at 5:30 PM
Eureka City Council Chamber
502 K Street
Eureka, CA

THE HWMA BOARD OF DIRECTORS HAS RESUMED IN-PERSON MEETINGS AND ENCOURAGES THE PUBLIC TO ATTEND EITHER IN PERSON OR TELEPHONICALLY.

Effective March 9, 2023 the HWMA Board of Directors will resume their meetings from the Eureka City Council Chamber. Members of the public are invited and encouraged to participate through the following venues.

HOW TO PARTICIPATE

The public is invited to attend and participate in the HWMA Board of Directors meeting using any of the following methods.

1. IN-PERSON

The public can attend and provide in-person comments during the meeting on regular agenda items and during Oral/Written Comment. in-person hybrid meetings. HWMA asks that when attending meetings, persons socially distance as best they can and be courteous to those who choose to wear a mask.

2. REMOTE

As a courtesy, and technology permitting, members of the public may continue to observe and participate remotely through the Zoom platform. HWMA cannot guarantee that the public's access to teleconference technology will be uninterrupted, and technical difficulties may occur from time to time. In those instances, so long as there is a Board quorum and the public may still attend the meeting in person, the meeting will continue.

- a. Zoom <https://us06web.zoom.us/j/87272840425>
- b. Zoom Phone Numbers. +17207072699, Meeting ID: 87272840425

During the meeting, each period for public comment will be announced, and participants may use Zoom's "Raise Hand" feature to request to speak. If calling in via Zoom use *9 to raise and lower your hand. The meeting host will call on you, by name or last four digits of your phone number, and enable the microphone when it is your turn to speak. To ensure the orderly meeting conduct, providing your name is encouraged, but not required.

3. EMAIL

The public may submit public comment via email to board@hwma.net. Any comments received up until 3:00 pm of the meeting date will be:

- a. Distributed to Board members via email prior to the meeting,
- b. Referenced and attached to the meeting minutes.

Such email comments must identify the agenda item number in the subject line of the email. Comments received will be read into the record by staff, with a maximum allowance of three minutes (approximately 500 words) per individual comment, subject to the Chair's discretion. If a comment is received after the agenda item is heard, but before the close of the meeting, the comment will still be included as part of the written record of the meeting, but will not be read into the record during the meeting.

4. TO WATCH OR LISTEN ONLY

The public may view the meeting on one-way video feed on at Access Humboldt's YouTube Channel at www.youtube.com/c/accesshumboldt/live or

Copies Available: Copies of the agenda materials are available electronically at www.hwma.net, through individual HWMA member agencies or by calling HWMA at 707-268-8680. There may be a charge for copies.

Accessibility: Accommodations and access to HWMA meetings for people with special needs must be requested in advance of the meeting at 707 268-8680 or emailing board@hwma.net. The Eureka City Council Chamber room is ADA accessible. This agenda and other materials are available in alternative formats upon request.

1. Call to Order and Roll Call at 5:30 PM

2. Consent Calendar

All matters listed under the Consent Calendar are considered to be routine by the HWMA Board and will be enacted upon by one motion, unless a specific request for review is made by a Board Member or a member of the public. The Consent Calendar will not be read. There will be no separate discussion of these items unless pulled for discussion.

- a. Approve Minutes from the January 11, 2023 HWMA Board of Directors meeting.
- b. Review and Approve August 2023 Financial Reports.
- c. Review and Approve September 2023 Financial Reports.
- d. Review and Approve October 2023 Financial Reports.
- e. Review and Approve November 2023 Financial Reports.

3. Oral and Written Communications

This time is provided for people to address the Board or to submit written communications concerning matters not on this agenda. Board Members may respond to statements, but any request that requires Board action will be referred to staff for review. Reasonable time limits may be imposed on both the total amount of time allocated for this item, and on the time permitted to each individual speaker. Such time allotment or portion thereof shall not be transferred to other speakers.

- 4. Approve Proclamation Recognizing Jill Duffy, for Her Years of Service.**
- 5. Receive Preliminary Timeline and Pathway for in County Organics Processing.**
- 6. Standing Item: Board Member Reports.**
- 7. Standing Item: Executive Director's Report.**
- 8. Adjourn.**



BOARD OF DIRECTORS

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Frank Wilson, City of Rio Dell

Minutes

Thursday January 11, at 5:30 PM

Eureka City Council Chamber

Present: Michelle Bushnell, Meredith Matthews, Adelene Jones, Leslie Castellano, Randy Cady, Frank Wilson

Staff: Eric Keller-Heckman, Hilary Schwartz, Tony Heacock

Legal Counsel: Nancy Diamond

1. Call to Order and Roll Call at 5:30 PM

Chairperson Matthews called the meeting to order at 5:30 PM. A quorum was present and acting.

2. Consent Calendar

- a. Approve Minutes from the November 9, 2023 HWMA Board of Directors meeting.
- b. Review and Approve August, September and October 2023 Financial Reports.
- c. Review and Approve Recommendation to Award Humboldt Recycling LLC as the Successful Proposer for Cummings Road Landfill Leachate Transportation & Disposal Services
- d. Authorize Executive Director to Submit Letter to Fortuna City Council.
- e. Approve Amendment Number 3 to Extend Services Agreement with Nancy Diamond for Legal

Executive Director Keller-Heckman requested the board remove item 2b.

Motion: **Director Jones** motioned, and **Director Cady** seconded the motion to approve the Consent Calendar except for item 2b.

Action: Approve the Motion as made by **Director Jones** and seconded by **Director Cady**

Ayes: Wilson, Cady, Castellano, Jones, Matthews

Noes: none

Abstain: Bushnell

Executive Director Keller-Heckman requested the board postpone item 2b until the February 2024 meeting to allow staff additional time to prepare documents for improved readability and organization.

Motion: **Director Castellano** motioned, and **Director Jones** seconded the motion to direct staff to return to the board in February with improved staff reports for item 2b.

Action: Approve the Motion as made by **Director Castellano** and seconded by **Director Jones**

Ayes: Unanimous

Noes: none

Abstain: None

3. Oral and Written Communications

Chairperson Matthews opened the floor to public comment regarding items not on the agenda. No public comment was received.

Chairperson Matthews closed the floor to public comment.

4. Receive and Approve Mid-Year Adjustments and Review for Fiscal Year 2023-24

Executive Director Keller-Heckman summarized mid-year financial review for the board. Tonnage and fees are consistent with budget assumptions, as are total revenues. He explained causes for transportation and payroll expenditures being significantly lower than projected, reviewed state of reserve funds, and proposed adjustments for several budget items based on Authority needs which will not result in any change to solid waste fees.

Responding to board questions on the impact of lower-than-predicted staffing levels, Executive Director Keller-Heckman explained that attrition has been offset by reduced staffing needs following closure of the Eureka Recycling Center and discussed recruitment for open positions. He also discussed repair vs replacement of the residential wheel loader and timeline for establishment of local organics composting facility.

Chairperson Matthews opened the floor to public comment. No public comment was received. **Chairperson Matthews** closed the floor to public comment.

Motion:	Director Jones motioned, and Director Castellano seconded the motion to approve the Mid-Year Budget with adjustments noted by staff.
Action:	Approve the Motion as made by Director Jones and seconded by Director Castellano
Ayes:	Wilson, Cady, Matthews, Jones, Castellano
Noes:	none
Abstain:	Bushnell

5. Standing Item: Board Member Reports

None received

6. Standing Item: Executive Director's Report

Executive Director Keller Heckman informed the board about an upcoming workshop from Zero Waste Humboldt, and that the Authority has been awarded a CalRecycle grant for organics. He thanked jurisdictions and consultants for their roles in the successful application.

7. Chairperson Matthews adjourned the meeting at 5:53



Staff Report

DATE: February 8, 2024 For Meeting of: February 8, 2024
FROM: Hilary Schwartz, Director of Finance
SUBJECT: Item 2b)
Receive August 2023 Financial Reports

RECOMMENDED ACTION: Voice Vote
1) Review and Approve August 2023 Financial Reports

DISCUSSION:

Background:

Each month, staff presents an update on the Authority’s financials based on activity to-date for the current month. This enables staff to provide a complete presentation of the full financial activity for that period, as financial data will have been recorded and finalized for the reporting period at that point.

Each year, pending the finalization of the Authority’s financial audit, these financial reports are presented as *preliminary* financial reports. Once the audit is finalized and staff closes out the prior year, information presented will represent accurate to-date financial activity and will be marked as such.

The Authority’s cash position is comprised of 5 accounts; 1) the Authority’s checking account, which handles the day-to-day expenses and holds the Operating Reserve; 2) the Cummings Road Landfill Pledge of Revenue Money Market account; 3) The Capital Improvement Plan Money Market account and 4) The Benefits and Rate Stabilization Money Market account. The combined value of these accounts equals the total cash available for Authority reserves and operating cash. The current value of the Authority operating fund and combined reserve funds are as follows:

Cash on hand	\$ 954,294.88
Operating Reserve	\$ 1,245,183.90
CRL Pledge of Revenue	\$ 14,183.80
Capital Improvement Fund	\$ 948,507.51
Benefits and Rate Stabilization Funds	\$ 366,666.67
Long-Term Funding	\$ 13,640.24

Authority Financials:

Attachment 2b.1 contains detailed balance sheets for the August financial reports, for Board review and discussion. An analysis of that information as it relates to revenues and expenses, and current month disbursements to vendors and employees, is provided herein.

Revenues:

Revenues for August 2023 are performing approximately 3.85% over projections of budgeted estimates for Fiscal Year 2023-24. These estimates encapsulate all activity throughout the Authority, although finances will be influenced by future payouts for fees passed through to Member Agencies, revenue shares for salvaged materials sales, and the delayed receipt of grant revenues for grant-based projects.

Staff continues to monitor diversion programs in terms of not only cost, but self-sustaining viability. At present, all divisions are fully funded from self-sustaining revenues or fees passed through from Self-Haul, Franchise, and Satellite Facility tipping fees.

Expenses:

Total Expenses for August 2023 are approximately 3.5% below budgeted estimates, including some one-time expenses related to depreciation of Authority assets, and quarterly payments to Member Agencies for pass-through payments. Additionally, decreases in above budgeted estimates are partially related to decreased fuel costs and increased back hauls.

Payroll expenses are intentionally projected high, so actual payroll expenses, while below budget estimates, are in line with current budget methodology.

Staff continues to maintain a strong control on ongoing expenses, which are expected to remain to below budget estimates at the end of the second quarter of Fiscal Year 2023-24.

Monthly disbursements to Authority vendors and employees are summarized in Attachment 2b.1 (*Statement of Cash Flow*) for the months of August 2023. These disbursements are comprised primarily of day-to-day costs, representing approximately \$500,967.93 in transportation and disposal costs, \$246,013.45 in payroll and employee benefit costs, and \$1,249.67 in pass-through payments to member agencies.

Staff's Recommendation:

Staff recommends the board review and approve the draft August 2023 Financial Reports.

Attachments:

- 1) August 2023 Financials



Humboldt Waste Management Authority

Attachment 2b.1
Draft Balance Sheet
As of August 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking - Umpqua Bank	2,726,290.93
1001 CRL Pledge-8913	90,031.00
1002 Rate Reserve-6008	565,760.84
1010 Petty Cash	35.00
1015 Change Bank	5,500.00
Total Bank Accounts	\$3,387,617.77
Accounts Receivable	
1020 Accounts Receivable	785,150.11
1030 Allowance for Doubtful Accounts	0.00
Total Accounts Receivable	\$785,150.11
Other Current Assets	
1025 A/R - Other	0.00
1045 Prepaid Expenses	0.00
1050 Prepaid Insurance	239,354.78
1055 Undeposited Funds	0.00
Due from Other Governments	2,250.00
Total Other Current Assets	\$241,604.78
Total Current Assets	\$4,414,372.66
Fixed Assets	
1100 Land - Admin	
1100 Land - Admin	2,809,139.62
1200 Land Improvements	
1201 Admin	1,546,527.91
1202 Transfer Station	699,978.50
1203 HHW	7,050.00
1204 Landfill	115,542.72
Total 1200 Land Improvements	2,369,099.13
1300 Buildings	
1301 Admin	0.00
1302 Transfer Station	3,317,642.25
1303 HHW	300,742.17
1305 Recycling	19,885.53
Total 1300 Buildings	3,638,269.95
1400 Building Improvements	
1401 Admin	44,728.92
1402 Transfer Station*	441,611.35
1403 HHW	168,191.72
1404 Recycling	95,449.73
Total 1400 Building Improvements	749,981.72

Humboldt Waste Management Authority

Draft Balance Sheet

As of August 31, 2023

	TOTAL
1500 Equipment	
1501 Admin	0.00
1502 Transfer Station*	1,328,916.71
1503 HHW	70,530.84
1504 Landfill	323,726.67
1505 Recycling	545,752.75
1507 Programs	32,275.71
Total 1500 Equipment	2,301,202.68
1600 Office Equipment	
1601 Admin	48,741.76
1605 Recycling	6,161.88
Total 1600 Office Equipment	54,903.64
1700 Vehicles	
1701 Admin	28,790.62
1702 Transfer Station*	13,576.24
1703 HHW	46,079.18
1704 Landfill	65,792.28
Total 1700 Vehicles	154,238.32
1800 Software	
1801 Admin	79,247.39
Total 1800 Software	79,247.39
1900 Accumulated Depreciation	(8,114,091.75)
Total Fixed Assets	\$4,041,990.70
Other Assets	
1035 Deferred Outflows - Pension	350,900.00
1910 Waste Authority Permit	221,171.00
1920 Land Purchase Option - CRBAS	19,500.00
Total Other Assets	\$591,571.00
TOTAL ASSETS	\$9,047,934.36
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	741,899.40
Total Accounts Payable	\$741,899.40
Credit Cards	
2005 Umpqua Bank Visa	35.00
2006 Taylor	1,086.33
2007 Heacock	7,493.19
2008 Schwartz	0.00
2009 Keller	8,461.63

Humboldt Waste Management Authority

Draft Balance Sheet

As of August 31, 2023

	TOTAL
Total 2005 Umpqua Bank Visa	17,076.15
Total Credit Cards	\$17,076.15
Other Current Liabilities	
2010 Accounts Payable - Other	0.00
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	265.18
2025 Accrued CalPERS	0.00
2026 UAL CalPERS	0.00
2030 Accrued CalPERS - Clearing	0.00
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	0.00
2045 Accrued PR Taxes	0.00
2050 Accrued PTO	244,793.78
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
2065 Deferred Revenue - DOC/AB939	24,938.73
2070 Deferred Revenue - OPP	36,627.89
2071 Deferred Revenue - Tire Grant	12,490.27
2075 Garnishments Payable	0.00
2080 Note Payable - Chase	0.00
24000 Payroll Liabilities	0.00
Total Other Current Liabilities	\$319,115.85
Total Current Liabilities	\$1,078,091.40
Long-Term Liabilities	
2100 Deferred Inflows - Pension	248,488.00
2110 Landfill Closure Estimated	9,938,832.00
2130 Lease Payable - Financial Pacif	0.00
2140 Net Pension Obligation	236,314.00
Total Long-Term Liabilities	\$10,423,634.00
Total Liabilities	\$11,501,725.40
Equity	
3000 Opening Balance Equity	0.00
3010 Investment in Capital Assets	4,424,570.00
3030 Prior Period Adjustments	62,090.14
3200 Retained Earnings	(7,316,479.56)
Net Income	376,028.38
Total Equity	\$ (2,453,791.04)
TOTAL LIABILITIES AND EQUITY	\$9,047,934.36



Humboldt Waste Management Authority

Statement of Cash Flows

August 2023

	TOTAL
OPERATING ACTIVITIES	
Net Income	135,489.63
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1020 Accounts Receivable	73,458.24
1050 Prepaid Insurance	23,935.47
2000 Accounts Payable	(47,523.82)
2005 Umpqua Bank Visa	(670.44)
2006 2005 Umpqua Bank Visa:Taylor	(1,054.35)
2007 2005 Umpqua Bank Visa:Heacock	(16,618.27)
2009 2005 Umpqua Bank Visa:Keller	(490.78)
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	0.00
2025 Accrued CalPERS	(25.23)
2026 UAL CalPERS	0.00
2035 Accrued FWH/MED	0.00
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	31,010.82
Net cash provided by operating activities	\$166,500.45
NET CASH INCREASE FOR PERIOD	\$166,500.45
Cash at beginning of period	3,221,117.32
CASH AT END OF PERIOD	\$3,387,617.77



