

View My Final Pay Beneficiary

Introduction This guide provides the procedures for you to view your final pay beneficiary in Direct Access (DA).

About final Pay Beneficiary Designations Under 10 USC 2771, you have the right to designate whomever you wish to receive unpaid retired pay due at the time of your death. Unpaid retired pay normally consists of your final pro-rated pay check. For example, if you die on June 16th, your final retired pay will consist of the 16 days of pay you are due for June.

The beneficiaries you currently have designated are shown on this page. If no beneficiaries are shown or the beneficiaries shown are not correct, please complete a new form [CG-3600](#) (Designation of Beneficiary for Payment of Unpaid Retired Pay). If you do not name a beneficiary or if none of the beneficiaries you have named survive you; under law, your unpaid retired pay will be paid in the following order of precedence:

- (1) Surviving spouse
- (2) Children and their descendants, by representation
- (3) Father and mother in equal parts or, if either is dead, the survivor
- (4) Legal representative
- (5) Person entitled under the law of the domicile of the deceased member.

Please note that form [CG-3600](#) is only used for final pay beneficiaries. It is **NOT** used for designating beneficiaries under the Survivor Benefit Plan (SBP). For information about SBP, go to [PPC \(RAS\) webpage](#).

If you need to make changes to the information displayed in Direct Access, complete form [CG-3600](#) and forward it to PPC (RAS). You may fax your form to 785-339-3770 or you may mail the form to:

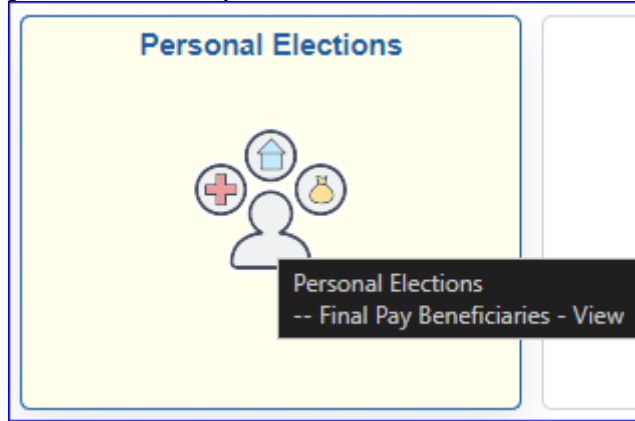
Commanding Officer (RAS)
U.S. Coast Guard
Pay & Personnel Center
444 SE Quincy St
Topeka, KS 66683-3591

Continued on next page

View My Final Pay Beneficiary, Continued


Changes to Direct Access Homepage

You will notice a change in how Direct Access displays upon login. There is a new “hover” feature that shows what is covered under a particular tile as your mouse moves over the tile as shown below.



Procedures

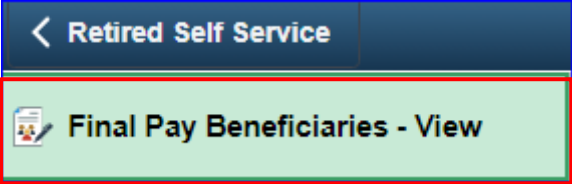

See below.

Step	Action
1	<p>Log into DA Self Service at Direct Access Self Service. Select the Personal Elections tile from the Retiree Self Service homepage.</p>  <p>The image shows a yellow rectangular tile titled "Personal Elections" in blue text. Below the title is a grey person icon with three smaller icons above it: a red cross, a blue house, and a yellow pill.</p>

