



E-MANIFEST

MONTHLY WEBINAR SERIES

FEBRUARY 26, 2020

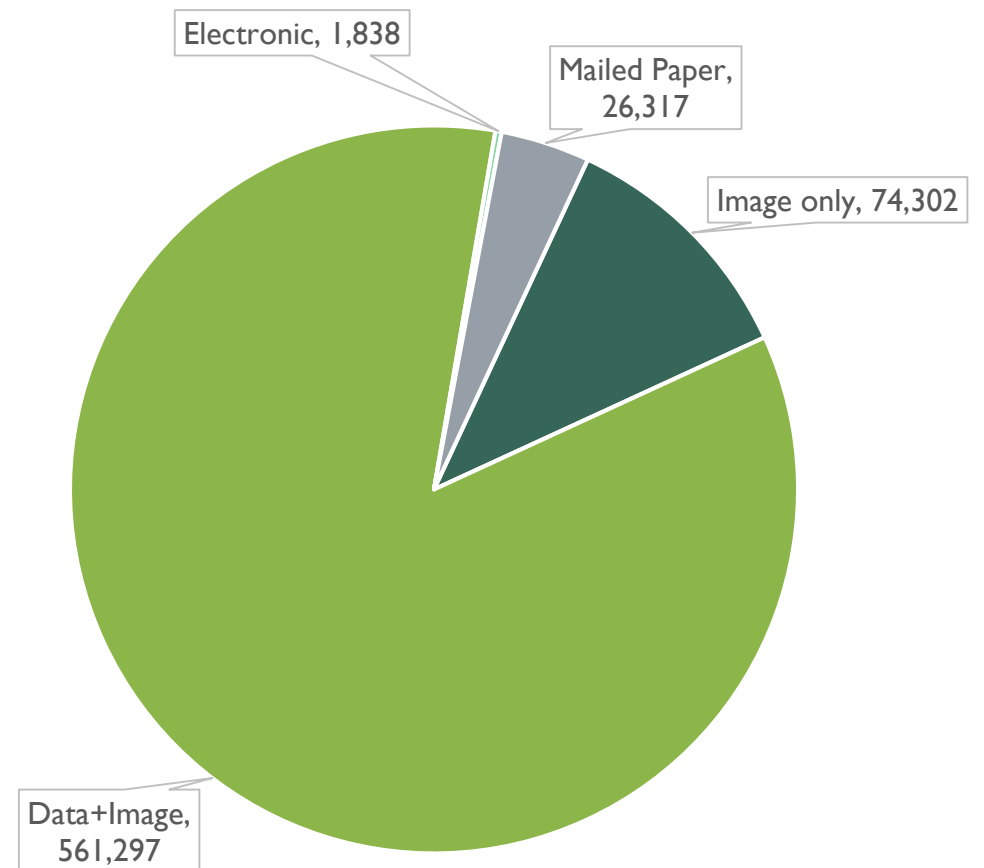


- Activity Summary
- System Functionality Update
- April 14-16, 2020, e-Manifest Advisory Board Meeting

FY 2020 ACTIVITY SUMMARY

e-Manifest

- Total manifests: 663,754
 - FY 2019 Comparison: 677,111
- Paper Backlog
 - Total processed: 165k
 - Remaining: ~15k
- Image Backlog
 - Total processed: 380k
 - Remaining: 91k



- Most recent production release:
 - Reporting Database fixes, ensuring the previous version of a manifest is showing in the reporting database when the manifest is put under correction
 - Zip Code regular expression enforcement
 - Bug Fixes
- Check out <https://github.com/USEPA/e-manifest> for more info!

- **Meeting Time:** e-Manifest Advisory Board meeting on April 14-16, 2020, from approximately 9:00 a.m. to 5:00 p.m. EDT
- **Meeting Topic:** “Reengineering Electronic Signatures for Generators and Transporters to Increase Adoption of Electronic Manifests”
- **Meeting Access:** Meeting is Open to the Public
- **Meeting Location:** [EPA Conference Center, Lobby Level, One Potomac Yard \(South Bldg.\), 2777 S. Crystal Dr., Arlington, VA 22202;](#) **Note Please Click the following:** [To review the information under the Security/Building Access tab before your visit.](#)

- **Meeting Background materials:** The meeting background paper, related supporting materials, charge/questions to the Advisory Board and the meeting agenda will be available by approximately mid-March 2020.
- **Public Participation Opportunity:** There will be an oral and written public comment opportunity to participate in this meeting.
 - EPA **highly encourages public participation** in this meeting either via written or oral public comments.

- **Planned Webcasting of meeting.** Please refer to the e-Manifest website at www.epa.gov/e-manifest for information on how to access the webcast. ***Please note*** that the webcast is a supplementary public service provided only for convenience. If difficulties arise resulting in webcasting outages, the meeting will continue as planned.
- **For Further Details:** Please review this meeting's Federal Register Notice click [here](#) and the meetings website at: <https://www.epa.gov/e-manifest/hazardous-waste-electronic-manifest-system-advisory-board-meeting-reengineering>.
- You may also contact Fred Jenkins, the Designated Federal Officer of the e-Manifest Advisory Board, via phone at 703-308-7049 or by e-mail at jenkins.fred@epa.gov.

■ Method 1

- At least one person (per respective generator and transporter) site is to become registered in EPA's RCRAInfo system as a "Site Manager."
- Site Manager would identify/confirm/update the specific personnel (e.g., employee on the loading dock, driver) on the electronic manifest who will have firsthand knowledge of the manifest shipment, and who will be responsible for electronically signing the generator certification or transporter acknowledgment of receipt by identifying/confirming/updating the name and either a phone number or email address associated with that name.
- At the time of shipment, the system would then send a link to that phone number/email of the individual employee, who could then simply click a link to electronically sign the electronic manifest.

- Method 2
 - At least one person (per respective generator and transporter) site is to become registered in EPA's RCRAInfo system as a "Site Manager."
 - All other personnel become registered in the same way as "Preparers" are registered. These personnel would receive a user name and password using the current registration process and would then request access to their site(s), as appropriate, but would not need to undergo further identity proofing.
 - Generator and transporter personnel that are registered could then log in with their user name/password and could create and edit electronic manifests for their sites. Electronic signatures under this method for generators and transporters would consist of, after logging in to their account, clicking a button to electronically sign.

- Method 3

- A third method is for generators and transporters to use digitized signature pads which have been approved by the Agency under its CROMERR program.
- This method would require generators and transporters to possess units that allow them to capture a physical signature electronically, for example, using a stylus.

LIVE Q AND A

e-Manifest



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