



Arc @ UNSW limited
PGC MEETING MINUTES
Friday 25 August 2023
Hybrid (Arc Training Rooms/TEAMS)
4:00 pm

Present: Anthony Sunjaya (PGC President), Karina Grunewald, Haley Stone, Jack Lodge, Tony Le, Ratih Listiyandini, Gurpreet Hansra, Eman Alzghoul

Apologies: Daiana Venancio, Sidra Sarwat, Ankita Gupta

Attendance: Ada Choi

Absent: N/A

1. MEETING OPENING

The meeting opened at 4:24pm.

1.1. Acknowledgement of Country

Completed by the PGC President.

1.2. Apologies

Apologies were received from D. Venancio, S. Sarwat, and A. Gupta.

RESOLUTION

THAT the apologies received from D. Venancio, S. Sarwat, and A. Gupta are accepted.

CARRIED

1.3. Conflicts of interest disclosure

N/A

1.4. Previous Minutes

1.4.1. Confirmation: 1 August 2023

RESOLUTION

THAT the minutes from the PGC meeting held on 1 August 2023 are accepted as a true and accurate record.

CARRIED

1.4.2. Matters arising/ action list

The action list was noted.

1.5. Meeting administration

1.5.1. Selection of meeting observer

T. Le was appointed as the meeting observer.

1.5.2. Items flagged for immediate discussion

N/A

2. MATTERS FOR DECISION

N/A

3. MATTERS FOR DISCUSSION

N/A

4. OFFICE BEARER REPORTS

4.1. President

The report was taken as read.

4.2. General Secretary

The report was taken as read.

Further points:

- There will be a PGC stall for T3 O-Week, and all PGC members are encouraged to run the stall.
- PGC members are encouraged to submit content for the upcoming PGC newsletter.

4.3. Equity Vice President

The report was taken as read.

Further points:

- The Parents Guidebook is in development.
- The Equity Office is seeking to organise an activities-based event for postgraduate students with disabilities.

4.4. International Vice President

The report was taken as read.

Further point:

- PGC members are encouraged to inform the International Vice President if there are other topics of interest for the upcoming visa seminar.

4.5. Research Vice President

The report was taken as read.

Further points:

- There were some good conversations and engagements from UNSW Academic Board in relation to the 2023 HDR survey results.
- There have been discussions with Arc Sport to hold a sports day.

4.6. Coursework Vice President

The report was taken as read.

Further points:

- PGC Officers are encouraged to inform the Coursework Vice President if interested in hosting Coffee Catchups.
- There is a need to seek funding from external sources or UNSW sponsorships as the Coursework budget is unable to cover the costs of the alumni panel event.

4.7. Canberra Officer

The report was taken as read.

4.8. Paddington Officer

N/A

4.9. Media & Communications

Points:

- PGC Coffee Catchup posts have been automated.
- A. Choi is working with the Equity Office to create an interactive guide for postgraduate students.
- There will be a need to promote the Postgraduate Festival in the coming weeks.

5. MATTERS FOR NOTING [discussed only on exception basis]

N/A

6. Q&A (if any)

The PGC President noted that the PGC Elections have opened and encouraged nominations.

7. MEETING FINALISATION

7.1. Meeting evaluation

The meeting was good, despite a late start.

7.2. Next meeting date: 29 September 2023

7.3. Meeting close

The meeting closed at 4:49pm.

Anthony Sunjaya

PGC President Signature – Anthony Sunjaya

Date: 25/10/2023