Humboldt Waste Management Authority

Bill Payment List

August 2023

DATE	NUM	VENDOR	AMOUNT
1000 Checking - Umpqua Bank			
08/09/2023	34138	Advanced Security Systems.	-0.30
08/09/2023	34139	Airgas USA, LLC	-0.21
08/09/2023	34140	Asbury Environmental Services	-0.06
08/09/2023	34141	AT&T Calnet	-0.20
08/09/2023	34142	B&B Portable Toilets	-3.98
08/09/2023	34143	Bettendorf Enterprises, Inc	-2.40
08/09/2023	34144	Blue Sky Environments, Inc.	-3.97
08/09/2023	34145	Clean Harbors Environmental	-2.12
08/09/2023	34146	Copiers Plus	-0.03
08/09/2023	34147	Crystal Springs Bottled Water	-0.11
08/09/2023	34148	Dry Creek Landfill	-510.50
08/09/2023	34149	Humboldt Community Services District	-0.03
08/09/2023	34150	I-5 Tire, Inc.	-2.69
08/09/2023	34151	Industrial Electric	-1.78
08/09/2023	34152	Jamie Corsetti, CPA	-2.23
08/09/2023	34153	Law Offices of Nancy Diamond	-2.01
08/09/2023	34154	Lawrence & Associates	-5.58
08/09/2023	34155	Lighting Resources	-8.02
08/09/2023	34156	Lost Coast Communications, Inc	-0.75
08/09/2023	34157	Mad River Union	-0.20
08/09/2023	34158	MapleService Inc	-13.00
08/09/2023	34159	Mission Linen Supply	-1.04
08/09/2023	34160	New Directions	-0.51
08/09/2023	34161	North Coast Journal	-1.20
08/09/2023	34162	North Coast Laboratories	-0.63
08/09/2023	34163	Orbis	-4.37
08/09/2023	34164	Paradigm	-1.35
08/09/2023	34165	Peterson CAT	-3.98
08/09/2023	34166	Picky. Picky, Picky	-1.47
08/09/2023	34167	Pierson Building Center	-0.06
08/09/2023	34168	Recology Eel River.	-2.99
08/09/2023	34169	Recology Humboldt County	-0.23
08/09/2023	34170	Roger's Machinery	-1.95
08/09/2023	34171	Security Lock & Alarm.	-0.32
08/09/2023	34172	Sharps Solutions, LLC	-0.30
08/09/2023	34173	United Rentals	-0.69
08/09/2023	34174	Valeo Networks	-4.31
08/09/2023	34175	Valley Pacific Petroleum Services, Inc.	-3.69
08/09/2023	34176	Verizon Wireless	-0.31
08/09/2023	34177	WM Corporate Services, Inc	-2.33
08/23/2023	34179	Asbury Environmental Services	-0.01
08/23/2023	34180	Bettendorf Enterprises, Inc	-1.97
08/23/2023	34181	Blue Shield of California	-46.61
08/23/2023	34182	City of Eureka Alarm Fees	-0.50

Humboldt Waste Management Authority

Bill Payment List

August 2023

DATE	NUM	VENDOR	AMOUNT
08/23/2023	34183	City of Eureka Discharge Fees	-2.45
08/23/2023	34184	City of Eureka Water	-2.30
08/23/2023	34185	Copiers Plus	-0.25
08/23/2023	34186	Edgar & Associates, Inc	-1.14
08/23/2023	34187	Holt of California	-0.87
08/23/2023	34188	Humana Insurance	-4.15
08/23/2023	34189	Humboldt Cleaning Services LLC	-0.40
08/23/2023	34190	Humboldt Organic Solutions, LLC	-57.92
08/23/2023	34191	Humboldt Sanitation	-15.32
08/23/2023	34192	I-5 Tire, Inc.	-1.44
08/23/2023	34193	Kym Kemp	-0.50
08/23/2023	34194	Mission Linen Supply	-1.04
08/23/2023	34195	Pacific Paper Co.	-1.91
08/23/2023	34196	Pape Machinery	-0.15
08/23/2023	34197	Peterson CAT	-0.74
08/23/2023	34198	PG&E 053-6	-2.91
08/23/2023	34199	PG&E 550-3	-0.04
08/23/2023	34200	PG&E 724-3	-3.28
08/23/2023	34201	Pierson Building Center	-0.15
08/23/2023	34202	Recology Eel River.	-136.50
08/23/2023	34203	Sharps Solutions, LLC	-0.20
08/23/2023	34204	Shred Aware	-0.80
08/23/2023	34205	Staples	-0.08
08/23/2023	34206	Valeo Networks	-0.10
08/23/2023	34207	Valley Pacific Petroleum Services, Inc.	-3.71
08/23/2023	34208	WM Corporate Services, Inc	-2.76
08/23/2023	34209	Workplace Ergonomics	-0.29
Total for 1000 Checking - Umpqua Bank			\$ -882.38



Humboldt Waste Management Authority

Draft A/R Aging Summary

As of August 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
707 Pest Solutions	338.78				\$338.78
A & I Roofing	2,430.30		(0.18)		\$2,430.12
Abercrombie Construction	439.17	91.71			\$530.88
Above Board Construction and Roofing	2,390.16	919.00			\$3,309.16
Alchemy Construction Inc.	6.00				\$6.00
Alcohol Drug Care Services	37.95				\$37.95
Alexandre Dairy	24.33				\$24.33
Align Landscape		16.85	58.86		\$75.71
Ambrosini Electric		39.31			\$39.31
Anderson Construction	102.94				\$102.94
Annie Cornwall	28.08				\$28.08
Arcata Bay Self Storage	344.46				\$344.46
Arcata Garbage Co. Cal Poly	2,181.24	(36.87)			\$2,144.37
Arcata House Partnership	18.72				\$18.72
Arrow Property Management	247.83				\$247.83
Atkins-Salazar Construction	12.00	2.83			\$14.83
Ayres Enterprises	135.96				\$135.96
Barry Smith Construction	570.52				\$570.52
Bear River Band of the Rhonerville Rancheria	109.00				\$109.00
Bedliners Plus	106.68				\$106.68
Benchmark Realty Group	137.28				\$137.28
Berg Rentals			(0.04)		\$ (0.04)
Bethel Church	164.05				\$164.05
Bettendorff Trucking - Shop	610.18				\$610.18
Bill @ Your Service	23.57				\$23.57
Bingham Tile	43.05				\$43.05
Blackwell Construction	546.55				\$546.55
Blue Lake Enterprises	13.10				\$13.10
Bluestone Lanscapes	145.41				\$145.41
Bob White Electric	138.65			18.00	\$156.65
Bode Construction	43.05				\$43.05
Branch Ranch Building Co.	170.33				\$170.33
Broadway Trailer Park	744.13				\$744.13
Buddy's Auto Center	582.10				\$582.10
Bureau of Land Management Arcata	40.85	12.00	39.27		\$92.12
Caltrans - Department of Transportation	169.44				\$169.44
Carpet Depot	2,129.07				\$2,129.07
Carter & Company	250.12				\$250.12
Caughey Properties	24.00				\$24.00
CDH Painting	78.61				\$78.61
Century Service Center	48.66				\$48.66
City of Eureka - Harbor	52.85				\$52.85
City of Eureka - Parks	1,075.75				\$1,075.75
City of Eureka - Sewer Collections	4,192.61				\$4,192.61
City of Fortuna	193.60				\$193.60

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of August 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Clayton Construction	43.05				\$43.05
Coast Seafoods Company	715.03				\$715.03
Coastal Co Builders	1,335.20				\$1,335.20
Colburn Electric	195.48				\$195.48
Cottage Construction	125.40				\$125.40
Craig Mayberry	475.41				\$475.41
Curb Appeal Construction	1,982.30	1,222.98	503.92	1,633.67	\$5,342.87
Cutten Mini Storage	309.47				\$309.47
Cutten Schools	69.26				\$69.26
Darryl Berg Painting	28.08				\$28.08
David Allen Construction	425.52				\$425.52
DCI Construction	305.08				\$305.08
Del Monte Properties & Investments Inc.				(220.88)	\$ (220.88)
Del Reka	3.33				\$3.33
Delta Mattress & Sofa Outlet	416.16				\$416.16
Dennis Byrd Construction	76.74				\$76.74
Design Air Heating & Sheet Metal		202.91			\$202.91
Developed Employment Services	94.07				\$94.07
Diamond Drywall	434.25	306.96	238.85	1,341.76	\$2,321.82
Dovetail Construction	155.99				\$155.99
Dr. Gregory Mellon, DDS				40.00	\$40.00
DS Construction	12.00	12.00			\$24.00
Duffy Jill	52.41				\$52.41
Duncan Electric	85.10	65.17			\$150.27
Earth Care Landscaping	35.53				\$35.53
Ellena Construction	516.88				\$516.88
Emerald Triangle Management Group			50.00		\$50.00
Equity Building	152.05				\$152.05
Eric Finkle	96.10				\$96.10
Eureka City Schools	6,648.50				\$6,648.50
Eureka Floor Carpet One	62.65				\$62.65
Eureka Glass Co. Inc.	502.39				\$502.39
Eureka Housing Authority	763.45				\$763.45
Eureka Humboldt Fire Extinguisher	25.10				\$25.10
Eureka Overhead Door Company	397.30				\$397.30
Eureka Rehabilitation & Wellness				(15.00)	\$ (15.00)
Eureka Rescue Mission	211.17				\$211.17
Eureka the Pentecostal Church	36.00				\$36.00
Eureka Vacation Rentals Inc.	30.07				\$30.07
Evans Mechanical	57.15	8.18			\$65.33
Evergreen Landscape	39.63				\$39.63
Figas Construction	308.83				\$308.83
Fitz It Right Plumbing	209.73				\$209.73
Forbes Cabinets	565.26				\$565.26
Frank Zabel Trucking Inc.	6.66				\$6.66

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of August 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Frazier Rental & Development	213.63				\$213.63
Fryes Care Home			65.45		\$65.45
Furniture Design Center	906.72				\$906.72
G M Pavlich	91.39				\$91.39
Genevieve Schmidt	66.98				\$66.98
Griz Handyman Service	10.46				\$10.46
Hamanaka Painting	207.46				\$207.46
Handle It Junk Removal	1,909.00				\$1,909.00
HCAR	282.53				\$282.53
Hemmingsen Pavement Solutions	92.48				\$92.48
Henderson Village Apt.	119.79	(17.14)			\$102.65
Heuer Properties	87.97				\$87.97
Hideaway Storage	93.59				\$93.59
Hilfiker Pipe Company	140.38				\$140.38
Hooven & Co.	523.48				\$523.48
Horvath Plumbing				(0.16)	\$ (0.16)
Housing Humboldt	323.81	134.76			\$458.57
Humboldt Bay Harbor District	279.66				\$279.66
Humboldt Bay Water District		160.00			\$160.00
Humboldt Community Service District	8.00				\$8.00
Humboldt Countertops	644.87				\$644.87
Humboldt County Building Maintenance				541.44	\$541.44
Humboldt County DHHS	122.38	62.48		149.41	\$334.27
Humboldt County Parks	2,175.68	1,958.60	520.30	472.51	\$5,127.09
Humboldt County Sheriffs Office	310.70			1,684.07	\$1,994.77
Humboldt Electric	42.36	161.99	44.58		\$248.93
Humboldt Masonic Hall				(63.76)	\$ (63.76)
Humboldt Moving & Storage	105.59				\$105.59
Humboldt Senior Resource Center	84.53				\$84.53
Humboldt Towing	284.50				\$284.50
J & G Lawn and Garden	86.50	179.85			\$266.35
J & J Rentals	1,214.74				\$1,214.74
Jacoby Creek School	94.23				\$94.23
James Poovey	131.64				\$131.64
Janowski Builders	69.25				\$69.25
JDS Construction	2,042.33				\$2,042.33
Jim Groeling & Associates	142.25	141.51			\$283.76
Jitter Bean Coffee Co.	72.66				\$72.66
JLF Construction	94.23				\$94.23
JNM Construction	323.80				\$323.80
John H Kruger Plaster & Drywall	516.59	81.73			\$598.32
Johnny's Flooring & Window Coverings	26.60				\$26.60
Johns Used Cars	8.00				\$8.00
Johnston Construction	115.12	192.14	317.61		\$624.87
Jons Lawns and Gardens (deleted)	33.69				\$33.69

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of August 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Juells Electric	8.00				\$8.00
Kelly Martin	85.97				\$85.97
Ken & Lesa Shealor		64.28			\$64.28
Kernen Construction				55,000.00	\$55,000.00
Kolshinski & CO. LLC	74.87				\$74.87
Kramer Investment Corp.	384.47				\$384.47
Landscaping Ventures Inc.	338.34	131.63			\$469.97
Lawn Care Plus	856.56				\$856.56
LDH Construction	12.00				\$12.00
Lirpa Logistics	226.10				\$226.10
Living Styles	316.32				\$316.32
Lost Coast Brewery & Cafe	24.00				\$24.00
Mad River Construction	277.02				\$277.02
Mad River Hospital	203.00				\$203.00
Making Headway Center	88.88	0.03			\$88.91
Marilyn Flanigan	1,916.62				\$1,916.62
Martin Construction	1,896.69	844.15	1,436.50	1,457.51	\$5,634.85
Matlock Construction	822.37	174.84			\$997.21
McCrea Motors	169.50				\$169.50
McMurray & Sons Inc.	16,740.46				\$16,740.46
Milgard Manufacturing AP Sacramento	265.78		80.18		\$345.96
Miller Farms Nursery	294.03				\$294.03
Miriam Hall	112.30				\$112.30
Moores Sleepworld	292.24				\$292.24
Moranda Rentals	204.01				\$204.01
Mori Rental Properties	8.00				\$8.00
Mountain Mikes Mobile Home Service			(0.64)		\$ (0.64)
Mow-n-Trim	52.28				\$52.28
Munoz Osorio Construction	185.30				\$185.30
Munson Investments	41.94				\$41.94
Myrtle town Body Shop	76.75				\$76.75
Nelson Floors	209.15				\$209.15
New Century Yard Maintenance	164.96				\$164.96
New Horizon Drywall Construction	20.59				\$20.59
New Life Service Company	1,385.05				\$1,385.05
Nick Frank	162.15				\$162.15
Nilsen Feed & Grain Co.	61.77				\$61.77
North Coast Co-Op Arcata	71.10				\$71.10
North Coast Fabricators	127.28				\$127.28
North Coast Flooring Inc.	1,019.61				\$1,019.61
Northcoast Acoustics	57.69				\$57.69
Northcoast Childrens Service	18.72				\$18.72
Northcoast Regional Land Trust	8.00				\$8.00
Northern Building Company	208.53				\$208.53
O & M Industries	397.17	202.85			\$600.02

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of August 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Open Door Community Health Center	354.80				\$354.80
Optimum		28.00			\$28.00
P&B Labs Humboldt LLC	158.30				\$158.30
Pacific Builders	1,178.38	92.82			\$1,271.20
Pacific Choice Seafood	273.64				\$273.64
Pacific Coast Rentals	114.34				\$114.34
Pacific Earthscape	80.48				\$80.48
Pacific Marine Engineering Inc.	32.50				\$32.50
Pacific Towing	145.99				\$145.99
Peeples Construction	63.64				\$63.64
Pierson Company	774.21				\$774.21
Point of View Preservation LLC	633.23	28.76			\$661.99
Point Pleasant MHP	364.98				\$364.98
Poletskis Appliance Center	440.48				\$440.48
Porter and Sons Painting		484.77	186.52	219.42	\$890.71
Primo Drywall & Construction Co.	464.18				\$464.18
Professional Asbestos Removal Corp.				(44.51)	\$ (44.51)
Pure Water Spas	335.04				\$335.04
Quality Body Works	112.30				\$112.30
Quick Mow	111.34				\$111.34
Rainbow Self Storage	832.90				\$832.90
Ray Wolfe Construction	382.63				\$382.63
Rayl Rentals & Rayl Cabinetry	161.61				\$161.61
RebCo	125.40				\$125.40
Rebholtz Cleaning Service		35.56		27.81	\$63.37
Recology of Arcata	141,602.24				\$141,602.24
Recology of Humboldt County	394,733.55	(289.22)			\$394,444.33
Recology Samoa	53,358.76				\$53,358.76
Redwood Acres Fair Grounds	370.60				\$370.60
Redwood Coast Plumbing	41.18		19.63	99.62	\$160.43
Redwood Coast Real Estate Inc.	213.34	100.15	62.73		\$376.22
Redwood Community Action Agency	10.46	0.82			\$11.28
Redwood Teen Challenge	1,520.53				\$1,520.53
Renner Petroleum	31.37				\$31.37
Rentor	392.80	344.51			\$737.31
Restif Cleaning Service	333.16	89.84			\$423.00
Revival Home Builders Inc.	383.69				\$383.69
RG Goolsby Construction	458.11	281.40	678.99		\$1,418.50
Rich's Body Shop	24.33				\$24.33
Rob Jordan Construction	115.50				\$115.50
Ross A Nash Remodeling	44.92				\$44.92
S & S Phelps Inc.	364.61				\$364.61
Samson Construction	284.50				\$284.50
Sanders Roofing Inc.	471.34	80.49			\$551.83
Schmidbauer Building Supply LLC.	750.56				\$750.56

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of August 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Schneider Enterprises	471.66	(37.43)		303.41	\$737.64
Security Lock & Alarm	12.00				\$12.00
Sempervirens Gardening	270.25				\$270.25
Sequoia Construction	555.90				\$555.90
Serenity Inn	152.38				\$152.38
ServiceMaster	355.29	104.82	78.53		\$538.64
Sholes Overhead Door	172.07				\$172.07
Simple Visions	327.55				\$327.55
Sisu Extracts	1,523.57				\$1,523.57
Six Rivers Mechanical Inc.	261.07				\$261.07
South Bay Union School District				(66.21)	\$ (66.21)
Spencer Electric	310.70				\$310.70
Stetzel Builders	206.52	76.74			\$283.26
Strombeck Construction	763.64				\$763.64
STS Construction	93.37				\$93.37
Susan Whitely / Eric Dugan	177.25				\$177.25
T and T Roofing	2,150.34				\$2,150.34
TEMPORARY				(0.12)	\$ (0.12)
The People of New Directions	922.19				\$922.19
Thomas Home Center	28.72				\$28.72
Tim Davy Construction	20.59				\$20.59
Timber Heritage Association	48.66	320.06			\$368.72
Tonis Restaurant	771.13				\$771.13
Ultimate Building Solutions	170.32				\$170.32
United Indian Health	585.69				\$585.69
US Fish & Wildlife Services	24.00				\$24.00
Vern McGaughey	885.31	911.51			\$1,796.82
Wade Bray General Contractor	185.95				\$185.95
Wahlund Construction	3,371.71	181.55			\$3,553.26
Wayne Maples Plumbing	96.61				\$96.61
Werner Weltsch Ent.	29.95	157.23	103.08	186.51	\$476.77
Westside Community Improvement Assoc.	475.52	321.93			\$797.45
Williamson Construction	67.39				\$67.39
Wilwerding Construction	48.66				\$48.66
Wing Inflatables	509.56	267.06		326.24	\$1,102.86
Wiyot Tribe		20.00			\$20.00
Yurok Tribe Construction Corporation	470.00	540.00			\$1,010.00
Zabel Enterprise	1,023.81				\$1,023.81
Ziegler Properties	248.93				\$248.93
TOTAL	\$703,564.23	\$11,478.10	\$4,484.14	\$63,090.74	\$782,617.21



