

## HOW DO I GET MY ISSUANCE EXPEDITED?

### 1. CRITERIA FOR EXPEDITED PROCESSING.

Completion of your issuance must be driven by Presidential, congressional, or Secretary / Deputy Secretary of Defense / Principal Staff Assistant (SD/DSD/PSA) requirements, as documented in Executive order, law, or SD/DSD/PSA memoranda. The documentation must be provided to the Directives Division (DD) upon request for precoordination review OR your Primary Focal Point must have documentation from the DD Chief or higher ranking official in the Office of the Performance Improvement Officer / Director for Administration and Management determining it to be a high priority.

### 2. YOUR COMPONENT'S PART.

Meeting an expedited processing timeline depends upon *your component* being willing to:

- Stick to the timeline prepared by DD.
- Reject requests for formal coordination extensions.
- Move forward without non-responding coordinators.
- Work with the Office of the General Counsel of the Department of Defense and the DoD Office of Prepublication and Security Review to get their agreement on the expedited timeline.

### 3. INFORMATION NEEDED FOR THE EXPEDITED TIMELINE.

You must supply to DD at [whs.mc-alex.esd.mbx.dod-directives-senior-editor@mail.mil](mailto:whs.mc-alex.esd.mbx.dod-directives-senior-editor@mail.mil) the following:

- Issuance type and approximate page length.
- The date you will be sending the issuance to the Portal for precoordination review.
- Desired date of publication.

### 4. CAVEAT TO EXPEDITED PROCESSING.

If your component has been unable to stick to its deadlines in the expedited timeline, other entities involved will not be required to shorten their suspense to get back on schedule.