



Arc @ UNSW limited
PGC MEETING MINUTES
Friday 28 April 2023
Hybrid (Arc Training Rooms/TEAMS)
4:00 pm

Present: Anthony Sunjaya (PGC President), Daiana Venancio, Haley Stone, Gurpreet Hansra, Sidra Sarwat, Jack Lodge, Ratih Listiyandini, Tony Le, Karina Grunewald

Apologies: N/A

Attendance: Eman Alzghoul (International Committee Liaison Candidate)

Absent: Ankita Gupta

1. MEETING OPENING

The meeting opened at 4:10pm.

1.1. Acknowledgement of Country

Completed by the PGC President.

1.2. Apologies

N/A

1.3. Conflicts of interest disclosure

N/A

1.4. Previous Minutes

1.4.1. Confirmation: 31 March 2023

RESOLVED

THAT the minutes from the PGC meeting held on 31 March 2023 are accepted as a true and accurate record.

CARRIED

Order was suspended with leave of the PGC. The minutes reflect the meeting order.

1.5. Meeting administration

1.5.1. Selection of meeting observer

S. Sarwat was appointed as the meeting observer.

1.5.2. Items flagged for immediate discussion

N/A

2. MATTERS FOR DECISION

2.1. The PGC appoints Eman Alzghoul as Committee Liaison for International

The paper was taken as read.

RESOLVED

THAT the PGC appoints Eman Alzghoul as Committee Liaison for International.

CARRIED

The Canberra Officer noted that the venue for the Sydney to Canberra trip may be unavailable for the planned date. Hence, any plans from Sydney PGC members for the trip should be put on hold until a new date is confirmed.

3. MATTERS FOR DISCUSSION

The General Secretary will continue to contact inactive PGC Committee members and has requested help from Office Bearers in reaching out to their Committee members. AHEGS will only be assigned to members that have contributed a relevant amount. If in any case, the collection of Committee members is too late for T1 AHEGS assignment, they can be assigned in the next term.

4. OFFICE BEARER REPORTS

4.1. President

The report was taken as read.

While the number of responses for the HDR Survey and nominations for the Research Awards have been large, the Research Vice President noted that support will not be required as there are sufficient Research Committee members and time to mark the results.

4.2. General Secretary

The report was taken as read.

Further points:

- After a review of the budget, the International Office is encouraged to utilise their largely unspent budget.
- A possible event idea is that PGC Office Bearers choose a restaurant of their choice from their country and invite postgraduate students to attend.
- The GRS newsletter has been an effective avenue in selling event tickets.
- PGC morning teas can be held fortnightly to improve attendance. In addition, alternating PGC morning teas and pub nights.

4.3. Equity Vice President

The report was taken as read.

4.4. International Vice President

The report was taken as read.

Further point:

- The International Vice President has had meetings with SHAC (Student Health Advisory Council) about revising the reporting portal.

4.5. Research Vice President

The report was taken as read.

Further points:

- The Wellnessposium was well run by the Committee members, despite low attendance.
- Future events are being planned, including a picnic at Macquarie's Point.

4.6. Coursework Vice President

- Low attendance at the PGC Postgraduate Pub could be attributed to low promotion and lack of signage at the Roundhouse. Insights into social media marketing showed high

interest in the event, however, feedback was received after the event that students struggled finding their way to the event.

- There have not been any nominations received for the Coursework Awards. The deadline for nominations is planned to be extended. Emails can be sent out to Student Representatives from Faculties, Postgraduate Coordinators and Head of Degrees etc. to broaden awareness of the Coursework Awards.
- The Coursework Committee has been accruing their budget for the Awards, and hence have not set aside budget for other events.
- It was raised as an idea for PGC to use Arc as an avenue to market and promote the existence of PGC, e.g., through their social media and newsletters etc.

4.7. Canberra Officer

The report was taken as read.

Further points:

- 24 people attended the PGC Canberra Picnic. The picnic was also opened to students' family members, as many enquired about bringing their family members to the event. It is therefore also important to recognise and consider the wider inclusion when planning events.
- 3 members of the PGC Canberra have been elected to "Arc Canberra".
- There is no UNSW health clinic at UNSW Canberra, hence, students need to pay out-of-pocket costs and submit reimbursements. The Canberra Officer seeks to start an initiative akin to Sydney campus, where treatment costs will be charged to Medibank insurance directly.

ACTION

THAT the International Vice President sends the contact for discussing Medibank insurance and Canberra's health clinic issue to the Canberra Officer.

4.8. Paddington Officer

N/A

4.9. Media & Communications Report

N/A

5. MATTERS FOR NOTING [discussed only on exception basis]

N/A

6. Q&A (if any)

N/A

1.4.2. Matters arising/ action list

The action list was noted.

7. MEETING FINALISATION

7.1. Meeting evaluation

The meeting was good.

7.2. Next meeting date: 26 May 2023

7.3. Meeting close

The meeting closed at 5:07pm.

Anthony Sunjaya

PGC President Signature – Anthony Sunjaya

Date: 22/06/2023