Humboldt Waste Management Authority

Draft A/P Aging Summary

As of August 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Advanced Security Systems.	324.00				\$324.00
Airgas USA, LLC	169.83	213.43		429.88	\$813.14
AT&T Calnet	213.58				\$213.58
B&B Portable Toilets	5,066.61	6,753.95			\$11,820.56
Bettendorf Enterprises, Inc	996.12				\$996.12
Clean Harbors Environmental	32,218.00	30,121.50	19,000.00		\$81,339.50
Crystal Springs Bottled Water	177.00				\$177.00
Dry Creek Landfill	557,381.32				\$557,381.32
Edgar & Associates, Inc				7,067.50	\$7,067.50
Humboldt Community Services District	34.29				\$34.29
Humboldt County Sheriff			60.00		\$60.00
Humboldt Recycling	3,105.00				\$3,105.00
Humboldt Sanitation	17,118.96				\$17,118.96
I-5 Tire, Inc.	1,597.50		4,996.00	452.00	\$7,045.50
Jamie Corsetti, CPA	525.00				\$525.00
JJACPA, Inc		20,398.96			\$20,398.96
Kolstad Land Surveyors	2,400.00				\$2,400.00
Lawrence & Associates	3,405.00				\$3,405.00
Lost Coast Communications, Inc	750.00				\$750.00
Mad River Union				(2,001.25)	\$ (2,001.25)
MapleService Inc	1,805.35				\$1,805.35
Mission Linen Supply	1,038.06				\$1,038.06
New Directions	510.00				\$510.00
Pacific Paper Co.		(900.87)			\$ (900.87)
Pape Machinery	699.98				\$699.98
Paradigm	7,737.59				\$7,737.59
Peterson CAT	340.05				\$340.05
Picky. Picky, Picky	1,803.70				\$1,803.70
Pierson Building Center	317.60				\$317.60
Recology Humboldt County	225.00				\$225.00
Recology Humboldt County Samoa	4,412.17				\$4,412.17
Security Lock & Alarm.	98.75				\$98.75
Sharps Solutions, LLC	300.00				\$300.00
Silke Communications			639.40		\$639.40
Streamline	375.00				\$375.00
Thumpers Mechanical		5,030.00			\$5,030.00
United Rentals	688.28				\$688.28
Valeo Networks	202.50				\$202.50
Valley Pacific Petroleum Services, Inc.	3,187.05				\$3,187.05
Verizon Wireless	312.96				\$312.96
Western Chain Saw		102.65			\$102.65
TOTAL	\$649,536.25	\$61,719.62	\$24,695.40	\$5,948.13	\$741,899.40



Staff Report

DATE: February 8, 2024 For Meeting of: February 8, 2024
FROM: Hilary Schwartz, Director of Finance
SUBJECT: Item 2c)
Receive September 2023 Financial Reports

RECOMMENDED ACTION: Voice Vote
1) Review and Approve September 2023 Financial Reports

DISCUSSION:

Background:

Each month, staff presents an update on the Authority’s financials based on activity to-date for the current month. This enables staff to provide a complete presentation of the full financial activity for that period, as financial data will have been recorded and finalized for the reporting period at that point.

Each year, pending the finalization of the Authority’s financial audit, these financial reports are presented as *preliminary* financial reports. Once the audit is finalized and staff closes out the prior year, information presented will represent accurate to-date financial activity and will be marked as such.

The Authority’s cash position is comprised of 5 accounts; 1) the Authority’s checking account, which handles the day-to-day expenses and holds the Operating Reserve; 2) the Cummings Road Landfill Pledge of Revenue Money Market account; 3) The Capital Improvement Plan Money Market account and 4) The Benefits and Rate Stabilization Money Market account. The combined value of these accounts equals the total cash available for Authority reserves and operating cash. The current value of the Authority operating fund and combined reserve funds as of September 30, 2023, are as follows:

Cash on hand	\$ 1,427,672.94
Operating Reserve	\$ 1,256,544.54
CRL Pledge of Revenue	\$ 22,248.54
Capital Improvement Fund	\$ 972,761.26
Benefits and Rate Stabilization Funds	\$ 385,000.00
Long-Term Funding	\$ 20,280.43

Authority Financials:

Attachment 2c.1 contains detailed balance sheets for the September financial reports, for Board review and discussion. An analysis of that information as it relates to revenues and expenses, and current month disbursements to vendors and employees, is provided herein.

Revenues:

Revenues for September 2023 are performing approximately 7.52% below projections of budgeted estimates for Fiscal Year 2023-24. These estimates encapsulate all activity throughout the Authority, although finances will be influenced by future payouts for fees passed through to Member Agencies, revenue shares for salvaged materials sales, and the delayed receipt of grant revenues for grant-based projects.

Staff continues to monitor diversion programs in terms of not only cost, but self-sustaining viability. At present, all divisions are fully funded from self-sustaining revenues or fees passed through from Self-Haul, Franchise, and Satellite Facility tipping fees.

Expenses:

Total Expenses for September 2023 are approximately 7.31% above budgeted estimates, including some one-time expenses related to depreciation of Authority assets, and quarterly payments to Member Agencies for pass-through payments. Additionally, decreases in above budgeted estimates are partially related to decreased fuel costs and increased back hauls.

Payroll expenses are intentionally projected high, so actual payroll expenses, while below budget estimates, are in line with current budget methodology.

Staff continues to maintain a strong control on ongoing expenses, which are expected to remain to below budget estimates at the end of the second quarter of Fiscal Year 2023-24.

Monthly disbursements to Authority vendors and employees are summarized in Attachment 2c.1 (*Statement of Cash Flow*) for the months of September 2023. These disbursements are comprised primarily of day-to-day costs, representing approximately \$548,092.40 in transportation and disposal costs, \$235,186.45 in payroll and employee benefit costs, and \$197,956.75 in pass-through payments to member agencies.

Staff's Recommendation:

Staff recommends the board review and approve the draft September 2023 Financial Reports.

Attachments:

- 1) September 2023 Financials



Humboldt Waste Management Authority

Attachment 2c.1

Draft Balance Sheet

As of September 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking - Umpqua Bank	3,411,566.64
1001 CRL Pledge-8913	96,487.81
1002 Rate Reserve-6008	572,952.20
1010 Petty Cash	35.00
1015 Change Bank	5,500.00
Total Bank Accounts	\$4,086,541.65
Accounts Receivable	
1020 Accounts Receivable	810,730.95
1030 Allowance for Doubtful Accounts	0.00
Total Accounts Receivable	\$810,730.95
Other Current Assets	
1025 A/R - Other	0.00
1045 Prepaid Expenses	0.00
1050 Prepaid Insurance	215,419.31
1055 Undeposited Funds	510.98
Due from Other Governments	2,250.00
Total Other Current Assets	\$218,180.29
Total Current Assets	\$5,115,452.89
Fixed Assets	
1100 Land - Admin	
1100 Land - Admin	2,809,139.62
1200 Land Improvements	
1201 Admin	1,546,527.91
1202 Transfer Station	699,978.50
1203 HHW	7,050.00
1204 Landfill	115,542.72
Total 1200 Land Improvements	2,369,099.13
1300 Buildings	
1301 Admin	0.00
1302 Transfer Station	3,317,642.25
1303 HHW	300,742.17
1305 Recycling	19,885.53
Total 1300 Buildings	3,638,269.95
1400 Building Improvements	
1401 Admin	44,728.92
1402 Transfer Station*	441,611.35
1403 HHW	168,191.72
1404 Recycling	95,449.73
Total 1400 Building Improvements	749,981.72

Humboldt Waste Management Authority

Draft Balance Sheet

As of September 30, 2023

	TOTAL
1500 Equipment	
1501 Admin	0.00
1502 Transfer Station*	1,328,916.71
1503 HHW	70,530.84
1504 Landfill	323,726.67
1505 Recycling	545,752.75
1507 Programs	32,275.71
Total 1500 Equipment	2,301,202.68
1600 Office Equipment	
1601 Admin	48,741.76
1605 Recycling	6,161.88
Total 1600 Office Equipment	54,903.64
1700 Vehicles	
1701 Admin	28,790.62
1702 Transfer Station*	13,576.24
1703 HHW	46,079.18
1704 Landfill	65,792.28
Total 1700 Vehicles	154,238.32
1800 Software	
1801 Admin	79,247.39
Total 1800 Software	79,247.39
1900 Accumulated Depreciation	(8,114,091.75)
Total Fixed Assets	\$4,041,990.70
Other Assets	
1035 Deferred Outflows - Pension	350,900.00
1910 Waste Authority Permit	221,171.00
1920 Land Purchase Option - CRBAS	19,500.00
Total Other Assets	\$591,571.00
TOTAL ASSETS	\$9,749,014.59
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	1,474,918.42
Total Accounts Payable	\$1,474,918.42
Credit Cards	
2005 Umpqua Bank Visa	246.47
2006 Taylor	1,086.59
2007 Heacock	10,536.32
2008 Schwartz	0.00
2009 Keller	875.83

Humboldt Waste Management Authority

Draft Balance Sheet

As of September 30, 2023

	TOTAL
Total 2005 Umpqua Bank Visa	12,745.21
Total Credit Cards	\$12,745.21
Other Current Liabilities	
2010 Accounts Payable - Other	0.00
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	368.56
2025 Accrued CalPERS	0.00
2026 UAL CalPERS	0.00
2030 Accrued CalPERS - Clearing	0.00
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	0.00
2045 Accrued PR Taxes	0.00
2050 Accrued PTO	244,793.78
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
2065 Deferred Revenue - DOC/AB939	24,938.73
2070 Deferred Revenue - OPP	36,627.89
2071 Deferred Revenue - Tire Grant	12,490.27
2075 Garnishments Payable	0.00
2080 Note Payable - Chase	0.00
24000 Payroll Liabilities	0.00
Total Other Current Liabilities	\$319,219.23
Total Current Liabilities	\$1,806,882.86
Long-Term Liabilities	
2100 Deferred Inflows - Pension	248,488.00
2110 Landfill Closure Estimated	9,938,832.00
2130 Lease Payable - Financial Pacif	0.00
2140 Net Pension Obligation	236,314.00
Total Long-Term Liabilities	\$10,423,634.00
Total Liabilities	\$12,230,516.86
Equity	
3000 Opening Balance Equity	0.00
3010 Investment in Capital Assets	4,424,570.00
3030 Prior Period Adjustments	62,090.14
3200 Retained Earnings	(7,316,479.56)
Net Income	348,317.15
Total Equity	\$ (2,481,502.27)
TOTAL LIABILITIES AND EQUITY	\$9,749,014.59



Humboldt Waste Management Authority

Statement of Cash Flows

September 2023

	TOTAL
OPERATING ACTIVITIES	
Net Income	(27,711.23)
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1020 Accounts Receivable	(25,580.84)
1050 Prepaid Insurance	23,935.47
2000 Accounts Payable	733,019.02
2005 Umpqua Bank Visa	211.47
2006 2005 Umpqua Bank Visa:Taylor	0.26
2007 2005 Umpqua Bank Visa:Heacock	3,043.13
2009 2005 Umpqua Bank Visa:Keller	(7,585.80)
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	103.38
2025 Accrued CalPERS	0.00
2026 UAL CalPERS	0.00
2035 Accrued FWH/MED	0.00
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	727,146.09
Net cash provided by operating activities	\$699,434.86
NET CASH INCREASE FOR PERIOD	\$699,434.86
Cash at beginning of period	3,387,617.77
CASH AT END OF PERIOD	\$4,087,052.63



Humboldt Waste Management Authority

Bill Payment List

September 2023

DATE	NUM	VENDOR	AMOUNT
1000 Checking - Umpqua Bank			
09/11/2023	34210	Access Humboldt	-0.10
09/11/2023	34211	Advanced Security Systems.	-0.32
09/11/2023	34212	Airgas USA, LLC	-0.25
09/11/2023	34213	Asbury Environmental Services	-0.05
09/11/2023	34214	AT&T Calnet	-0.21
09/11/2023	34215	B&B Portable Toilets	-7.35
09/11/2023	34216	Bettendorf Enterprises, Inc	-1.00
09/11/2023	34217	Crystal Springs Bottled Water	-0.18
09/11/2023	34218	Humboldt Organic Solutions, LLC	-58.84
09/11/2023	34219	I-5 Tire, Inc.	-2.16
09/11/2023	34220	JJACPA, Inc	-20.40
09/11/2023	34221	Kolstad Land Surveyors	-2.40
09/11/2023	34222	Lawrence & Associates	-3.41
09/11/2023	34223	Lost Coast Communications, Inc	-0.75
09/11/2023	34224	MapleService Inc	-1.81
09/11/2023	34225	Mission Linen Supply	-1.04
09/11/2023	34226	New Directions	-0.51
09/11/2023	34227	Pacific Paper Co.	-0.57
09/11/2023	34228	Pape Machinery	-0.70
09/11/2023	34229	Peterson CAT	-0.34
09/11/2023	34230	Picky. Picky, Picky	-1.80
09/11/2023	34231	Pierson Building Center	-0.32
09/11/2023	34232	Recology Humboldt County	-0.23
09/11/2023	34233	Recology Humboldt County Samoa	-4.41
09/11/2023	34234	Security Lock & Alarm.	-0.10
09/11/2023	34235	Sharps Solutions, LLC	-0.30
09/11/2023	34236	Solid Waste of Willits	-0.39
09/11/2023	34237	Streamline	-0.38
09/11/2023	34239	Thumpers Mechanical	-4.16
09/11/2023	34238	Thumpers Mechanical	-0.88
09/11/2023	34240	United Rentals	-0.69
09/11/2023	34241	Valeo Networks	-4.38
09/11/2023	34242	Valley Pacific Petroleum Services, Inc.	-2.94
09/11/2023	34243	Verizon Wireless	-0.31
09/11/2023	34244	Western Chain Saw	-0.10
09/15/2023	34246	I-5 Tire, Inc.	-5.45
09/25/2023	34248	Advanced Display and Signs	-0.20
09/25/2023	34249	Airgas USA, LLC	-0.43
09/25/2023	34250	Asbury Environmental Services	-0.11
09/25/2023	34251	B&B Portable Toilets	-0.60
09/25/2023	34252	Blue Shield of California	-46.82
09/25/2023	34253	Copiers Plus	-0.25
09/25/2023	34254	Cox Rasmusen	-0.53
09/25/2023	34255	Eureka Glass Company	-0.27

Humboldt Waste Management Authority

Bill Payment List

September 2023

DATE	NUM	VENDOR	AMOUNT
09/25/2023	34256	FedEX	-0.08
09/25/2023	34257	Holt of California	-0.29
09/25/2023	34258	Humana Insurance	-4.15
09/25/2023	34259	Humboldt Community Services District	-0.03
09/25/2023	34260	Humboldt County DHHS CUPA Fees	-9.88
09/25/2023	34261	Humboldt Recycling	-3.11
09/25/2023	34262	Humboldt Sanitation	-17.12
09/25/2023	34263	I-5 Tire, Inc.	-1.56
09/25/2023	34264	Kym Kemp	-0.50
09/25/2023	34265	Law Offices of Nancy Diamond	-1.30
09/25/2023	34266	Mendes Supply Company	-0.78
09/25/2023	34267	Pacific Paper Co.	-0.17
09/25/2023	34268	Pape Machinery	-0.72
09/25/2023	34269	Paradigm	-2.52
09/25/2023	34270	PG&E 053-6	-2.79
09/25/2023	34271	PG&E 550-3	-0.04
09/25/2023	34272	PG&E 724-3	-3.52
09/25/2023	34273	Pierson Building Center	-0.52
09/25/2023	34274	Sharps Solutions, LLC	-0.20
09/25/2023	34276	Streamline	-0.38
09/25/2023	34277	Valley Pacific Petroleum Services, Inc.	-3.36
09/25/2023	34278	Silke Communications	-0.64
Total for 1000 Checking - Umpqua Bank			\$ -232.06
Not Specified			
09/12/2023	CM51623	Mad River Union	0.00
Total for Not Specified			\$0.00



