



**Arc @ UNSW limited**  
**PGC MEETING MINUTES**  
**Wednesday 15 November 2023**  
**Hybrid (Arc Training Rooms/TEAMS)**  
**6:00 pm**

**Present:** Anthony Sunjaya (PGC President), Tony Le, Ratih Listiyandini, Gurpreet Hansra, Karina Grunewald, Haley Stone, Ankita Gupta

**Apologies:** Sidra Sarwat

**Attendance:** Anushka Anchan, Salauddin Pathan Akash, Ervan Herkusuma, Anuvinda Sreenivas, Nitharsaa Ambalavanar

**Absent:** Jack Lodge, Eman Alzghoul, Daiana Venancio

**1. MEETING OPENING**

The meeting opened at 6:11pm.

**1.1. Acknowledgement of Country**

Completed by the PGC President.

**1.2. Apologies**

Apology was received from S. Sarwat.

**RESOLUTION**

THAT the apology received from S. Sarwat is accepted.

**CARRIED**

**1.3. Conflicts of interest disclosure**

N/A

**1.4. Previous Minutes**

**1.4.1. Confirmation: 29 September 2023**

**RESOLUTION**

THAT the minutes from the PGC meeting held on 29 September 2023 are accepted as a true and accurate record.

**CARRIED**

**1.4.2. Confirmation: 27 October 2023**

**RESOLUTION**

THAT the minutes from the PGC meeting held on 27 October 2023 are accepted as a true and accurate record.

**CARRIED**

**1.4.3. Matters arising/ action list**

The action list was noted.

## **1.5. Meeting administration**

### **1.5.1. Selection of meeting observer**

H. Stone was appointed as the meeting observer.

### **1.5.2. Items flagged for immediate discussion**

N/A

## **2. MATTERS FOR DECISION**

N/A

## **3. MATTERS FOR DISCUSSION**

N/A

## **4. OFFICE BEARER REPORTS**

### **4.1. President**

The report was taken as read.

### **4.2. General Secretary**

The report was taken as read.

### **4.3. Equity Vice President**

The report was taken as read.

The Equity Office is also working with the Health & Wellbeing Ambassadors and the International Office on organising a games night.

### **4.4. International Vice President**

The International Office is continuing work on gendered violence and visa issues with international students.

### **4.5. Research Vice President**

The Sports Day was well attended, and the Research Office received great feedback from students in relation to the event.

### **4.6. Coursework Vice President**

The report was taken as read.

Further points:

- The previous coffee catchup was merged with the Sports Day organised by the Research Office, and coffee vouchers were given to students who attended the Sports Day event.
- There have been challenges with registered students failing to attend the coffee catchups.
- The Coursework Vice President will meet with the Nexus Program Board in the following weeks.

### **4.7. Canberra Officer**

N/A

### **4.8. Paddington Officer**

N/A

### **4.9. Media & Communications**

N/A

## **5. MATTERS FOR NOTING [discussed only on exception basis]**

N/A

**6. Q&A (if any)**

The President concluded by noting that it has been a great year, with advocacy work having resulted in positive change at a university level and the PGC having delivered over 100 events to the postgraduate community at UNSW. Certain issues such as accommodation will be ongoing, but nevertheless, the PGC will continue to work on matters critical to postgraduate students in the coming year. The President expressed gratitude to working with the PGC team in 2023 and vice versa.

**7. MEETING FINALISATION**

**7.1. Meeting evaluation**

The meeting was productive, and it was great that the whole PGC is prepared for the final handover.

**7.2. Next meeting date: TBC**

**7.3. Meeting close**

The meeting closed at 6:28pm.

A handwritten signature in black ink, appearing to be 'Tony Le', written in a cursive style.

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PGC President Signature – Tony Le  
Date: 08/01/2024