



Arc @ UNSW limited
PGC MEETING AGENDA
Tuesday 30 August 2022
Arc Training Rooms + TEAMS (Hybrid)
6:00 pm

Present: Joshua Karras (PGC President), Suhyun Kweon, Anthony Sunjaya, Andrea Tsui, Ece Egilmezer, Olivera Nesevski, Hang Bui, Umme Laila Urmi, Reem Almasri, Dana Tribbia, Eman Alzghoul

Apologies: None

Attendance: Tony Le (Marketing & Communications Committee member), Haley Stone (2022/2023 elected Vice President International), Jack Lodge (2022/2023 elected Vice President Research), Evelyn Szabo (2022/2023 elected General Secretary), Daiana Venancio (2022/2023 elected Canberra Campus Officer), Annabelle Radford (Paddington Campus Officer candidate) in-part

Absent: None

1. MEETING OPENING

The meeting opened at 6:04pm.

1.1. Acknowledgement of Country

Completed by the PGC President.

1.2. Apologies

No Apologies were received.

1.3. Conflicts of interest disclosure

The PGC President noted that he is a PGC Representative on the UNSW Council.

1.4. Previous minutes

1.4.1. Confirmation of previous minutes: 2 August 2022

RESOLVED

THAT the minutes from the PGC meeting held on 2 August 2022 are accepted as a true and accurate record.

CARRIED

1.4.2. Matters arising/ action list

The action list was noted.

1.5. Meeting administration

1.5.1. Items flagged for immediate discussion

2. MATTERS FOR DECISION

2.1. Appointment of Paddington Campus Officer

The pre-circulated cover letter and CV were taken as read.

RESOLVED

THAT Annabelle Radford be forthwith appointed as the Paddington Campus Officer.

CARRIED

2.1.1. Selection of meeting observer

R. Almasri was appointed as the meeting observer.

3. MATTERS FOR DISCUSSION

N/A

4. OFFICE BEARER REPORTS

4.1. President

The report was taken as read.

Further points raised:

- The PGC Cruise is confirmed to be Halloween themed, with a target of at least 350 attendees. It was noted that the price of the ticket was of good value, as it includes food and unlimited drinks.
- The PGC President has been advocating for Postgraduate research students to receive daily concession parking rates, as only annual rates exist currently.
- It was advised that committee members maintain communication throughout the busy period.

4.2. General Secretary

The report was taken as read.

It was reminded that everyone is responsible for providing updates to the PGC Newsletter, for T. Le to draft and release.

4.3. Equity Vice President

The report was taken as read.

- It was asked that members of PGC help promote the Tell-Me-Your-Story Event. One entry has been received so far, which was good considering that the due date falls in October.
- The Equity Vice President noted her absence in November and December for the new council handover sessions.

4.4. International Vice President

The report was taken as read.

- The Postgraduate Pub event was successful, with both registered and non-registered having attended.
- The UNSW Careers event will be held in September during O-Week.
- The committee is organising an international food recipe competition to celebrate cultural food and highlight the awareness of food hunger, as well as sustainable ways to reduce food waste.

4.5. Research Vice President

- The Arc PGC Student and Supervisor Awards Nominations closed. 235 nominations were received for the Research Candidate, Supervisor and Professional Staff Awards. The Assessment team is scoring the nominations and looking forward to announcing the Awards on 1st November. Further details on the Awards Ceremony will be available in the October release.
- The Research Vice President presented results on the RTP scholarship survey.
- The Canberra Trip has been fully booked, and the Canberra Officer was thanked for the organisation of it. The Research Committee will also be participating in the trip.

Concern was raised that some TFS (Tuition Fee Scholarship) may not be supported in the increase of scholarships. It was noted that the understanding is that all scholarships the University allocates to a PhD student is anticipated to receive an equal increase.

A. Radford joined the meeting at 6:47pm.

ACTION

THAT the PGC President and Research Vice President meet to discuss questions regarding the scholarships and survey.

THAT the Research Committee produces a data summary to act as supporting evidence as to why stipend needs to increase.

4.6. Coursework Vice President

The report was taken as read.

Further points raised:

- Volunteers will be running an Open Day stall for the Coursework Committee.
- Discussion was held that while other places are available to hold coffee catchups, the PGC lounge needs to be used more to raise the awareness of the space.
- A quiz night is in organisation, pending finalisation of date from Roundhouse.
- There will also be a marketing event towards the end of the year.

The Research Committee Liaison raised that the Research Committee is also organising an event in September, for research students to deliver impactful research presentation. Hence, an issue of possible event clashes between different committees was noted.

ACTION

THAT the PGC President organises a farewell event for PGC in November.

THAT the General Secretary creates a shared document for all PGC portfolios to fill their events, to minimise event clashes.

4.7. Canberra Officer

The report was taken as read.

Further points raised:

- The Canberra trip was organised in collaboration with the Research and Coursework committees.
- The current Canberra Officer introduced council to the new Canberra Officer for next year and advised that the Canberra trip can re-organised for next year.
- There has been effort to increase the number of volunteers at the Food Hub, with greater focuses and work in the space upcoming.

ACTION

THAT the Canberra Officer meets with the new Canberra Officer for next year and Paddington Campus Officer to provide support and advice in their roles.

4.8. Paddington Officer

N/A

4.9. Media & Communications Report

N/A

5. MATTERS FOR NOTING [discussed only on exception basis]

N/A

6. Q&A (if any)

A point was raised that the council should use self-created cover photos for Facebook events, instead of what is defaulted in Facebook. It was mentioned that there is a WhatsApp group with a contact who oversees creation of cover photos etc. for PGC.

The PGC President noted that he messaged some PGC officers to request that they step in as the PGC representative at the UNSW Council during his leave, and that it will also be a good experience and opportunity.

7. MEETING FINALISATION

7.1. Meeting evaluation

The meeting went well, and everyone is working hard. There are plenty of events happening, and hence good that the PGC is creating a document to record events and avoid clashes. Everyone is on track with their work with various large events, awards, and the upcoming cruise.

ACTION

THAT a meeting is scheduled for the end of September and October before the cruise.

7.2. Next meeting date: 2 August 2022

7.3. Meeting close

The meeting closed at 7:19 pm.



PGC President Signature – Joshua Karras
Date: 13/10/2022