Humboldt Waste Management Authority

Draft A/R Aging Summary

As of September 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
707 Pest Solutions	270.17				\$270.17
A & I Roofing	988.26	(0.18)			\$988.08
A-1 Cleaning Service	29.95				\$29.95
Abercrombie Construction	136.63	439.17	91.71		\$667.51
Above Board Construction and Roofing	1,169.82				\$1,169.82
Alchemy Construction Inc.	139.15				\$139.15
Alexandre Dairy	22.46				\$22.46
Align Landscape			16.85	58.86	\$75.71
Ambrosini Electric		(0.30)			\$ (0.30)
Angels of Hope Thrift Store	43.05				\$43.05
Annie Cornwall	54.28				\$54.28
Arcata Garbage Co. Cal Poly	2,441.98		(36.87)		\$2,405.11
Arcata House Partnership	18.72				\$18.72
Arrow Property Management	431.61	152.38			\$583.99
Atkins-Salazar Construction	12.00		2.83		\$14.83
Ayres Enterprises	192.89	68.14			\$261.03
Barry Smith Construction	370.59				\$370.59
Bedliners Plus	205.88				\$205.88
Benchmark Realty Group	82.35				\$82.35
Berg Rentals				(0.04)	\$ (0.04)
Bethel Church	113.51				\$113.51
Bettendorff Trucking - Shop	119.79				\$119.79
Bigfoot Construction Inc.	291.99				\$291.99
Blackwell Construction	369.38				\$369.38
Blue Lake Enterprises	65.62				\$65.62
Bob White Electric	141.06	109.89		18.00	\$268.95
Bode Construction	338.78				\$338.78
Branch Ranch Building Co.	174.71				\$174.71
Broadway Medical Service and Supply Inc.	9.99				\$9.99
Broadway Trailer Park	1,372.43				\$1,372.43
Buddy's Auto Center	366.85				\$366.85
Bureau of Land Management Arcata	9.15				\$9.15
Caltrans - Department of Transportation	334.15				\$334.15
Carpet Depot	1,383.76				\$1,383.76
Carter & Company	345.60				\$345.60
Caughey Properties	12.00				\$12.00
CDH Painting	228.36				\$228.36
Century Service Center	451.72	48.66			\$500.38
Chris Lehto Electric	16.85				\$16.85
Chris Rutter Construction	20.59				\$20.59
City of Eureka - Facilities	207.07				\$207.07
City of Eureka - Harbor	79.46				\$79.46
City of Eureka - Parks	117.80				\$117.80
City of Eureka - Sewer Collections	102.76				\$102.76
City of Eureka - WASTE WATER COLLECTIONS	2,609.15				\$2,609.15

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of September 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
City of Fortuna		(0.90)			\$ (0.90)
Clayton Construction	12.00	43.05			\$55.05
Coast Seafoods Company	516.55				\$516.55
Coastal Co Builders	2,313.80				\$2,313.80
Colburn Electric	400.07				\$400.07
Craig Mayberry	351.88				\$351.88
Curb Appeal Construction	1,790.92				\$1,790.92
Cutten Schools	28.08				\$28.08
Dale Edge Construction	63.54				\$63.54
David Allen Construction	393.06				\$393.06
DCI Construction	149.50				\$149.50
Del Monte Properties & Investments Inc.				(220.88)	\$ (220.88)
Del Reka	56.15				\$56.15
Delta Mattress & Sofa Outlet	201.59				\$201.59
Dennis Byrd Construction	175.93				\$175.93
Developed Employment Services	107.82				\$107.82
Diamond Drywall	333.16				\$333.16
Dinsmore Construction	155.35				\$155.35
Dr. Gregory Mellon, DDS				40.00	\$40.00
DS Construction	59.64				\$59.64
Duffy Jill	40.52				\$40.52
Duncan Electric	115.82				\$115.82
Earth Care Landscaping	12.00				\$12.00
Ellena Construction	177.23	339.65			\$516.88
Emerald Custom Construction	166.58				\$166.58
Emerald Triangle Management Group				50.00	\$50.00
Equity Building	175.94				\$175.94
Eric Finkle	123.89				\$123.89
Eureka City Schools	6,356.30				\$6,356.30
Eureka Floor Carpet One	95.33				\$95.33
Eureka Glass Co. Inc.	429.37				\$429.37
Eureka Housing Authority	376.75				\$376.75
Eureka Overhead Door Company	87.97				\$87.97
Eureka Rehabilitation & Wellness				(15.00)	\$ (15.00)
Eureka the Pentecostal Church	395.63				\$395.63
Eureka Vacation Rentals Inc.	64.06				\$64.06
Evans Mechanical	95.57	20.18			\$115.75
Evergreen Landscape	127.34	39.63			\$166.97
Extremely Floored		(23.49)			\$ (23.49)
Figas Construction	2,485.87	153.48			\$2,639.35
Fitz It Right Plumbing	136.41				\$136.41
Forbes Cabinets	350.01				\$350.01
Frank Zabel Trucking Inc.	20.59				\$20.59
Frazier Rental & Development	32.83				\$32.83
Friesen Construction	305.09				\$305.09

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of September 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Furniture Design Center	878.61				\$878.61
G M Pavlich	39.31				\$39.31
Genevieve Schmidt	60.46				\$60.46
Glendale Mobile Estates	136.63				\$136.63
Gordon Van Zee Construction	28.85				\$28.85
Griz Handyman Service	38.97				\$38.97
Hamanaka Painting	255.57				\$255.57
Handle It Junk Removal	1,062.25	875.96			\$1,938.21
HCAR	249.29				\$249.29
Hemmingsen Pavement Solutions	80.48	12.00			\$92.48
Henderson Village Apt.			(7.99)		\$ (7.99)
Hensell Materials	76.74				\$76.74
Heuer Properties	1,028.99				\$1,028.99
Hideaway Storage	136.63				\$136.63
Homan Enterprises	97.33				\$97.33
Horvath Plumbing				(0.16)	\$ (0.16)
Houseworth Construction	187.17				\$187.17
Housing Humboldt		323.81	134.76		\$458.57
Humboldt Bay Harbor District	967.67				\$967.67
Humboldt Bay Water District	122.30				\$122.30
Humboldt Community Service District	2,292.83				\$2,292.83
Humboldt Countertops	414.42				\$414.42
Humboldt County Building Maintenance	286.17			541.44	\$827.61
Humboldt County DHHS	149.88			149.41	\$299.29
Humboldt County Parks	2,291.95	1,425.11	766.07	472.51	\$4,955.64
Humboldt County Sheriffs Office	310.70			1,684.07	\$1,994.77
Humboldt Electric	42.16		161.99		\$204.15
Humboldt Masonic Hall				(63.76)	\$ (63.76)
Humboldt Moving & Storage	152.52				\$152.52
Humboldt Plaza	58.66				\$58.66
Humboldt Senior Resource Center	14.97				\$14.97
J & G Lawn and Garden	1,205.10	86.50			\$1,291.60
J & J Rentals	372.47				\$372.47
Jacoby Creek School	204.00				\$204.00
James Poovey	41.59				\$41.59
Janowski Builders	12.00				\$12.00
JDS Construction	2,395.34	1,128.93			\$3,524.27
Jim Groeling & Associates	69.25	142.25	141.51		\$353.01
Jitter Bean Coffee Co.	138.51				\$138.51
JNM Construction	677.55				\$677.55
John H Kruger Plaster & Drywall	773.01	479.16	81.73		\$1,333.90
Johnny's Flooring & Window Coverings	5.60				\$5.60
Johns Used Cars		8.00			\$8.00
Johnston Construction	66.90	87.67	192.14	317.61	\$664.32
Jons Lawns and Gardens (deleted)	12.00				\$12.00

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of September 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Juells Electric	19.61				\$19.61
Justin Adams Construction	48.36				\$48.36
Kelly Martin	265.83				\$265.83
Ken & Lesa Shealor			64.28		\$64.28
Kernen Construction				55,000.00	\$55,000.00
Kolshinski & CO. LLC	33.69				\$33.69
Kramer Investment Corp.	597.37				\$597.37
Landscaping Ventures Inc.	12.00				\$12.00
Lawn Care Plus	1,083.70				\$1,083.70
LDH Construction	310.70				\$310.70
Lirpa Logistics	441.00				\$441.00
Living Styles	270.30				\$270.30
Lorenzo Properties	106.69				\$106.69
Lost Coast Brewery & Cafe	142.74				\$142.74
Mad River Construction	473.55				\$473.55
Making Headway Center	243.05				\$243.05
Marilyn Flanigan		(0.01)			\$(0.01)
Martin Construction	1,205.94	1,526.09	844.15	2,894.01	\$6,470.19
McCrea Motors	76.40				\$76.40
McCullough Construction	37.43				\$37.43
McKinleyville Union School	169.73				\$169.73
McMurray & Sons Inc.	10,384.59				\$10,384.59
Milgard Manufacturing AP Sacramento	26.20				\$26.20
Miller Farms Nursery	1,817.60				\$1,817.60
Ming Tree Realtors	127.27				\$127.27
Moores Sleepworld	267.76				\$267.76
Mountain Mikes Mobile Home Service				(0.64)	\$(0.64)
Mow-n-Trim	41.18				\$41.18
Munoz Osorio Construction	139.28				\$139.28
Munson Investments	96.87				\$96.87
Myrtle town Body Shop	175.94				\$175.94
Nelson Floors	264.39				\$264.39
New Century Yard Maintenance	106.48				\$106.48
New Horizon Drywall Construction	97.77				\$97.77
New Life Service Company	1,461.81				\$1,461.81
NH Environmental Inc.	18,784.37				\$18,784.37
Nick Frank	213.42				\$213.42
North Coast Fabricators	172.20				\$172.20
North Coast Flooring Inc.	1,898.91				\$1,898.91
North Coast Mercantile Co. Inc.	34.40				\$34.40
Northcoast Acoustics	116.48				\$116.48
Northcoast Environmental Construction	76.74				\$76.74
Northcoast Regional Land Trust	8.00				\$8.00
Northern Building Company	271.74				\$271.74
O & M Industries	1,025.68		202.85		\$1,228.53

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of September 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Optimum			28.00		\$28.00
Pacific Builders	1,055.79	24.36			\$1,080.15
Pacific Choice Seafood		273.64			\$273.64
Pacific Coast Rentals	56.15				\$56.15
Pacific Contracting	153.48				\$153.48
Pacific Marine Engineering Inc.	35.56				\$35.56
Pacific Paper Company	6.66				\$6.66
Pacific Towing		145.99			\$145.99
Peeples Construction	102.94				\$102.94
Petes Custom Fencing	12.00				\$12.00
Pierson Company	566.66				\$566.66
Piersons Building Center	305.86				\$305.86
Point of View Preservation LLC	376.64	633.23	28.76		\$1,038.63
Point Pleasant MHP	413.63				\$413.63
Poletskis Appliance Center	393.06				\$393.06
Porter and Sons Painting	99.20				\$99.20
Primo Drywall & Construction Co.	494.13	217.12			\$711.25
Professional Asbestos Removal Corp.				(44.51)	\$ (44.51)
Providence St. Josephs Hospital	213.00				\$213.00
Pure Water Spas	218.98				\$218.98
Quality Body Works	48.66				\$48.66
Quick Mow	28.76				\$28.76
RA Construction	33.69				\$33.69
Rainbow Self Storage	1,029.14				\$1,029.14
Ray Wolfe Construction	371.29				\$371.29
Rayl Rentals & Rayl Cabinetry	52.41				\$52.41
Rebholtz Cleaning Service			35.56	27.81	\$63.37
Recology Eel River	69,622.03				\$69,622.03
Recology of Arcata	122,087.56				\$122,087.56
Recology of Humboldt County	367,133.15	(1,879.93)	(289.22)		\$364,964.00
Recology Samoa	47,517.15				\$47,517.15
Redwood Acres Fair Grounds	915.26				\$915.26
Redwood Coast Plumbing	24.00				\$24.00
Redwood Coast Real Estate Inc.	178.25	147.83			\$326.08
Redwood Community Action Agency	75.31		0.82		\$76.13
Redwood Teen Challenge	970.81				\$970.81
Rendezvous Music & Vending	37.43				\$37.43
Rentor	1,272.61	210.07	344.51		\$1,827.19
Restif Cleaning Service	104.82	131.02			\$235.84
Revival Home Builders Inc.	542.80				\$542.80
RG Goolsby Construction	500.51	180.32			\$680.83
Rich's Body Shop	22.46				\$22.46
Rob Jordan Construction	26.20				\$26.20
S & S Phelps Inc.	248.93				\$248.93
Samson Construction	266.42				\$266.42

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of September 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Sanders Roofing Inc.	476.19	76.74	80.49		\$633.42
Schmidbauer Building Supply LLC.	639.02				\$639.02
Schneider Enterprises	378.43	202.14			\$580.57
Sempervirens Gardening	578.05	20.59			\$598.64
Sequoia Construction	999.49				\$999.49
ServiceMaster	758.81				\$758.81
Sholes Overhead Door	65.51	172.07			\$237.58
Simple Visions	460.43				\$460.43
Sisu Extracts	2,062.62				\$2,062.62
Six Rivers Mechanical Inc.	284.81				\$284.81
SoHum Health	75.00				\$75.00
South Bay Union School District				(66.21)	\$ (66.21)
Spencer Electric	140.37				\$140.37
Stetzel Builders	303.99	139.14	76.74		\$519.87
Strombeck Construction	2,065.14				\$2,065.14
STS Construction	1,366.35				\$1,366.35
Susan Whitely / Eric Dugan	353.58				\$353.58
T and T Roofing	2,481.87				\$2,481.87
TEMPORARY				(0.12)	\$ (0.12)
The Jonsteen Company	40.00				\$40.00
The People of New Directions	1,560.89	423.88			\$1,984.77
Timber Heritage Association	305.73				\$305.73
Tonis Restaurant	166.58				\$166.58
Ultimate Building Solutions	155.35				\$155.35
United Building	12.00				\$12.00
United Indian Health	399.46	201.98			\$601.44
Vern McGaughey	1,085.59				\$1,085.59
Wade Bray General Contractor	284.50				\$284.50
Wahlund Construction	1,518.68				\$1,518.68
Watson Well Service	53.05				\$53.05
Wayne Maples Plumbing	59.90				\$59.90
Werner Weltsch Ent.	237.70	29.95	157.23	289.59	\$714.47
Westside Community Improvement Assoc.	551.48	383.11			\$934.59
Williamson Construction	12.00				\$12.00
Wing Inflatables	737.42			201.24	\$938.66
Wiyot Tribe			20.00		\$20.00
Yurok Tribe Construction Corporation		470.00			\$470.00
TOTAL	\$734,037.84	\$9,688.08	\$3,138.90	\$61,333.23	\$808,198.05



Humboldt Waste Management Authority

Draft A/P Aging Summary

As of September 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Advanced Display and Signs		140.67			\$140.67
Advanced Security Systems.	91.50				\$91.50
Airgas USA, LLC	909.95		213.43		\$1,123.38
Asbury Environmental Services	100.00				\$100.00
AT&T Calnet	203.98				\$203.98
B&B Portable Toilets	10,850.83				\$10,850.83
Bettendorf Enterprises, Inc	2,095.52				\$2,095.52
City of Arcata 939	5,757.67				\$5,757.67
City of Blue Lake 939	1,788.75				\$1,788.75
City of Eureka 939	7,076.85				\$7,076.85
City of Eureka Discharge Fees	2,380.00				\$2,380.00
City of Eureka Water	2,297.17				\$2,297.17
City of Ferndale 939	1,808.32				\$1,808.32
City of Rio Dell 939	1,012.36				\$1,012.36
Clean Harbors Environmental		32,218.00	30,121.50	19,000.00	\$81,339.50
Crystal Springs Bottled Water	114.00				\$114.00
Dry Creek Landfill	542,056.87	557,381.32			\$1,099,438.19
Edgar & Associates, Inc		1,647.50		7,067.50	\$8,715.00
Eureka Ready Mix		534.28			\$534.28
Holt of California	1,691.88				\$1,691.88
Humboldt Community Services District	28.86				\$28.86
Humboldt County Env Health Pass Through	63,477.75				\$63,477.75
Humboldt County Public Works Pass Throug	113,164.80				\$113,164.80
Humboldt County Sheriff				60.00	\$60.00
Humboldt Sanitation	15,404.23				\$15,404.23
I-5 Tire, Inc.	1,197.00				\$1,197.00
Jamie Corsetti, CPA	1,181.25				\$1,181.25
Lawrence & Associates	2,341.25				\$2,341.25
Lost Coast Communications, Inc	750.00				\$750.00
Mad River Union				(2,001.25)	\$ (2,001.25)
MapleService Inc	642.20				\$642.20
Mendes Supply Company	95.44				\$95.44
Miller Farms Nursery, Inc		159.61			\$159.61
Mission Linen Supply	2,076.12				\$2,076.12
North Coast Journal	2,467.00				\$2,467.00
Paradigm		7,737.59			\$7,737.59
Peterson CAT	46.72				\$46.72
Picky. Picky, Picky	1,295.94				\$1,295.94
Recology Eel River.	24.00				\$24.00
Recology Humboldt County	225.00				\$225.00
Recology Humboldt County Samoa	5,622.85				\$5,622.85
Roger's Machinery	379.12				\$379.12
Schuyler Rubber Co., Inc	4,380.03				\$4,380.03
Scrappier's Edge	1,601.72				\$1,601.72
SDRMA	3,518.86				\$3,518.86

Humboldt Waste Management Authority

Draft A/P Aging Summary

As of September 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Security Lock & Alarm.	127.50				\$127.50
Sharps Solutions, LLC	600.00				\$600.00
Staples	59.18				\$59.18
Thumpers Mechanical		4,487.50			\$4,487.50
United Rentals	688.28				\$688.28
Valley Pacific Petroleum Services, Inc.	5,516.24				\$5,516.24
Verizon Wireless	313.44				\$313.44
WM Corporate Services, Inc	4,239.09				\$4,239.09
WSP USA, Inc	4,451.25				\$4,451.25
TOTAL	\$816,150.77	\$604,306.47	\$30,334.93	\$24,126.25	\$1,474,918.42



Staff Report

DATE: February 8, 2024 For Meeting of: February 8, 2024
FROM: Hilary Schwartz, Director of Finance
SUBJECT: Item 2d)
Receive October 2023 Financial Reports

RECOMMENDED ACTION: Voice Vote
1) Review and Approve October 2023 Financial Reports

DISCUSSION:

Background:

Each month, staff presents an update on the Authority’s financials based on activity to-date for the current month. This enables staff to provide a complete presentation of the full financial activity for that period, as financial data will have been recorded and finalized for the reporting period at that point.

