



ARROW TRAVEL CONFERENCE SCHOLARSHIP

1.0 Introduction

The purpose of this fund is solely for the benefit of nurses, allied health professionals, scientists, data managers and other staff working in the area of haematology. The maximum amount available per application per person is \$1,000.

2.0 The aim of the fund

The aim of the fund is to financially assist nurses, allied health professionals, scientists, data managers and other staff working in haematology to attend the annual Blood Conference being held in Brisbane 27-30 October 2024.

3.0 Eligibility criteria

- 3.1 Staff employed by an Australian transplant centre hospital, including nurses, allied health professionals, scientists and data managers and/or staff dedicated to the direct care of people living with a haematological disease. Applicants must have worked in their current role for at least 1 year and demonstrate a commitment to stay in that role for at least 1 further year.
- 3.2 Priority will be given to those with an accepted abstract at the conference and members of HSANZ, THANZ or ANZSBT.
- 3.3 The successful scholarship recipient is required to write a summary review of the conference/educational forum and supply an in-service for fellow colleagues. This is to be attended within 2 months of return from the conference or training course.
- 3.4 Recipients must acknowledge the Arrow Bone Marrow Transplant Foundation as the source of financial assistance in all oral and written presentations.
- 3.5 Previous successful applicants will be excluded from further application within 2 years unless under exceptional circumstances as determined by the Board of Arrow.
- 3.6 The applicant must declare if they have received, or intend to seek other funds from other sources for the same meeting.
- 3.7 Have not received financial support for a similar purpose in the last 12 months from other sources.

4.0 Approval process

- 4.1 Written application form to be submitted by 31 July 2024
- 4.2 The Arrow Programs subcommittee will assess the applications based on their merits, prioritise the applications and make a final decision.
- 4.3 The Programs subcommittee will determine the amount to be allocated to a maximum of \$1,000 according to the budget justification of each applicant.

5.0 The application requirements

- Completion of the attached application form
- Cover letter
- Current resume
- A copy of proposed/accepted abstract if applicable
- A letter of support from Department Head or Nurse Unit Manager

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| Arrow - Blood Conference Application Form | Version 1 | Version Date: 7 May 2024 |
| Created by: Richelle Koller | Reviewed by: CEO | Page 1 of 3 |



ARROW TRAVEL CONFERENCE SCHOLARSHIP APPLICATION FORM

As the applicant you consent to allowing the information provided on your application to be used for the purposes of 1. Assessment of your application and 2. By Arrow Bone Marrow Transplant Foundation (employees, board, and partner agencies) for program evaluation and corporate governance. By providing your details you are consenting to being added to our mailing list for promotional and fundraising purposes. Should you not wish to be a part of our mailing list you may opt-out at any time. For further details on how Arrow uses your personal information refer to our Privacy Policy on our website www.arrow.org.au

| Applicant Details | |
|---|--|
| Given Name | |
| Last Name | |
| Date of Birth | |
| Gender | |
| Address | |
| Phone Number | |
| Email address | |
| Social media handles (if applicable) | |
| Employment Details | |
| Position | |
| Hospital | |
| Department | |
| Area of employment | |
| Length of employment in above area | |
| % of workload spent on haemato-oncological disease | |
| Scholarship Details | |
| Training course / conference name | |
| Date of training course / conference | |
| Location of training course / conference | |
| Brief description of the anticipated benefit to the hospital and patients with haemato-oncology diseases this education / training will provide | |
| For conferences | |
| Do you intend to present a paper at the conference? | |
| Have you submitted your paper to the conference organisers? | |
| What is the status of your paper submission? | |
| Expenses (attach supporting documentation) | |
| Registration or course fees | |
| Accommodation | |
| Airfares | |
| Travel (Taxi etc) | |
| Meals | |
| Other (please give details) | |
| Estimated total | |



ARROW TRAVEL CONFERENCE SCHOLARSHIP APPLICATION FORM

| Funding | |
|---|--|
| Have you attended a conference / training course in the last 12 months? If yes, please provide details and funding source (s) | |
| Have you sought or do you intend to seek funds from any other source(s) for this application? | |
| Have you previously received funding from Arrow? If so, please provide details. | |
| Scholarship Requirements | |
| Do you agree to provide a written report to Arrow on the conference or training course you attended and share your knowledge with your wider staffing team? | |
| Do you agree to provide images and items for Arrow's website and newsletter and other digital communications? | |
| Is it your intention to continue working in haematology and BMT for the next 12 months? | |

Submission Checklist:

- Completed application form
- Covering letter
- Current resume
- Copy of proposed / accepted abstract if applicable
- Letter of support from your Department Head or Nurse Unit Manager

Please return completed form to Richelle Koller rkoller@arrow.org.au and email or call us on (02) 8398 8149 if you have any questions.