



Arc @ UNSW limited
PGC MEETING MINUTES
Tuesday 1 August 2023
Hybrid (Arc Training Rooms/TEAMS)
4:00 pm

Present: Anthony Sunjaya (PGC President), Sidra Sarwat, Karina Grunewald, Haley Stone, Jack Lodge, Tony Le, Ratih Listiyandini, Gurpreet Hansra

Apologies: Daiana Venancio, Ankita Gupta

Attendance: Olivera Nesevski

Absent: Eman Alzghoul

1. MEETING OPENING

The meeting opened at 4:50pm.

1.1. Acknowledgement of Country

Completed by the PGC President.

1.2. Apologies

Apologies were received from D. Venancio and A. Gupta.

RESOLUTION

THAT the apologies received from D. Venancio, and A. Gupta are accepted.

CARRIED

1.3. Conflicts of interest disclosure

N/A

1.4. Previous Minutes

1.4.1. Confirmation: 30 June 2023

RESOLUTION

THAT the minutes from the PGC meeting held on 30 June 2023 are accepted as a true and accurate record.

CARRIED

1.4.2. Matters arising/ action list

The action list was noted.

1.5. Meeting administration

1.5.1. Selection of meeting observer

O. Nesevski was appointed as the meeting observer.

1.5.2. Items flagged for immediate discussion

N/A

2. MATTERS FOR DECISION

N/A

3. MATTERS FOR DISCUSSION

N/A

4. OFFICE BEARER REPORTS

4.1. President

The report was taken as read.

Further points:

- The Postgraduate Festival is in its planning stage. The estimated budget for the festival will be \$5k – \$8k.
- There are ideas to either hold the PGC cruise or potentially a different event for the PGC towards the end of the year:
 - A formal dinner on-campus, in the UNSW Lounge or off-campus
 - A collaborative event with Arc

4.2. General Secretary

Points raised:

- The PGC town hall event will be held in mid-August. The venue is yet to be finalised with Roundhouse.
- Offices are encouraged to start planning for the 2023 PGC inductions.
- Help is required with O-Week stalls. The PGC stall needs to have merchandise that is of use to students.

4.3. Equity Vice President

The report was taken as read.

Further point:

- The Equity Office will contribute funds to the upcoming SEXtember event.

4.4. International Vice President

Points raised:

- The coffee catchup saw only half of the 50 registered students attend. The coffee catchups can be made fortnightly. Home Ground is a good venue and provides discounts.
- The Health Promotions Unit has asked PGC to sponsor and promote their upcoming Comedy Night or Trivia Night. The events can be co-branded if PGC contributes a proportion of funds.
- The International Vice President has spoken with Arc Legal and will organise a talk in August around visa changes.

4.5. Research Vice President

The report was taken as read.

Further points:

- There have been 137 registrations on Eventbrite for the Research Awards.
- There have been discussions with UHDRC (University Higher Degree Research Committee) around conference training funding, accommodation, and mental health matters.
- The Research Office will present the HDR survey to the Academic Board.
- The Research Office is also working with the University on the Higher Degree Research Engineering Postgraduate Initiative and seeks to find other faculty level postgraduate initiatives.
- Arc Sport is able to provide support for the Research Sports Day. The Research Office can run the event on Village Green.

4.6. Coursework Vice President

The report was taken as read.

Further points:

- The Coursework Office is seeking to organise coffee catchups regularly.
- The Coursework Vice President is considering accruing the Coursework August budget for a wider PGC event.

4.7. Canberra Officer

The report was taken as read.

4.8. Paddington Officer

N/A

4.9. Media & Communications

N/A

5. MATTERS FOR NOTING [discussed only on exception basis]

N/A

6. Q&A (if any)

Discussions about the Postgraduate Festival:

- The Postgraduate Festival is centered around PGC providing service to postgraduate students. Compared to 2022, 2023 will be focused on current students, rather than future students. O. Nesevski has reached out to various stakeholders for sponsorship and additional funding.
- O. Nesevski has asked the PGC to provide feedback and review the Postgraduate Festival schedule regarding dates, event ideas and ways to promote. Arc will be organising bookings for venues and marketing materials.
- There were events at the 2022 Postgraduate Festival which were not well attended. It is important to consider talk topics that may be of high interest for 2023.

7. MEETING FINALISATION

7.1. Meeting evaluation

Aside from the meeting having run overtime, everyone followed the agenda well. It was a good meeting overall.

7.2. Next meeting date: 25 August 2023

7.3. Meeting close

The meeting closed at 6:05pm.

Anthony Sunjaya

PGC President Signature – Anthony Sunjaya

Date: 01/09/2023