Each year, pending the finalization of the Authority’s financial audit, these financial reports are presented as *preliminary* financial reports. Once the audit is finalized and staff closes out the prior year, information presented will represent accurate to-date financial activity and will be marked as such.

The Authority’s cash position is comprised of 5 accounts; 1) the Authority’s checking account, which handles the day-to-day expenses and holds the Operating Reserve; 2) the Cummings Road Landfill Pledge of Revenue Money Market account; 3) The Capital Improvement Plan Money Market account and 4) The Benefits and Rate Stabilization Money Market account. The combined value of these accounts equals the total cash available for Authority reserves and operating cash. The current value of the Authority operating fund and combined reserve funds as of October 31, 2023, are as follows:

Cash on hand	\$ 1,479,782.99
Operating Reserve	\$ 1,267,905.18
CRL Pledge of Revenue	\$ 29,289.82
Capital Improvement Fund	\$ 997,015.01
Benefits and Rate Stabilization Funds	\$ 403,333.33
Long-Term Funding	\$ 26,790.45

Authority Financials:

Attachment 2d.1 contains detailed balance sheets for the October financial reports, for Board review and discussion. An analysis of that information as it relates to revenues and expenses, and current month disbursements to vendors and employees, is provided herein.

Revenues:

Revenues for October 2023 are performing approximately 0.64% over projections of budgeted estimates for Fiscal Year 2023-24. These estimates encapsulate all activity throughout the Authority, although finances will be influenced by future payouts for fees passed through to Member Agencies, revenue shares for salvaged materials sales, and the delayed receipt of grant revenues for grant-based projects.

Staff continues to monitor diversion programs in terms of not only cost, but self-sustaining viability. At present, all divisions are fully funded from self-sustaining revenues or fees passed through from Self-Haul, Franchise, and Satellite Facility tipping fees.

Expenses:

Total Expenses for October 2023 are approximately 12.75% below budgeted estimates, including some one-time expenses related to depreciation of Authority assets, and quarterly payments to Member Agencies for pass-through payments. Additionally, decreases in above budgeted estimates are partially related to decreased fuel costs and increased back hauls.

Payroll expenses are intentionally projected high, so actual payroll expenses, while below budget estimates, are in line with current budget methodology.

Staff continues to maintain a strong control on ongoing expenses, which are expected to remain to below budget estimates at the end of the second quarter of Fiscal Year 2023-24.

Monthly disbursements to Authority vendors and employees are summarized in Attachment 2d.1 (*Statement of Cash Flow*) for the months of October 2023. These disbursements are comprised primarily of day-to-day costs, representing approximately \$515,743.40 in transportation and disposal costs, \$229,759.69 in payroll and employee benefit costs, and \$1,325.18 in pass-through payments to member agencies.

Staff's Recommendation:

Staff recommends the board review and approve the draft October 2023 Financial Reports.

Attachments:

- 1) October 2023 Financials



Humboldt Waste Management Authority

Attachment 2d.1
Draft Balance Sheet
As of October 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking - Umpqua Bank	2,729,904.80
1001 CRL Pledge-8913	103,086.72
1002 Rate Reserve-6008	580,040.03
1010 Petty Cash	35.00
1015 Change Bank	5,500.00
Total Bank Accounts	\$3,418,566.55
Accounts Receivable	
1020 Accounts Receivable	830,151.90
1030 Allowance for Doubtful Accounts	0.00
Total Accounts Receivable	\$830,151.90
Other Current Assets	
1025 A/R - Other	0.00
1045 Prepaid Expenses	0.00
1050 Prepaid Insurance	191,483.84
1055 Undeposited Funds	0.00
Due from Other Governments	2,250.00
Total Other Current Assets	\$193,733.84
Total Current Assets	\$4,442,452.29
Fixed Assets	
1100 Land - Admin	
1100 Land - Admin	2,809,139.62
1200 Land Improvements	
1201 Admin	1,546,527.91
1202 Transfer Station	699,978.50
1203 HHW	7,050.00
1204 Landfill	115,542.72
Total 1200 Land Improvements	2,369,099.13
1300 Buildings	
1301 Admin	0.00
1302 Transfer Station	3,317,642.25
1303 HHW	300,742.17
1305 Recycling	19,885.53
Total 1300 Buildings	3,638,269.95
1400 Building Improvements	
1401 Admin	44,728.92
1402 Transfer Station*	441,611.35
1403 HHW	168,191.72
1404 Recycling	95,449.73
Total 1400 Building Improvements	749,981.72

Humboldt Waste Management Authority

Draft Balance Sheet

As of October 31, 2023

	TOTAL
1500 Equipment	
1501 Admin	0.00
1502 Transfer Station*	1,328,916.71
1503 HHW	70,530.84
1504 Landfill	323,726.67
1505 Recycling	545,752.75
1507 Programs	32,275.71
Total 1500 Equipment	2,301,202.68
1600 Office Equipment	
1601 Admin	48,741.76
1605 Recycling	6,161.88
Total 1600 Office Equipment	54,903.64
1700 Vehicles	
1701 Admin	28,790.62
1702 Transfer Station*	13,576.24
1703 HHW	46,079.18
1704 Landfill	65,792.28
Total 1700 Vehicles	154,238.32
1800 Software	
1801 Admin	79,247.39
Total 1800 Software	79,247.39
1900 Accumulated Depreciation	(8,114,091.75)
Total Fixed Assets	\$4,041,990.70
Other Assets	
1035 Deferred Outflows - Pension	350,900.00
1910 Waste Authority Permit	221,171.00
1920 Land Purchase Option - CRBAS	19,500.00
Total Other Assets	\$591,571.00
TOTAL ASSETS	\$9,076,013.99
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	591,317.49
Total Accounts Payable	\$591,317.49
Credit Cards	
2005 Umpqua Bank Visa	501.09
2006 Taylor	1,116.59
2007 Heacock	13,272.25
2008 Schwartz	0.00
2009 Keller	3,554.09

Humboldt Waste Management Authority

Draft Balance Sheet

As of October 31, 2023

	TOTAL
Total 2005 Umpqua Bank Visa	18,444.02
Total Credit Cards	\$18,444.02
Other Current Liabilities	
2010 Accounts Payable - Other	0.00
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	392.78
2025 Accrued CalPERS	0.00
2026 UAL CalPERS	0.00
2030 Accrued CalPERS - Clearing	0.00
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	0.00
2045 Accrued PR Taxes	0.00
2050 Accrued PTO	244,793.78
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
2065 Deferred Revenue - DOC/AB939	24,938.73
2070 Deferred Revenue - OPP	36,627.89
2071 Deferred Revenue - Tire Grant	12,490.27
2075 Garnishments Payable	0.00
2080 Note Payable - Chase	0.00
24000 Payroll Liabilities	0.00
Total Other Current Liabilities	\$319,243.45
Total Current Liabilities	\$929,004.96
Long-Term Liabilities	
2100 Deferred Inflows - Pension	248,488.00
2110 Landfill Closure Estimated	9,938,832.00
2130 Lease Payable - Finanical Pacif	0.00
2140 Net Pension Obligation	236,314.00
Total Long-Term Liabilities	\$10,423,634.00
Total Liabilities	\$11,352,638.96
Equity	
3000 Opening Balance Equity	0.00
3010 Investment in Capital Assets	4,424,570.00
3030 Prior Period Adjustments	62,090.14
3200 Retained Earnings	(7,316,479.56)
Net Income	553,194.45
Total Equity	\$ (2,276,624.97)
TOTAL LIABILITIES AND EQUITY	\$9,076,013.99



Humboldt Waste Management Authority

Statement of Cash Flows

October 2023

	TOTAL
OPERATING ACTIVITIES	
Net Income	204,877.30
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1020 Accounts Receivable	(19,420.95)
1050 Prepaid Insurance	23,935.47
2000 Accounts Payable	(883,600.93)
2005 Umpqua Bank Visa	254.62
2006 2005 Umpqua Bank Visa:Taylor	30.00
2007 2005 Umpqua Bank Visa:Heacock	2,735.93
2009 2005 Umpqua Bank Visa:Keller	2,678.26
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	24.22
2025 Accrued CalPERS	0.00
2026 UAL CalPERS	0.00
2035 Accrued FWH/MED	0.00
2060 Accrued SWH/SDI	0.00
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	(873,363.38)
Net cash provided by operating activities	\$ (668,486.08)
NET CASH INCREASE FOR PERIOD	\$ (668,486.08)
Cash at beginning of period	4,087,052.63
CASH AT END OF PERIOD	\$3,418,566.55



Humboldt Waste Management Authority

Bill Payment List

October 2023

DATE	NUM	VENDOR	AMOUNT
1000 Checking - Umpqua Bank			
10/10/2023	34279	Access Humboldt	-0.10
10/10/2023	34280	Advanced Display and Signs	-0.14
10/10/2023	34281	Advanced Security Systems.	-0.09
10/10/2023	34282	Airgas USA, LLC	0.00
10/10/2023	34283	Asbury Environmental Services	-0.10
10/10/2023	34284	AT&T Calnet	-0.20
10/10/2023	34285	B&B Portable Toilets	-4.47
10/10/2023	34286	Bettendorf Enterprises, Inc	-1.05
10/10/2023	34287	City of Eureka Discharge Fees	-2.38
10/10/2023	34288	City of Eureka Water	-2.30
10/10/2023	34289	Clean Harbors Environmental	0.00
10/10/2023	34290	Crystal Springs Bottled Water	-0.11
10/10/2023	34291	Dry Creek Landfill	0.00
10/10/2023	34292	Edgar & Associates, Inc	-1.65
10/10/2023	34293	Eureka Ready Mix	-0.53
10/10/2023	34294	Holt of California	-1.69
10/10/2023	34295	Humboldt Cleaning Services LLC	-0.40
10/10/2023	34296	Humboldt Community Services District	-0.03
10/10/2023	34297	Humboldt Organic Solutions, LLC	-56.25
10/10/2023	34298	Humboldt Sanitation	-15.40
10/10/2023	34299	I-5 Tire, Inc.	-1.56
10/10/2023	34300	Jamie Corsetti, CPA	-1.18
10/10/2023	34301	Kolstad Land Surveyors	-0.99
10/10/2023	34302	Law Offices of Nancy Diamond	-1.78
10/10/2023	34303	Mendes Supply Company	-0.10
10/10/2023	34304	Miller Farms Nursery, Inc	-0.16
10/10/2023	34305	New Directions	-0.60
10/10/2023	34306	North Coast Journal	-2.47
10/10/2023	34307	Peterson CAT	-0.38
10/10/2023	34308	Picky. Picky, Picky	-1.30
10/10/2023	34309	Recology Humboldt County	-0.23
10/10/2023	34310	Recology Humboldt County Samoa	-5.62
10/10/2023	34311	Roger's Machinery	-0.38
10/10/2023	34312	Schuyler Rubber Co., Inc	-4.38
10/10/2023	34313	Scrapper's Edge	-1.63
10/10/2023	34314	SDRMA	-3.52
10/10/2023	34315	Security Lock & Alarm.	-0.13
10/10/2023	34316	Sharps Solutions, LLC	-0.60
10/10/2023	34317	Streamline	-0.38
10/10/2023	34318	Thumpers Mechanical	-4.49
10/10/2023	34319	United Rentals	-0.69
10/10/2023	34320	Valeo Networks	-4.18
10/10/2023	34321	Valley Pacific Petroleum Services, Inc.	-5.52
10/10/2023	34322	Verizon Wireless	-0.31

Humboldt Waste Management Authority

Bill Payment List

October 2023

DATE	NUM	VENDOR	AMOUNT
10/10/2023	34323	WM Corporate Services, Inc	-5.89
10/10/2023	34324	WSP USA, Inc	-4.45
10/10/2023	34325	Lost Coast Communications, Inc	-0.75
10/10/2023	101023-301	Mission Linen Supply	-0.75
10/10/2023	101023-381	Mission Linen Supply	-1.32
10/18/2023	34328	Dry Creek Landfill	-557.38
10/25/2023	34329	Airgas USA, LLC	-2.03
10/25/2023	34330	Asbury Environmental Services	-0.01
10/25/2023	34363	B&B Portable Toilets	-7.00
10/25/2023	34331	BDI	-0.22
10/25/2023	34332	Bettendorf Enterprises, Inc	-1.05
10/25/2023	34333	Blue Shield of California	-46.71
10/25/2023	34334	Call2Recycle	-1.26
10/25/2023	34364	City of Eureka Discharge Fees	-2.24
10/25/2023	34335	Copiers Plus	-0.36
10/25/2023	34336	Dry Creek Landfill	-542.06
10/25/2023	34337	Edgar & Associates, Inc	-7.07
10/25/2023	34338	Humana Insurance	-4.17
10/25/2023	34339	Industrial Electric	-2.49
10/25/2023	34340	Kym Kemp	-0.50
10/25/2023	34365	Lawrence & Associates	-2.34
10/25/2023	34341	MapleService Inc	-0.64
10/25/2023	34342	Pacific Paper Co.	-0.04
10/25/2023	34343	Pape Machinery	-1.09
10/25/2023	34344	Peterson CAT	-2.28
10/25/2023	34345	Pierson Building Center	-0.06
10/25/2023	34346	Recology Eel River.	-0.02
10/25/2023	34366	Roger's Machinery	-0.43
10/25/2023	34347	Scraper's Edge	-0.12
10/25/2023	34348	Sharps Solutions, LLC	-0.10
10/25/2023	34367	SHN Consulting Engineers	-0.49
10/25/2023	34349	Sholes Overhead Door.	-0.25
10/25/2023	34350	Staples	-0.06
10/25/2023	34352	United Rentals	-2.10
10/25/2023	34351	Thumpers Mechanical	-4.09
10/24/2023	AutoPay_102423	PG&E 550-3	-0.06
10/25/2023	34355	City of Arcata 939	-5.76
10/25/2023	34356	City of Blue Lake 939	-1.79
10/25/2023	34357	City of Eureka 939	-7.08
10/25/2023	34358	City of Ferndale 939	-1.81
10/25/2023	34359	City of Rio Dell 939	-1.01
10/25/2023	34361	Humboldt County Env Health Pass Through	-63.48
10/25/2023	34362	Humboldt County Public Works Pass Throug	0.00
10/10/2023	34289	Clean Harbors Environmental	-111.64
10/27/2023	102723-724-3	PG&E 724-3	-3.57

Humboldt Waste Management Authority

Bill Payment List

October 2023

DATE	NUM	VENDOR	AMOUNT
10/25/2023	34368	Humboldt County Public Works Pass Throug	-113.16
10/30/2023	AutoPay_103023	PG&E 053-6	-2.83
Total for 1000 Checking - Umpqua Bank			\$ -1,643.46
Not Specified			
10/19/2023	101923-VC	Mad River Union	0.00
Total for Not Specified			\$0.00



Humboldt Waste Management Authority

Draft A/R Aging Summary

As of October 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
707 Pest Solutions	170.32				\$170.32
A & I Roofing	847.89				\$847.89
A-1 Cleaning Service	160.19				\$160.19
Abercrombie Construction	160.97	136.63	439.17	91.71	\$828.48
Above Board Construction and Roofing	3,966.14				\$3,966.14
Accurate Termite & Pest Solutions	13.10				\$13.10
Alchemy Construction Inc.	219.66				\$219.66
Alcohol Drug Care Services	16.85				\$16.85
Alexandre Dairy	48.66				\$48.66
Align Landscape				75.71	\$75.71
Alves Inc.	3,721.14				\$3,721.14
Ambrosini Electric			(0.30)		\$ (0.30)
Annie Cornwall	16.85				\$16.85
Arcata Bay Self Storage	58.55				\$58.55
Arcata Garbage Co. Cal Poly	2,053.44			(36.87)	\$2,016.57
Ark Design Construction and Roofing Inc.	207.76				\$207.76
Arrow Property Management	189.68				\$189.68
Ayres Enterprises	168.90	125.07	135.96		\$429.93
B.T. Metals	170.00				\$170.00
Barry Smith Construction	76.74				\$76.74
Bear River Band of the Rhonerville Rancheria	136.00				\$136.00
Bedliners Plus	151.60				\$151.60
Berg Rentals	54.24				\$54.24
Best Address Properties	41.18				\$41.18
Bethel Church	237.03				\$237.03
Bettendorff Trucking - Shop	222.73				\$222.73
Black Diamond Construction	336.91				\$336.91
Blackwell Construction	423.00				\$423.00
Blue Lake Enterprises	182.91				\$182.91
Bob White Electric	174.12				\$174.12
Bode Construction	131.02				\$131.02
Branch Ranch Building Co.	48.66	174.71			\$223.37
Broadway Trailer Park	727.17				\$727.17
Buddy's Auto Center	1,686.39	366.85			\$2,053.24
Bureau of Land Management Arcata	30.72				\$30.72
Caltrans - Department of Transportation	26.20				\$26.20
Carpet Depot	1,391.98				\$1,391.98
Carter & Company	186.06				\$186.06
Caughey Properties	12.00				\$12.00
CDH Painting	29.95				\$29.95
Century Service Center	415.52				\$415.52
City of Eureka - Facilities	44.44				\$44.44
City of Eureka - Harbor	6.00				\$6.00
City of Eureka - Streets	13.10				\$13.10
City of Fortuna			(0.90)		\$ (0.90)

