



## Task Force Ohana Water Contamination Response Temporary Lodging Allowance (TLA) Guidance for Coast Guard Members

1. **Purpose:** TLA is authorized for Coast Guard members and their families in residences served by the Joint Base Pearl Harbor Hickam water distribution system, to include Public Private Venture housing areas managed by the Army, Navy and Air Force. TLA is intended to partially pay for higher than normal expenses incurred by a member or dependent while occupying temporary lodging OCONUS.
2. **Authorization:**
  - a. As of 2 December 2021, Coast Guard Base Honolulu authorized TLA effective through 31 December 2021. The end date of 31 December 2021 is cancelled and all service members are authorized TLA indefinitely until the Coast Guard notifies affected Coast Guard personnel and dependents that it is safe to return to residences and the effective date TLA will terminate.
  - b. Personnel electing to occupy temporary lodging contracted by the Coast Guard or other government entity are authorized TLA for Meals and Incidentals (M&IE) only.
  - c. Personnel remaining in their homes during the affected period are also authorized TLA for Meals only IAW DoDFMR Volume 7A, Chapter 68 paragraph 680603Cb.
  - d. Limited Parking is available at government contracted lodging. Members who choose to secure lodging outside of the contracted lodging, or who incur parking costs not covered by the contract will not be reimbursed directly for those costs.
3. **TLA Procedure:**
  - a. All member utilizing any type of TLA (e.g. contracted lodging, home, commercial) must send the below information to **D14-DG-M-SI-PCSAssistTeam**
    - Name
    - EMPLID
    - Phone & Personal Email
    - Hotel Name or state: "Staying in Residence"
    - TLA Start Date – For members remaining in their homes, TLA begins the effective date of this notification.
    - Number of Dependents



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- b. Members requesting use of Coast Guard contracted hotels must contact our PST (Personnel Support Team) or send an email to **D14-DG-M-SI-PCSAssistTeam**.
- c. Members utilizing Army or Navy contracted hotels can work through their specific process requirements, but must send the required notification information listed in paragraph 3.a above to **D14-DG-M-SI-PCSAssistTeam**.
- d. Any change to status or location requires a new notification to **D14-DG-M-SI-PCSAssistTeam**.

#### 4. TLA Claim Process:

- a. TLA orders will be processed and delivered by the PST based on the information received via email as directed in paragraph 3.a above. The PST will work directly with each affected family to create and process individual claims as soon as our financial systems are fully capable.
- b. TLA reimbursement will be delayed until the new Coast Guard Financial System is online and the CG Finance Center begins approving claims. Estimated timeframe is mid-February.

#### 5. Questions & Support: Base Honolulu's Personnel Support Team (PST) is available for all questions and concerns.

- a. Phone Numbers: 808-219-9084, 808-220-1920, 808-220-3461, 808-425-0671
- b. Email Address: **D14-DG-M-SI-PCSAssistTeam**
- c. In-Person Locations: 0830-1500 daily at Coast Guard Base Honolulu (Bell Building Conference Room).

#### 6. This information paper will be updated as the situation continues to evolve.

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Approved by: CAPT A. Joca, (808) 842-2005

## Daily TLA Lodging Rates for Oahu 17 DEC - 05 JAN (TLA Special)

SM Status	Max Lodging
Single	312.00
*Married or 2 dependents	312.00
Married w/1 Child	468.00
One 12 and older	624.00
Married w/2 Children	624.00
One 12 and older	780.00
Two 12 and older	936.00
Married w/3 Children	780.00
One 12 and older	936.00
Two 12 and older	1092.00
Three 12 and older	1248.00
Married w/4 Children	936.00
One 12 and older	1092.00
Two 12 and older	1248.00
Three 12 and older	1404.00
Four 12 and older	1560.00
Married w/5 Children	1092.00
One 12 and older	1248.00
Two 12 and older	1404.00
Three 12 and older	1560.00
Four 12 and older	1716.00
Five 12 and older	1872.00
<p><b>*Note: If a Service Member is single with dependents, use married for 1<sup>st</sup> dependent.</b>  <b>**For Dual military Service Members each individual is considered separately and only one can claim dependents (if applicable).</b></p>	

## Daily TLA M&IE Rates for Oahu

SM Status	M&IE
Single	96.85
*Married	149.00
Married w/1 Child	186.25
One 12 and older	201.15
Married w/2 Children	223.50
One 12 and older	238.40
Two 12 and older	253.30
Married w/3 Children	260.75
One 12 and older	275.65
Two 12 and older	290.55
Three 12 and older	305.45
Married w/4 Children	298.00
One 12 and older	312.90
Two 12 and older	327.80
Three 12 and older	342.70
Four 12 and older	357.60
Married w/5 Children	335.25
One 12 and older	350.15
Two 12 and older	365.05
Three 12 and older	379.95
Four 12 and older	394.85
Five 12 and older	409.75
<p><b>*Note: If a Service Member is single with dependents, use married for 1<sup>st</sup> dependent.</b>  <b>**For Dual military Service Members each individual is considered separately and only one can claim dependents (if applicable).</b></p>	