Continued on next page

View My Final Pay Beneficiary, Continued

Procedures,
continued

Step	Action								
2	<p>The Final Pay Beneficiaries – View option will automatically display.</p> 								
3	<p>The Designation of Beneficiary for Payment of Unpaid Retired Pay page will display with two tabs: Final Beneficiary and Beneficiary Information. The Final Beneficiary tab displays the beneficiary’s name, relationship, and percentage of the benefit to be paid to them.</p> <p>NOTE: If any of the listed information is incorrect, complete the form CG-3600 and forward to PPC (RAS) immediately to update the information.</p> <div data-bbox="352 1003 1372 1507" style="border: 1px solid black; padding: 5px;"> <p>Designation of Beneficiary for Payment of Unpaid Retired Pay</p> <p>Under 10 USC 2771, you have the right to designate whomever you wish to receive unpaid retired pay due at the time of your death. Unpaid retired pay normally consists of your final pro-rated pay check, e.g., if you die on June 16, your final retired pay will consist of the 16 days of pay you are due for June. The beneficiaries you currently have designated are shown on this page. If no beneficiaries are shown, PPC has no current designation form on file. If the beneficiaries shown are not correct, please complete a new Form CG-3600 (Designation of Beneficiary for Payment of Unpaid Retired Pay). If you do not name a beneficiary, or if none of the beneficiaries you have named survive you, under law, your unpaid retired pay will be paid in the following order of precedence:</p> <ol style="list-style-type: none"> (1) Surviving spouse. (2) Children and their descendants, by representation. (3) Father and mother in equal parts or, if either is dead, the survivor. (4) Legal representative. (5) Person entitled under the law of the domicile of the deceased member. <p>Please note that Form CG-3600 is only used for final pay beneficiaries. It is NOT used for designating beneficiaries under the Survivor Benefit Plan (SBP).</p> <p>If you need to make changes to the information displayed on this page, click the following link, complete the form and mail/fax it to PPC: Link to get 3600 Form</p>  <table border="1" data-bbox="352 1406 1372 1507"> <thead> <tr> <th data-bbox="352 1413 715 1451">Name</th> <th data-bbox="715 1413 954 1451">Relationship</th> <th data-bbox="954 1413 1161 1451">Percent of Benefit</th> <th data-bbox="1161 1413 1372 1451">Contingent</th> </tr> </thead> <tbody> <tr> <td data-bbox="352 1464 715 1496">MONTGOMERY BREWSTER</td> <td data-bbox="715 1464 954 1496">Spouse</td> <td data-bbox="954 1464 1161 1496">100</td> <td data-bbox="1161 1464 1372 1496"><input type="checkbox"/></td> </tr> </tbody> </table> </div>	Name	Relationship	Percent of Benefit	Contingent	MONTGOMERY BREWSTER	Spouse	100	<input type="checkbox"/>
Name	Relationship	Percent of Benefit	Contingent						
MONTGOMERY BREWSTER	Spouse	100	<input type="checkbox"/>						

Continued on next page

View My Final Pay Beneficiary, Continued

Procedures,
continued

Step	Action																
4	<p>The Beneficiary Information tab displays the beneficiary's birthdate, last 4 of their SSN, address, and phone number.</p> <p>NOTE: If any of the listed information is incorrect, complete the form CG-3600 and forward to PPC (RAS) immediately to update the information.</p> <div style="border: 1px solid black; padding: 5px;"> <p>Designation of Beneficiary for Payment of Unpaid Retired Pay</p> <p>Under 10 USC 2771, you have the right to designate whomever you wish to receive unpaid retired pay due at the time of your death. Unpaid retired pay normally consists of your final pro-rated pay check, e.g., if you die on June 16, your final retired pay will consist of the 16 days of pay you are due for June. The beneficiaries you currently have designated are shown on this page. If no beneficiaries are shown, PPC has no current designation form on file. If the beneficiaries shown are not correct, please complete a new Form CG-3600 (Designation of Beneficiary for Payment of Unpaid Retired Pay). If you do not name a beneficiary, or if none of the beneficiaries you have named survive you, under law, your unpaid retired pay will be paid in the following order of precedence:</p> <ol style="list-style-type: none"> (1) Surviving spouse. (2) Children and their descendants, by representation. (3) Father and mother in equal parts or, if either is dead, the survivor. (4) Legal representative. (5) Person entitled under the law of the domicile of the deceased member. <p>Please note that Form CG-3600 is only used for final pay beneficiaries. It is NOT used for designating beneficiaries under the Survivor Benefit Plan (SBP).</p> <p>If you need to make changes to the information displayed on this page, click the following link, complete the form and mail/fax it to PPC: Link to get 3600 Form</p> <div style="border: 1px solid gray; padding: 5px; margin-top: 10px;"> <div style="display: flex; border-bottom: 1px solid gray;"> <div style="border: 1px solid gray; padding: 2px 5px; margin-right: 5px;">Final Beneficiary</div> <div style="border: 2px solid red; padding: 2px 5px; margin-right: 5px;">Beneficiary Information</div> <div style="margin-left: 5px;"> ></div> </div> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr style="background-color: #f2f2f2;"> <th style="text-align: left;">Birthdate</th> <th style="text-align: left;">Last 4 of Natl Id</th> <th style="text-align: left;">Address Line 1</th> <th style="text-align: left;">City</th> <th style="text-align: left;">State</th> <th style="text-align: left;">Postal Code</th> <th style="text-align: left;">Country</th> <th style="text-align: left;">Phone</th> </tr> </thead> <tbody> <tr> <td>09/07/1961</td> <td>2677</td> <td>101 PARK AVE and EAST 40TH STREET</td> <td>MANHATTAN</td> <td>NY</td> <td>10020</td> <td>USA</td> <td>999/999-9999</td> </tr> </tbody> </table> </div> </div>	Birthdate	Last 4 of Natl Id	Address Line 1	City	State	Postal Code	Country	Phone	09/07/1961	2677	101 PARK AVE and EAST 40TH STREET	MANHATTAN	NY	10020	USA	999/999-9999
Birthdate	Last 4 of Natl Id	Address Line 1	City	State	Postal Code	Country	Phone										
09/07/1961	2677	101 PARK AVE and EAST 40TH STREET	MANHATTAN	NY	10020	USA	999/999-9999										