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of October 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
City of Trinidad	23.00				\$23.00
Coast Seafoods Company	1,201.29				\$1,201.29
Coastal Business Systems Inc.	35.56				\$35.56
Coastal Co Builders	1,994.27				\$1,994.27
Colburn Electric	394.01				\$394.01
Cottage Construction	182.20				\$182.20
Craig Mayberry	24.33				\$24.33
Curb Appeal Construction	1,260.60	1,456.47	334.45		\$3,051.52
Cutten Mini Storage	54.28				\$54.28
Cutten Schools	63.64				\$63.64
David Allen Construction	89.84				\$89.84
Del Monte Properties & Investments Inc.				(220.88)	\$ (220.88)
Del Reka	41.18				\$41.18
Delta Mattress & Sofa Outlet	376.64				\$376.64
Dennis Byrd Construction	56.16				\$56.16
Developed Employment Services	189.92				\$189.92
Diamond Drywall	94.36	333.16			\$427.52
DS Construction	280.42	59.64			\$340.06
Duncan Electric	132.20				\$132.20
Earth Care Landscaping	24.00				\$24.00
Emerald Triangle Management Group				50.00	\$50.00
Equity Building	336.90	175.94			\$512.84
Eric Finkle	272.99				\$272.99
Eureka City Schools	7,869.39				\$7,869.39
Eureka Floor Carpet One	167.16				\$167.16
Eureka Glass Co. Inc.	543.87				\$543.87
Eureka Housing Authority	386.87				\$386.87
Eureka Humboldt Fire Extinguisher	33.70				\$33.70
Eureka Overhead Door Company	190.92	87.97			\$278.89
Eureka Police Services	10.50				\$10.50
Eureka Rehabilitation & Wellness				(15.00)	\$ (15.00)
Eureka Rescue Mission	183.43				\$183.43
Eureka the Pentecostal Church	36.00				\$36.00
Eureka Vacation Rentals Inc.	31.37	33.99	30.07		\$95.43
Evans Mechanical	50.97	83.57	32.18		\$166.72
Evergreen Landscape	18.72	127.34	39.63		\$185.69
Extremely Floored			(23.49)		\$ (23.49)
Figas Construction	1,631.44				\$1,631.44
Fitz It Right Plumbing	197.73				\$197.73
Forbes Cabinets	385.56				\$385.56
Foster Farms/Humboldt Creamery	132.00				\$132.00
Fryes Care Home	97.33				\$97.33
Furniture Design Center	910.86	878.61			\$1,789.47
G M Pavlich	26.97				\$26.97
Genevieve Schmidt	72.36				\$72.36

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of October 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
GR Sundberg Inc.	447.34				\$447.34
Griz Handyman Service	100.98				\$100.98
Hamanaka Painting	123.98				\$123.98
Handle It Junk Removal	2,883.22	744.66	875.96		\$4,503.84
HCAR	299.05				\$299.05
Hemmingsen Pavement Solutions	22.46				\$22.46
Henderson Village Apt.				(7.99)	\$ (7.99)
Heuer Properties	326.44				\$326.44
Homan Enterprises	71.12	97.33			\$168.45
Hooven & Co.	110.43				\$110.43
Horvath Plumbing				(0.16)	\$ (0.16)
Houseworth Construction	142.25	187.17			\$329.42
Housing Humboldt			323.81	134.76	\$458.57
Hubbards German Auto	81.53				\$81.53
Humboldt Bay Fire Headquarters	130.00				\$130.00
Humboldt Bay Harbor District	143.74				\$143.74
Humboldt Bay Water District		122.30			\$122.30
Humboldt Community Service District	70.59				\$70.59
Humboldt Countertops	544.33				\$544.33
Humboldt County Building Maintenance		267.45		541.44	\$808.89
Humboldt County DHHS	106.69	76.66		137.41	\$320.76
Humboldt County Parks	1,549.52	1,541.38	750.57	302.19	\$4,143.66
Humboldt County Sheriffs Office	165.48			1,684.07	\$1,849.55
Humboldt Electric	20.39				\$20.39
Humboldt Fence Company	147.70				\$147.70
Humboldt Masonic Hall				(63.76)	\$ (63.76)
Humboldt Plaza	43.05				\$43.05
Humboldt Sanitation & Recycling	79,336.27				\$79,336.27
Humboldt Senior Resource Center	69.77				\$69.77
Humboldt Towing	59.89				\$59.89
J & G Lawn and Garden	870.78	1,205.10			\$2,075.88
J & J Rentals	200.27				\$200.27
James Poovey	20.00				\$20.00
Janowski Builders	84.87				\$84.87
JDS Construction	1,055.96	1,481.94	2,042.33		\$4,580.23
Jim Groeling & Associates	80.48				\$80.48
Jitter Bean Coffee Co.	38.20				\$38.20
JNM Construction	377.40				\$377.40
John H Kruger Plaster & Drywall	142.25	735.58	516.59	81.73	\$1,476.15
Johnny's Flooring & Window Coverings	16.80				\$16.80
Johns Used Cars	133.32				\$133.32
Johnston Construction	252.26	39.45	24.87		\$316.58
Justin Adams Construction	61.77				\$61.77
Kelly Martin	29.95				\$29.95
Ken & Lesa Shealor				64.28	\$64.28

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of October 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Kernen Construction				55,000.00	\$55,000.00
Kramer Investment Corp.	922.16				\$922.16
Landscaping Ventures Inc.	265.49	12.00			\$277.49
Lawn Care Plus	666.57				\$666.57
LDH Construction	552.15				\$552.15
Lirpa Logistics	166.15				\$166.15
Living Styles	224.61				\$224.61
Lorenzo Properties	59.89				\$59.89
Lost Coast Brewery & Cafe	61.05				\$61.05
Mad River Construction	262.04				\$262.04
Making Headway Center	196.78				\$196.78
Marilyn Flanigan			(0.01)		\$ (0.01)
Martin Construction	809.35	835.34	634.85		\$2,279.54
Matlock Construction	18.72				\$18.72
McCrea Motors	213.06				\$213.06
McCullough Construction	2,201.13				\$2,201.13
McKenny & Sons Inc.	30.59				\$30.59
McMurray & Sons Inc.	12,334.70	43.05			\$12,377.75
Med-Project USA	2,000.00				\$2,000.00
Milgard Manufacturing AP Sacramento	96.22				\$96.22
Miller Farms Nursery	1,111.19				\$1,111.19
Moores Sleepworld	169.71				\$169.71
Moranda Rentals	76.74				\$76.74
Mountain Mikes Mobile Home Service				(0.64)	\$ (0.64)
Munoz Osorio Construction	121.66	139.28			\$260.94
Munson Investments	80.27				\$80.27
Myrtle town Body Shop	91.72				\$91.72
Nelson Floors	528.30				\$528.30
New Century Yard Maintenance	209.54				\$209.54
New Life Service Company	1,554.92				\$1,554.92
Nick Frank	281.40				\$281.40
North Coast Flooring Inc.	893.44				\$893.44
Northcoast Acoustics	58.79				\$58.79
Northcoast Childrens Service	99.20				\$99.20
Northcoast Environmental Construction	227.12				\$227.12
Northern Building Company	127.92				\$127.92
O & M Industries	566.71			101.78	\$668.49
Optimum	31.00			28.00	\$59.00
P&B Labs Humboldt LLC	57.51				\$57.51
Pacific Builders	1,435.84	0.04	24.36		\$1,460.24
Pacific Choice Seafood			273.64		\$273.64
Pacific Coast Rentals	14.97	56.15			\$71.12
Pacific Towing			145.99		\$145.99
Pam and Reno Giovannetti	75.50				\$75.50
Peoples Construction	86.10				\$86.10

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of October 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Petes Custom Fencing	39.95	12.00			\$51.95
Pierson Company	2,360.46				\$2,360.46
Piersons Building Center	28.20				\$28.20
Point of View Preservation LLC	69.25				\$69.25
Point Pleasant MHP	306.96				\$306.96
Poletskis Appliance Center	342.98				\$342.98
Porter and Sons Painting		99.20			\$99.20
Primo Drywall & Construction Co.	198.40				\$198.40
Professional Asbestos Removal Corp.				(44.51)	\$ (44.51)
Pure Water Spas	115.02				\$115.02
Quality Body Works	106.69				\$106.69
Quick Mow	91.50				\$91.50
Rainbow Self Storage	398.35				\$398.35
Ray Wolfe Construction	606.08				\$606.08
Rayl Rentals & Rayl Cabinetry	127.27				\$127.27
Rebholtz Cleaning Service				63.37	\$63.37
Recology of Arcata	134,064.42				\$134,064.42
Recology of Humboldt County	379,535.76				\$379,535.76
Recology Samoa	42,309.40				\$42,309.40
Redwood Acres Fair Grounds	830.69				\$830.69
Redwood Coast Plumbing	18.72				\$18.72
Redwood Coast Real Estate Inc.	374.23	112.74	213.34		\$700.31
Redwood Community Action Agency	111.92				\$111.92
Redwood Marine Outdoors	76.74				\$76.74
Redwood Teen Challenge	814.31				\$814.31
Rentor	363.11				\$363.11
Resort Improvement District	125.00				\$125.00
Resources Recycling & Recovery	571.60				\$571.60
Restif Cleaning Service	186.06				\$186.06
Revival Home Builders Inc.	247.84				\$247.84
RG Goolsby Construction	328.32				\$328.32
Rich's Body Shop	79.33				\$79.33
Rob Jordan Construction	273.27				\$273.27
Rock Solid Construction	119.79				\$119.79
Ross A Nash Remodeling	149.74				\$149.74
S & S Phelps Inc.	217.59				\$217.59
Samson Construction	35.56				\$35.56
Sanders Roofing Inc.	2,565.27				\$2,565.27
Sawyer Electric	26.20				\$26.20
Schmidbauer Building Supply LLC.	711.26				\$711.26
Schneider Enterprises	552.48				\$552.48
Security Lock & Alarm	52.41				\$52.41
Sempervirens Gardening	530.68	328.39	270.25		\$1,129.32
Sequoia Construction	812.32				\$812.32
Serenity Inn	184.75				\$184.75

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of October 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
ServiceMaster	946.74				\$946.74
Sholes Overhead Door	46.79	65.51			\$112.30
Simple Visions	283.93				\$283.93
Sisu Extracts	1,997.11				\$1,997.11
Six Rivers Mechanical Inc.	95.46				\$95.46
Soilscapes Solutions LLC	572.74				\$572.74
South Bay Union School District				(66.21)	\$ (66.21)
Spencer Electric	80.48				\$80.48
Stetzel Builders	544.67	236.61	125.40		\$906.68
Steve Morris	138.51				\$138.51
Strombeck Construction	1,390.67				\$1,390.67
STS Construction	335.80				\$335.80
Susan Whitely / Eric Dugan	153.91				\$153.91
T and T Roofing	3,364.17				\$3,364.17
The People of New Directions	810.14	220.87			\$1,031.01
The Wildlands Conservancy	28.08				\$28.08
Thomas Home Center	38.20				\$38.20
Tilley Landscaping	46.79				\$46.79
Timber Heritage Association		305.73			\$305.73
Tonis Restaurant	492.26				\$492.26
Ultimate Building Solutions	117.92	155.35			\$273.27
United Indian Health	384.63	27.66			\$412.29
US Fish & Wildlife Services	12.00				\$12.00
Vern McGaughey	898.41	1,085.59			\$1,984.00
Wade Bray General Contractor	260.16				\$260.16
Wahlund Construction	2,552.51	79.35			\$2,631.86
Watson Well Service	309.60				\$309.60
Wayne Maples Plumbing	225.23				\$225.23
Werner Weltsch Ent.	97.33	237.70	29.95	446.82	\$811.80
West End Builders Inc.	121.66				\$121.66
Westside Community Improvement Assoc.	153.20	137.14			\$290.34
Wing Inflatables	524.71	337.86		201.24	\$1,063.81
Zabel Enterprise	260.17				\$260.17
TOTAL	\$746,765.31	\$15,066.53	\$7,238.67	\$58,548.49	\$827,619.00



Humboldt Waste Management Authority

Draft A/P Aging Summary

As of October 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Advanced Security Systems.	360.00				\$360.00
Airgas USA, LLC	684.54	909.95		213.43	\$1,807.92
Asbury Environmental Services	50.00				\$50.00
AT&T Calnet	214.89				\$214.89
B&B Portable Toilets	5,911.65				\$5,911.65
Bettendorf Enterprises, Inc	1,086.74				\$1,086.74
Blue Flame Crew, LLC	9,405.00				\$9,405.00
City of Eureka Water	675.06	(493.64)			\$181.42
Cox Rasmusen	99.39				\$99.39
Crystal Springs Bottled Water	132.00				\$132.00
Dry Creek Landfill	509,810.67				\$509,810.67
Enterprise-Record, Mercury Register	549.00				\$549.00
Eureka Times Standard		174.79			\$174.79
Hensell Materials.	349.60				\$349.60
Humboldt Community Services District	28.86				\$28.86
Humboldt County Sheriff				60.00	\$60.00
Humboldt Sanitation	14,127.10				\$14,127.10
I-5 Tire, Inc.	1,206.00				\$1,206.00
James L. Able Forestry Consultants, Inc	2,571.75				\$2,571.75
Lawrence & Associates	478.75				\$478.75
Lost Coast Communications, Inc	2,500.00				\$2,500.00
Mad River Union				(1,597.25)	\$ (1,597.25)
Mendes Supply Company	479.70				\$479.70
Miller Farms Nursery, Inc		1,300.54			\$1,300.54
Mission Linen Supply	2,076.12				\$2,076.12
New Directions	5,419.39				\$5,419.39
North Coast Journal	1,200.00				\$1,200.00
North Coast Laboratories	824.00				\$824.00
Paradigm			7,737.59		\$7,737.59
Peterson CAT	558.02	(48.87)			\$509.15
Picky. Picky, Picky	1,115.34				\$1,115.34
Recology Humboldt County	225.00				\$225.00
Recology Humboldt County Samoa	3,193.72				\$3,193.72
Roger's Machinery	112.50				\$112.50
Sharps Solutions, LLC	500.00				\$500.00
Sholes Overhead Door.	243.00				\$243.00
Valeo Networks	664.60				\$664.60
Valley Pacific Petroleum Services, Inc.	3,499.79				\$3,499.79
Verizon Wireless	313.68				\$313.68
WSP USA, Inc	12,395.09				\$12,395.09
TOTAL	\$583,060.95	\$1,842.77	\$7,737.59	\$ (1,323.82)	\$591,317.49



Staff Report

DATE: February 8, 2024 For Meeting of: February 8, 2024
FROM: Hilary Schwartz, Director of Finance
SUBJECT: Item 2e)
Receive November 2023 Financial Reports

RECOMMENDED ACTION: Voice Vote
1) Review and Approve November 2023 Financial Reports

DISCUSSION:

Background:

Each month, staff presents an update on the Authority’s financials based on activity to-date for the current month. This enables staff to provide a complete presentation of the full financial activity for that period, as financial data will have been recorded and finalized for the reporting period at that point.

Each year, pending the finalization of the Authority’s financial audit, these financial reports are presented as *preliminary* financial reports. Once the audit is finalized and staff closes out the prior year, information presented will represent accurate to-date financial activity and will be marked as such.

The Authority’s cash position is comprised of 5 accounts; 1) the Authority’s checking account, which handles the day-to-day expenses and holds the Operating Reserve; 2) the Cummings Road Landfill Pledge of Revenue Money Market account; 3) The Capital Improvement Plan Money Market account and 4) The Benefits and Rate Stabilization Money Market account. The combined value of these accounts equals the total cash available for Authority reserves and operating cash. The current value of the Authority operating fund and combined reserve funds as of November 30, 2023, are as follows:

Cash on hand	\$ 655,100.52
Operating Reserve	\$ 1,279,265.82
CRL Pledge of Revenue	\$ 35,470.94
Capital Improvement Fund	\$ 1,021,268.77
Benefits and Rate Stabilization Funds	\$ 421,666.67
Long-Term Funding	\$ 32,791.03

Authority Financials:

Attachment 2e.1 contains detailed balance sheets for the November financial reports, for Board review and discussion. An analysis of that information as it relates to revenues and expenses, and current month disbursements to vendors and employees, is provided herein.

Revenues:

Revenues for November 2023 are performing approximately 9.12% over projections of budgeted estimates for Fiscal Year 2023-24. These estimates encapsulate all activity throughout the Authority, although finances will be influenced by future payouts for fees passed through to Member Agencies, revenue shares for salvaged materials sales, and the delayed receipt of grant revenues for grant-based projects.

Staff continues to monitor diversion programs in terms of not only cost, but self-sustaining viability. At present, all divisions are fully funded from self-sustaining revenues or fees passed through from Self-Haul, Franchise, and Satellite Facility tipping fees.

Expenses:

Total Expenses for November 2023 are approximately 2.13% below budgeted estimates, including some one-time expenses related to depreciation of Authority assets, and quarterly payments to Member Agencies for pass-through payments. Additionally, decreases in above budgeted estimates are partially related to decreased fuel costs and increased back hauls.

Payroll expenses are intentionally projected high, so actual payroll expenses, while below budget estimates, are in line with current budget methodology.

Staff continues to maintain a strong control on ongoing expenses, which are expected to remain to below budget estimates at the end of the second quarter of Fiscal Year 2023-24.

Monthly disbursements to Authority vendors and employees are summarized in Attachment 2e.1 (*Statement of Cash Flow*) for the months of November 2023. These disbursements are comprised primarily of day-to-day costs, representing approximately \$528,390.77 in transportation and disposal costs, \$229,408.08 in payroll and employee benefit costs, and \$1,833.80 in pass-through payments to member agencies.

Staff's Recommendation:

Staff recommends the board review and approve the draft November 2023 Financial Reports.

Attachments:

- 1) November 2023 Financials



Humboldt Waste Management Authority

Attachment 2e.1

Draft Balance Sheet

As of November 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking - Umpqua Bank	2,245,651.93
1001 CRL Pledge-8913	108,942.75
1002 Rate Reserve-6008	586,606.50
1010 Petty Cash	35.00
1015 Change Bank	5,500.00
Total Bank Accounts	\$2,946,736.18
Accounts Receivable	
1020 Accounts Receivable	1,623,619.51
1030 Allowance for Doubtful Accounts	0.00
Total Accounts Receivable	\$1,623,619.51
Other Current Assets	
1025 A/R - Other	0.00
1045 Prepaid Expenses	0.00
1050 Prepaid Insurance	167,548.37
1055 Undeposited Funds	0.00
Due from Other Governments	2,250.00
Total Other Current Assets	\$169,798.37
Total Current Assets	\$4,740,154.06
Fixed Assets	
1200 Land Improvements	
1100 Land - Admin	2,809,139.62
1201 Admin	1,546,527.91
1202 Transfer Station	699,978.50
1203 HHW	7,050.00
1204 Landfill	115,542.72
Total 1200 Land Improvements	2,369,099.13
1300 Buildings	
1301 Admin	0.00
1302 Transfer Station	3,317,642.25
1303 HHW	300,742.17
1305 Recycling	19,885.53
Total 1300 Buildings	3,638,269.95
1400 Building Improvements	
1401 Admin	44,728.92
1402 Transfer Station*	441,611.35
1403 HHW	168,191.72
1404 Recycling	95,449.73
Total 1400 Building Improvements	749,981.72

Humboldt Waste Management Authority

Draft Balance Sheet

As of November 30, 2023

	TOTAL
1500 Equipment	
1501 Admin	15,493.08
1502 Transfer Station*	1,328,916.71
1503 HHW	70,530.84
1504 Landfill	323,726.67
1505 Recycling	545,752.75
1507 Programs	32,275.71
Total 1500 Equipment	2,316,695.76
1600 Office Equipment	
1601 Admin	48,741.76
1605 Recycling	6,161.88
Total 1600 Office Equipment	54,903.64
1700 Vehicles	
1701 Admin	28,790.62
1702 Transfer Station*	13,576.24
1703 HHW	46,079.18
1704 Landfill	65,792.28
Total 1700 Vehicles	154,238.32
1800 Software	
1801 Admin	79,247.39
Total 1800 Software	79,247.39
1900 Accumulated Depreciation	(8,114,091.75)
Total Fixed Assets	\$4,057,483.78
Other Assets	
1035 Deferred Outflows - Pension	350,900.00
1910 Waste Authority Permit	221,171.00
1920 Land Purchase Option - CRBAS	19,500.00
Total Other Assets	\$591,571.00
TOTAL ASSETS	\$9,389,208.84
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	731,908.54
Total Accounts Payable	\$731,908.54
Credit Cards	
2005 Umpqua Bank Visa	35.00
2006 VPA	0.00
2007 Heacock	4,016.38
2008 Schwartz	(5.00)
2009 Keller	415.84

Humboldt Waste Management Authority

Draft Balance Sheet

As of November 30, 2023

	TOTAL
Total 2005 Umpqua Bank Visa	4,462.22
Total Credit Cards	\$4,462.22
Other Current Liabilities	
2010 Accounts Payable - Other	0.00
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	289.40
2025 Accrued CalPERS	0.00
2026 UAL CalPERS	0.00
2030 Accrued CalPERS - Clearing	0.00
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	0.00
2045 Accrued PR Taxes	0.00
2050 Accrued PTO	244,793.78
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
2065 Deferred Revenue - DOC/AB939	24,938.73
2070 Deferred Revenue - OPP	36,627.89
2071 Deferred Revenue - Tire Grant	12,490.27
2075 Garnishments Payable	0.00
2080 Note Payable - Chase	0.00
24000 Payroll Liabilities	0.00
Total Other Current Liabilities	\$319,140.07
Total Current Liabilities	\$1,055,510.83
Long-Term Liabilities	
2100 Deferred Inflows - Pension	248,488.00
2110 Landfill Closure Estimated	9,938,832.00
2130 Lease Payable - Financial Pacif	0.00
2140 Net Pension Obligation	236,314.00
Total Long-Term Liabilities	\$10,423,634.00
Total Liabilities	\$11,479,144.83
Equity	
3000 Opening Balance Equity	0.00
3010 Investment in Capital Assets	4,424,570.00
3030 Prior Period Adjustments	62,090.14
3200 Retained Earnings	(7,288,832.50)
Net Income	712,236.37
Total Equity	\$ (2,089,935.99)
TOTAL LIABILITIES AND EQUITY	\$9,389,208.84



Humboldt Waste Management Authority

Statement of Cash Flows

November 2023

	TOTAL
OPERATING ACTIVITIES	
Net Income	186,688.97
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1020 Accounts Receivable	(793,467.60)
1050 Prepaid Insurance	23,935.47
2000 Accounts Payable	140,591.05
2005 Umpqua Bank Visa	(466.09)
2006 2005 Umpqua Bank Visa:VPA	(1,116.59)
2007 2005 Umpqua Bank Visa:Heacock	(9,255.87)
2008 2005 Umpqua Bank Visa:Schwartz	(5.00)
2009 2005 Umpqua Bank Visa:Keller	(3,138.25)
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	(103.38)
2025 Accrued CalPERS	0.00
2026 UAL CalPERS	0.00
2035 Accrued FWH/MED	0.00
2060 Accrued SWH/SDI	0.00
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	(643,026.26)
Net cash provided by operating activities	\$ (456,337.29)
INVESTING ACTIVITIES	
1501 Equipment:Admin	(15,493.08)
Net cash provided by investing activities	\$ (15,493.08)
NET CASH INCREASE FOR PERIOD	\$ (471,830.37)
Cash at beginning of period	3,418,566.55
CASH AT END OF PERIOD	\$2,946,736.18



Humboldt Waste Management Authority

Bill Payment List

November 2023

DATE	NUM	VENDOR	AMOUNT
1000 Checking - Umpqua Bank			
11/10/2023	246381_23-10	Mission Linen Supply	-1.32
11/10/2023	243103_23-11	Mission Linen Supply	-0.75
11/08/2023	34370	Access Humboldt	-0.10
11/08/2023	34371	Advanced Security Systems.	-0.36
11/08/2023	34372	Airgas USA, LLC	-0.07
11/08/2023	34373	Asbury Environmental Services	-0.05
11/08/2023	34374	AT&T Calnet	-0.21
11/08/2023	34375	Cox Rasmusen	-0.10
11/08/2023	34376	Crystal Springs Bottled Water	-0.13
11/08/2023	34378	Eureka Times Standard	-0.17
11/08/2023	34377	Enterprise-Record, Mercury Register	-0.55
11/08/2023	34380	Hensell Materials.	-0.35
11/08/2023	34381	Humboldt Community Services District	-0.03
11/08/2023	34382	Humboldt Organic Solutions, LLC	-51.93
11/08/2023	34379	FedEX	-0.00
11/08/2023	34383	I-5 Tire, Inc.	-1.21
11/08/2023	34384	James L. Able Forestry Consultants, Inc	-2.57
11/08/2023	34385	Lawrence & Associates	0.00
11/08/2023	34386	Lost Coast Communications, Inc	-1.75
11/08/2023	34387	Mendes Supply Company	-0.10
11/08/2023	34388	New Directions	-5.42
11/08/2023	34389	North Coast Journal	-1.56
11/08/2023	34390	Peterson CAT	-0.56
11/08/2023	34391	Recology Humboldt County	-0.23
11/08/2023	34392	Recology Humboldt County Samoa	-3.19
11/08/2023	34393	Roger's Machinery	-0.11
11/08/2023	34394	Shady Lady	-0.46
11/08/2023	34395	Shafer's Ace Hardware	-0.02
11/08/2023	34396	Sharps Solutions, LLC	-0.50
11/08/2023	34397	Sholes Overhead Door.	-0.24
11/08/2023	34398	United Rentals	-0.75
11/08/2023	34399	Valeo Networks	-4.84
11/08/2023	34400	WM Corporate Services, Inc	-2.50
11/08/2023	34401	WSP USA, Inc	-12.40
11/09/2023	1407670883	Airgas USA, LLC	-1.74
11/13/2023	111323-VW	Verizon Wireless	-0.31
11/14/2023	111423-CEW	City of Eureka Water	-0.68
11/15/2023	D-296587-111423	Valley Pacific Petroleum Services, Inc.	-3.50
11/21/2023	112123_550-3	PG&E 550-3	-0.11
11/22/2023	34402	Advanced Security Systems.	-15.49
11/22/2023	34404	B&B Portable Toilets	-6.53
11/22/2023	34405	Bettendorf Enterprises, Inc	-1.09
11/22/2023	34406	Blue Shield of California	-38.82
11/22/2023	34407	Call2Recycle	-4.59

Humboldt Waste Management Authority

Bill Payment List

November 2023

DATE	NUM	VENDOR	AMOUNT
11/22/2023	34408	Copiers Plus	-0.25
11/22/2023	34409	Dry Creek Landfill	-509.81
11/22/2023	34410	Eureka Humboldt Fire Extinguisher	-1.36
11/22/2023	34411	FedEX	-0.02
11/22/2023	34412	Humana Insurance	-4.10
11/22/2023	34413	Humboldt County Sheriff	-0.06
11/22/2023	34414	Humboldt Sanitation	-14.13
11/22/2023	34415	I-5 Tire, Inc.	-0.36
11/22/2023	34416	James L. Able Forestry Consultants, Inc	-0.54
11/22/2023	34417	Kym Kemp	-0.50
11/22/2023	34418	Law Offices of Nancy Diamond	-3.17
11/22/2023	34419	Lost Coast Communications, Inc	-0.75
11/22/2023	34420	Mad River Hospital.	-0.12
11/22/2023	34421	MapleService Inc	-1.65
11/22/2023	34422	Miller Farms Nursery, Inc	-0.15
11/22/2023	34424	NAPA	-0.10
11/22/2023	34425	New Directions	-0.62
11/22/2023	34426	North Coast Laboratories	-1.41
11/22/2023	34427	Pacific Paper Co.	-0.50
11/22/2023	34428	Picky. Picky, Picky	-1.12
11/22/2023	34429	Pierson Building Center	-0.11
11/22/2023	34430	Roger's Machinery	-0.11
11/22/2023	34431	Security Lock & Alarm.	-0.25
11/22/2023	34432	Shafer's Ace Hardware	-0.13
11/22/2023	34433	Sharps Solutions, LLC	-0.40
11/22/2023	34434	Sonic Leak Detection	-0.65
11/22/2023	34435	Staples	-0.31
11/22/2023	34436	SWRCB	-1.67
11/22/2023	34437	Thrifty Supply	-0.31
11/22/2023	34438	United Rentals	-2.04
11/22/2023	34439	Valeo Networks	-0.68
11/22/2023	34440	WSP USA, Inc	0.00
11/22/2023	34441	Airgas USA, LLC	-2.54
11/27/2023	34442	Lawrence & Associates	-0.48
11/28/2023	2311143058438	PG&E 724-3	-3.24
11/28/2023	REF 3321711L	Paradigm	-7.74
11/28/2023	2311164503004	PG&E 053-6	-2.37
11/30/2023	34443	Miller Farms Nursery, Inc	-1.30
Total for 1000 Checking - Umpqua Bank			\$ -732.41
Not Specified			
11/15/2023	VC 101323	City of Eureka Water	0.00
11/28/2023	VC Final Bill	AT&T Calnet	0.00
11/29/2023	VC 14885918	Pape Machinery	0.00
Total for Not Specified			\$0.00



Humboldt Waste Management Authority

Draft A/R Aging Summary

As of November 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
707 Pest Solutions	224.60	170.32			\$394.92
A & I Roofing	125.00	104.82			\$229.82
A-1 Cleaning Service		160.19			\$160.19
Abercrombie Construction			136.63	530.88	\$667.51
Above Board Construction and Roofing	3,311.05	1,624.64			\$4,935.69
Advanced Security Systems	69.93				\$69.93
Alchemy Construction Inc.	117.72				\$117.72
Alexandre Dairy	24.33				\$24.33
Align Landscape				75.71	\$75.71
Alves Inc.		3,721.14			\$3,721.14
Amados Apartments	16.00				\$16.00
Ambrosini Electric	293.56				\$293.56
Angels of Hope Thrift Store	20.59				\$20.59
Annie Cornwall	16.85				\$16.85
Arcata Garbage Co. Cal Poly	3,530.89				\$3,530.89
Arcata House Partnership	26.14				\$26.14
Arrow Property Management	277.30				\$277.30
Ayres Enterprises	276.35	124.31			\$400.66
Barry Smith Construction	515.62	76.74			\$592.36
Battery Systems, Inc.	526.05				\$526.05
Beacom Construction	929.42				\$929.42
Bedliners Plus	153.48				\$153.48
Benchmark Realty Group	56.15				\$56.15
Best Address Properties	16.85				\$16.85
Bethel Church	76.35				\$76.35
Bettendorff Trucking - Shop	166.58				\$166.58
Bigfoot Construction Inc.	466.05				\$466.05
Bill @ Your Service	17.54				\$17.54
Black Diamond Construction	336.91				\$336.91
Blackwell Construction	497.87				\$497.87
Blue Lake Enterprises	344.39				\$344.39
Blue Sky Roofer	376.21				\$376.21
Bluestone Lanscapes	183.87				\$183.87
Bob White Electric	253.58				\$253.58
Bode Construction	35.56				\$35.56
Broadway Medical Service and Supply Inc.	12.00				\$12.00
Broadway Trailer Park	1,145.63	360.79			\$1,506.42
Buddy's Auto Center	3,302.38				\$3,302.38
Cal Poly Humboldt	1,264.60				\$1,264.60
California Department of Fish & Wildlife	73.00				\$73.00
Carpet Depot	1,199.53				\$1,199.53
Carter & Company	106.79				\$106.79
Caughey Properties	12.00				\$12.00
CDH Painting	93.59				\$93.59
Century Service Center	479.16				\$479.16

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of November 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Charles & Susan Nelson	35.56				\$35.56
Chris Rutter Construction	37.43				\$37.43
City of Eureka - Code Enforcement	3,234.30				\$3,234.30
City of Eureka - Facilities	254.85				\$254.85
City of Eureka - Harbor	50.97				\$50.97
City of Eureka - Parks	165.29				\$165.29
City of Eureka - Sewer Collections	7,926.64				\$7,926.64
City of Eureka - Streets	13.10				\$13.10
City of Eureka - WASTE WATER COLLECTIONS	5,381.14				\$5,381.14
City of Fortuna		(0.90)		(0.90)	\$ (1.80)
Clayton Construction	12.00				\$12.00
Coast Seafoods Company	1,123.03				\$1,123.03
Coastal Co Builders	4,929.29				\$4,929.29
Colburn Electric	245.74				\$245.74
Cottage Construction	44.92				\$44.92
Craig Mayberry	429.26				\$429.26
Curb Appeal Construction	998.56	1,231.75	1,456.47	334.45	\$4,021.23
Cutten Schools	85.86				\$85.86
David Allen Construction	132.90				\$132.90
David Kitchen Construction	551.82				\$551.82
DCI Construction	958.30				\$958.30
Del Monte Properties & Investments Inc.				(220.88)	\$ (220.88)
Del Reka	71.12				\$71.12
Delta Mattress & Sofa Outlet	390.56				\$390.56
Dennis Byrd Construction	41.18				\$41.18
Developed Employment Services	297.87				\$297.87
Diamond Drywall	940.36	82.36	333.16		\$1,355.88
Dinsmore Construction	316.96				\$316.96
Dovetail Construction	41.18				\$41.18
Dream Automotive	10.00				\$10.00
DS Construction	546.36				\$546.36
Duffy Jill	65.34				\$65.34
Duncan Electric	76.87				\$76.87
Earth Care Landscaping	69.60				\$69.60
Eel River Transportation & Salvage	1,281.50				\$1,281.50
Emerald Custom Construction	35.95				\$35.95
Emerald Triangle Management Group				50.00	\$50.00
Equity Building	65.52				\$65.52
Eric Finkle	295.27				\$295.27
Eureka City Schools	8,124.81				\$8,124.81
Eureka Glass Co. Inc.	331.39				\$331.39
Eureka Housing Authority	589.25				\$589.25
Eureka Humboldt Fire Extinguisher	12.00				\$12.00
Eureka Overhead Door Company	71.12				\$71.12
Eureka Police Services		10.50			\$10.50

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of November 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Eureka Rehabilitation & Wellness				(15.00)	\$ (15.00)
Eureka Rescue Mission	162.84				\$162.84
Eureka the Pentecostal Church	86.53				\$86.53
Eureka Vacation Rentals Inc.	129.92	31.37	33.99	30.07	\$225.35
Evans Mechanical	37.10	50.97	83.57	32.18	\$203.82
Evergreen Landscape	73.86		127.34	39.63	\$240.83
Extremely Floored				(23.49)	\$ (23.49)
Figas Construction	1,696.57				\$1,696.57
Fitz It Right Plumbing	24.00				\$24.00
Forbes Cabinets	172.20				\$172.20
Foster Farms/Humboldt Creamery	205.00				\$205.00
Frank Zabel Trucking Inc.	87.97				\$87.97
Friesen Construction	273.27				\$273.27
Fryes Care Home	97.33				\$97.33
Furniture Design Center	760.22				\$760.22
G M Pavlich	53.17				\$53.17
Genevieve Schmidt	89.82				\$89.82
Glendale Mobile Estates	181.56				\$181.56
Gordon Van Zee Construction	12.00				\$12.00
Griz Handyman Service	22.46				\$22.46
Hamanaka Painting	127.71				\$127.71
Handle It Junk Removal	7,185.39	223.86	744.66	875.96	\$9,029.87
HCAR	86.22				\$86.22
Henderson Village Apt.	104.82			(7.99)	\$96.83
Heuer Properties	402.42				\$402.42
Homan Enterprises	82.35	71.12	97.33		\$250.80
Hooven & Co.	48.66				\$48.66
Horvath Plumbing				(0.16)	\$ (0.16)
Houseworth Construction	142.25				\$142.25
Housing Humboldt				458.57	\$458.57
Hubbards German Auto	131.00				\$131.00
Humboldt Bay Fire Headquarters	112.00	130.00			\$242.00
Humboldt Bay Harbor District	35.56				\$35.56
Humboldt Countertops	608.30	405.82			\$1,014.12
Humboldt County Building Maintenance	1,117.41		267.45	541.44	\$1,926.30
Humboldt County DHHS	22.97	43.05		137.41	\$203.43
Humboldt County Parks	1,277.06			302.19	\$1,579.25
Humboldt County Sheriffs Office				1,684.07	\$1,684.07
Humboldt Electric	36.45				\$36.45
Humboldt Masonic Hall				(63.76)	\$ (63.76)
Humboldt Moving & Storage	171.09				\$171.09
Humboldt Sanitation & Recycling	156,382.26				\$156,382.26
Humboldt Towing	101.07				\$101.07
HWMA - Illegal Dumping	81.00				\$81.00
J & G Lawn and Garden	831.62				\$831.62

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of November 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
J & J Rentals	583.97				\$583.97
Jacoby Creek School	188.59				\$188.59
James Poovey	12.00				\$12.00
Janowski Builders	20.59				\$20.59
JDS Construction	1,261.58	700.34	1,481.94	1,128.93	\$4,572.79
Jim Groeling & Associates	200.27	59.89			\$260.16
Jitter Bean Coffee Co.	65.50				\$65.50
JNM Construction	327.55				\$327.55
John H Kruger Plaster & Drywall	1,055.64	142.25	735.58	598.32	\$2,531.79
Johnny's Flooring & Window Coverings	12.00				\$12.00
Johns Used Cars		133.32			\$133.32
Johnston Construction	236.82	79.72			\$316.54
K H McKenny	71.12				\$71.12
Kelly Martin	33.69				\$33.69
Kernen Construction				55,000.00	\$55,000.00
Kolshinski & CO. LLC	26.20				\$26.20
Kramer Investment Corp.	645.14				\$645.14
Landscaping Ventures Inc.	261.58	103.25	12.00		\$376.83
Lawn Care Plus	522.60				\$522.60
LDH Construction	284.50				\$284.50
Lirpa Logistics	310.03				\$310.03
Living Styles	280.11				\$280.11
Lost Coast Brewery & Cafe		(12.00)			\$(12.00)
Mac's Refrigeration Service	82.35				\$82.35
Mad River Construction	306.96				\$306.96
Making Headway Center	556.54				\$556.54
Marimba One	125.00				\$125.00
Martin Construction	321.93	229.12	294.43		\$845.48
Matlock Construction	64.28				\$64.28
McCrea Motors	338.45				\$338.45
McCullough Construction	1,856.73	348.14			\$2,204.87
McKenny & Sons Inc.		30.59			\$30.59
McMurray & Sons Inc.	10,796.74				\$10,796.74
Milgard Manufacturing AP Sacramento	129.15				\$129.15
Moores Sleepworld	136.07				\$136.07
Moranda Rentals	71.12	43.05			\$114.17
Mountain Mikes Mobile Home Service				(0.64)	\$(0.64)
Munoz Osorio Construction	312.57		139.28		\$451.85
Myrtle town Body Shop	26.20				\$26.20
Nelson Floors	144.09				\$144.09
New Century Yard Maintenance	164.88				\$164.88
New Horizon Drywall Construction	16.85				\$16.85
New Life Service Company	1,793.08	1,135.66			\$2,928.74
Nichols Handy Work	12.00				\$12.00
Nick Frank	183.47				\$183.47

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of November 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
North Coast Flooring Inc.	420.04				\$420.04
North Coast Mercantile Co. Inc.	97.33				\$97.33
Northcoast Acoustics	66.28	26.97			\$93.25
Northcoast Regional Land Trust	103.20				\$103.20
Northern Building Company	56.79				\$56.79
O & M Industries	906.64			101.78	\$1,008.42
Optimum		31.00		28.00	\$59.00
Pacific Builders	887.83				\$887.83
Pacific Coast Rentals	14.97				\$14.97
Pacific Paper Company	101.07				\$101.07
Pacific Towing	149.74			145.99	\$295.73
Patricia Craig Rentals	161.74				\$161.74
Pierson Company	1,482.89	503.76			\$1,986.65
Point of View Preservation LLC	140.38				\$140.38
Point Pleasant MHP	318.19				\$318.19
Poletskis Appliance Center	397.59				\$397.59
Porter and Sons Painting	97.33		99.20		\$196.53
Primo Drywall & Construction Co.	97.33				\$97.33
Professional Asbestos Removal Corp.				(44.51)	\$ (44.51)
Pure Water Spas	119.79				\$119.79
Quality Body Works	20.59				\$20.59
Quick Mow	115.69				\$115.69
R. Brown Construction Company Inc.	1,306.45				\$1,306.45
Rainbow Self Storage	1,405.06				\$1,405.06
Ray Wolfe Construction	380.35				\$380.35
Rayl Rentals & Rayl Cabinetry	106.68				\$106.68
Rebholtz Cleaning Service	35.56			63.37	\$98.93
Recology Eel River	122,426.93				\$122,426.93
Recology of Arcata	175,195.11	92,491.19			\$267,686.30
Recology of Humboldt County	507,837.61	258,150.29			\$765,987.90
Recology Samoa	60,752.89	29,274.74			\$90,027.63
Redwood Acres Fair Grounds	813.84	540.57			\$1,354.41
Redwood Coast Plumbing	18.72				\$18.72
Redwood Coast Real Estate Inc.	346.59	25.10	95.10		\$466.79
Redwood Community Action Agency	149.45	29.21			\$178.66
Redwood Teen Challenge	1,113.29				\$1,113.29
Rendezvous Music & Vending	16.85				\$16.85
Rentor	261.54	236.50			\$498.04
Resort Improvement District	125.00				\$125.00
Restif Cleaning Service	102.94	3.00			\$105.94
Revival Home Builders Inc.	142.25				\$142.25
RG Goolsby Construction	434.23	272.17			\$706.40
Rich's Body Shop	20.59				\$20.59
Rob Jordan Construction	61.44				\$61.44
S & S Phelps Inc.	121.66				\$121.66

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of November 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Samson Construction	58.02				\$58.02
Sanders Roofing Inc.	428.20				\$428.20
Sawyer Electric	14.97				\$14.97
Schmidbauer Building Supply LLC.	1,083.71				\$1,083.71
Schneider Enterprises	864.84	54.27			\$919.11
Security Lock & Alarm	52.41				\$52.41
Sempervirens Gardening	602.85				\$602.85
Sequoia Construction	328.31				\$328.31
Serenity Inn	125.71				\$125.71
ServiceMaster	278.78	833.67			\$1,112.45
Sher-lock Mini Storage	1,069.38				\$1,069.38
Sherwood Excavation	95.46				\$95.46
Sholes Overhead Door		(99.08)			\$ (99.08)
Simple Visions	160.97				\$160.97
Sisu Extracts	1,615.27				\$1,615.27
Six Rivers Mechanical Inc.	26.20				\$26.20
Six Rivers Property Management	136.43				\$136.43
South Bay Union School District				(66.21)	\$ (66.21)
Spencer Electric	111.20	80.48			\$191.68
Stetzel Builders	1,184.78	209.63	236.61	125.40	\$1,756.42
Steve Morris	428.62				\$428.62
Strombeck Construction	1,056.79				\$1,056.79
STS Construction	271.40	257.19			\$528.59
Susan Whitely / Eric Dugan	252.09				\$252.09
T and T Roofing	3,211.84				\$3,211.84
TEMPORARY	205.72				\$205.72
The People of New Directions	241.52				\$241.52
The Wildlands Conservancy	28.08				\$28.08
Thomas Home Center	70.02				\$70.02
Timber Heritage Association			125.40		\$125.40
Tonis Restaurant	391.19				\$391.19
Ultimate Building Solutions	48.66	117.92	155.35		\$321.93
United Building	12.00				\$12.00
United Indian Health	997.72	175.00	27.66		\$1,200.38
US Fish and Wildlife Service	12.00				\$12.00
Vern McGaughey	1,008.86				\$1,008.86
Wade Bray General Contractor	65.51				\$65.51
Wahlund Construction	417.39				\$417.39
Watson Well Service	71.77	309.60			\$381.37
Wayne Maples Plumbing	111.20				\$111.20
Werner Weltsch Ent.	87.97	50.54	237.70	376.77	\$752.98
West End Builders Inc.	66.15				\$66.15
Westside Community Improvement Assoc.	243.51				\$243.51
Williamson Construction	140.38				\$140.38
Wilwerding Construction	16.85				\$16.85

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of November 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Wing Inflatables	482.02	292.62		201.24	\$975.88
Yurok Tribe Construction Corporation	97.97				\$97.97
Zabel Enterprise	451.08	260.17			\$711.25
TOTAL	\$1,156,004.25	\$395,742.69	\$6,920.85	\$62,418.82	\$1,621,086.61



Humboldt Waste Management Authority

Draft A/P Aging Summary

As of November 30, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Advanced Display and Signs		112.82			\$112.82
Advanced Security Systems.	339.00				\$339.00
Airgas USA, LLC	220.33				\$220.33
AT&T Calnet	195.16				\$195.16
B&B Portable Toilets	4,034.40				\$4,034.40
Bettendorf Enterprises, Inc	2,163.80				\$2,163.80
Blue Flame Crew, LLC		9,405.00			\$9,405.00
City of Eureka Discharge Fees	2,030.00				\$2,030.00
City of Eureka Water	715.43				\$715.43
Clean Harbors Environmental	54,419.00				\$54,419.00
Cox Rasmusen	356.25				\$356.25
Crystal Springs Bottled Water	123.00				\$123.00
Dry Creek Landfill	520,874.21				\$520,874.21
Eureka Glass Company	548.87				\$548.87
Grainger	835.66				\$835.66
Humboldt Cleaning Services LLC	400.00				\$400.00
Humboldt Community Services District	31.86				\$31.86
Humboldt Sanitation	11,232.85				\$11,232.85
I-5 Tire, Inc.	585.00				\$585.00
Industrial Electric	949.54				\$949.54
Jamie Corsetti, CPA	1,006.25				\$1,006.25
Lawrence & Associates	360.00				\$360.00
Mad River Union				(1,193.25)	\$ (1,193.25)
Mendes Supply Company		378.92			\$378.92
Mission Linen Supply	2,595.15				\$2,595.15
North Coast Journal	1,200.00	1,200.00			\$2,400.00
North Coast Laboratories	611.00	824.00			\$1,435.00
Pape Machinery	7,216.29				\$7,216.29
Peterson CAT			(48.87)		\$ (48.87)
Picky. Picky, Picky	1,336.56				\$1,336.56
Recology Humboldt County	225.00				\$225.00
Scrapper's Edge	59.54				\$59.54
Sharps Solutions, LLC	500.00				\$500.00
SHN Consulting Engineers	2,163.50				\$2,163.50
Streamline	375.00				\$375.00
SWRCB		76,703.00			\$76,703.00
Thumpers Mechanical		6,191.50			\$6,191.50
Valley Pacific Petroleum Services, Inc.	8,108.14				\$8,108.14
Verizon Wireless	313.68				\$313.68
WM Corporate Services, Inc		2,849.78			\$2,849.78
WSP USA, Inc	9,361.17				\$9,361.17
TOTAL	\$635,485.64	\$97,665.02	\$ (48.87)	\$ (1,193.25)	\$731,908.54



Staff Report

DATE: February 2, 2024 For Meeting Of: February 8, 2024

FROM: Eric Keller-Heckman, Executive Director

SUBJECT: Item 4)
Consider and Approve Proclamation Recognizing Jill K. Duffy, Former Executive Director, For Her Years of Service.

RECOMMENDED ACTION: Voice vote.

- 1) Approve Proclamation in Recognition of Jill K. Duffy for Her Years of Service.

DISCUSSION:

Background:

Jill Duffy was the HWMA Executive Director from November 1, 2012 through January 2, 2022 and most recently, graciously returned to the Authority as a retired annuitant to serve as acting Director of Operations on August 21, 2022 to assist the interim Executive Director, and has continued to provide support as needed.

Former Executive Director Duffy came to the Authority at a tumultuous time in its young life and is directly responsible for changing the perception of the HWMA and its value to residents and jurisdictions alike. The current success and future trajectory of the Authority is due in no small part to her efforts in growing the programs and changing the culture at HWMA.

Unfortunately, words are lacking in their ability to capture her impact on waste management within Humboldt County, but staff hopes this proclamation serves as a small testament to the legacy and positive changes she has left behind.

FISCAL IMPACT:

Minimal staff time related to the preparation of the staff report and proclamation.

ATTACHMENT:

1. Proclamation in Recognition of Jill K. Duffy For Her Years of Service

**PROCLAMATION IN RECOGNITION OF
JILL K. DUFFY
FOR HER YEARS OF SERVICE**

WHEREAS Jill K. Duffy was hired as the Executive Director for Humboldt Waste Management Authority in 2012 after serving eight years as the 5th District Humboldt County Supervisor; and

WHEREAS, Jill brought along her uncanny ability to consume and comprehend materials and complex regulatory documents, along with her planning acumen to spearhead the Phase 1 and Phase 2 closure of the Cummings Road Landfill while working through a Clean Up and Abatement Order for the Cummings Road Burn Ash site; and

WHEREAS, whether she was giving presentations to City Councils, or talking to customers, her unbridled enthusiasm for HWMA and its programs were evident. Throughout her time, she worked tirelessly to strengthen relationships with residents and jurisdictions through her creation of education and outreach media, at a time when the HWMA was an afterthought to most; and

WHEREAS, this enthusiasm for HWMA is eclipsed only by her tireless efforts to edify The HWMA and its services provided, to include no charge Mattress drop-off, a vast expansion of Hazardous Waste services, solidifying long term recycling processing and solid waste disposal, as well as implementing Sharps and Pharmaceutical disposal options throughout the county; and

WHEREAS her sound judgment and direction has shaped what HWMA is today, and has shifted the HWMA from a simple transfer station that handled solid waste, to a regional entity that strives to implement sustainable and efficient waste management practices that promote public health and reduce environmental impacts; and

WHEREAS, her positive attitude and willingness to take on any task instilled confidence and a sense of community throughout the HWMA staff, with her willingness to guide and counsel the next generation of organizational leaders ensuring the health of the Authority remains long after her; and

WHEREAS, Jill K. Duffy, HWMA's Executive Director retired on January 15, 2022 with almost 10 years of exemplary service to the Authority, and over 25 years and counting of service to the public.

NOW, THEREFORE, BE IT RESOLVED, the HWMA Board of Directors expresses its appreciation for her outstanding record of personal and professional achievements and for her dedicated service to the Humboldt Waste Management Authority and all residents of Humboldt County. We wish you good luck in your much-deserved retirement, and know, that the residents of Humboldt County, along with the staff you leave behind at the Authority, are better for having received your guidance.

PASSED, APPROVED AND ADOPTED this 8th day of February 2024.

Meredith Mathews, Chair
Humboldt Waste Management Authority

Eric Keller-Heckman
HWMA Clerk of the Board



Staff Report

DATE: January 23, 2024

For Meeting of: February 8, 2024

FROM: Eric Keller-Heckman, Interim Executive Director

SUBJECT: Item 5)
Receive Preliminary Timeline and Pathway for in County Organics Processing.

RECOMMENDED ACTION: Voice vote.

That the Board:

- 1) Receive Presentation; and
- 2) Discuss and Provide Direction for the Preliminary Timeline and Pathway
- 3) Other Direction as Appropriate

DISCUSSION:

Background:

At the request of the Humboldt County Local Task force in July of 2021, HWMA agreed to coordinate and circulate a request for proposals for SB 1383 and Organics Regional Compliance development services, then entered into an agreement in November 2022 with a consultant and managed the work.

Following the report's completion, the proposed organics processing plan and alternatives were considered by HWMA and its Member Agency jurisdictions. A dual path to compliance was determined to be the best way forward for jurisdiction, with a short term out of county processing agreement being optimal for jurisdiction compliance, while capacity and planning for long term in county processing could be developed.

At the September 14, 2023 board meeting, Cold Creek Compost Inc was chosen as the successful out of county processor through a request for proposal process, staff anticipates this contract being finalized in January 2024.

With the short-term plan being solidified, member agency staff have transitioned to long term capacity planning. Originally, it was anticipated that HWMA would develop a request for proposal for long term in county processing, but member agency staff has recently expressed a desire for an evaluation of an HWMA owned and operated facility.

At the November 9, 2023, the HWMA board directed staff return with a proposed timeline and multi-step process for the evaluation of an in county organics processing facility.

Staff will provide a presentation to the Board outlining key questions and a preliminary pathway so the Board may review and provide direction on the process as needed.

FISCAL IMPACT:

While fiscal impacts cannot be determined at this time, these activities are not currently budgeted for in either the annual budget or the Capital Improvement Plan.

ATTACHMENT: None