





Interregional Partnership Dialogue and Interregional Preparatory Meeting for the Mid Term Review of the SAMOA Pathway Apia, Samoa 29 October - 1 November 2018

GENERAL INFORMATION

1. LOCATION

The Interregional Preparatory Meeting for the Mid-Term Review of the SAMOA Pathway and related meetings will be held in Apia, Samoa 29 October – 2 November 2018.

Samoa lies south of the equator, about halfway between Hawaii and New Zealand, in the Polynesian

region of the Pacific Ocean The total land area is 2,842 km² (1,097 sq mi), consisting of the two large islands of Savai'i and Upolu (which together account for 99% of the total land area). The capital Apia is located on Upolu, the most populous and developed of the islands. There are two smaller islands which are also inhabited, Manono and Apolima; and eight other uninhabited islets - Nu'ulopa, Nu'utele, Nu'ulua, Namu'a, Fanuatapu and Nu'usafe'e. Many of the islands have reef-bordered beaches and rugged, rain forested interiors with gorges and waterfalls.



2. VENUE

The Meetings will be held at the **Samoa T.A.T.T.E Convention Centre (STCC)** located in the capital, Apia. Side Events will also be held at the STCC compound in designated locations.

3. SEQUENCE OF MEETINGS

Date 29 October 2018	Event SIDS Inter-Regional Partnership Dialogue	Venue Savaii Room, STCC
29 October 2018	SIDS Focal Points Meeting	Upolu Room, STCC
30 October – 01 November 2018	SIDS Inter-Regional Preparatory Meeting for the Mid-Term Review	Savaii Room, STCC

of the SAMOA Pathway

2 November 2018 Pacific SIDS 2019 VNR Countries Upolu Room, STCC

Capacity Building Workshop

4. GOVERNMENT RECEPTION

The Government of Samoa will host a Reception on Monday 29 October 2018 at the Robert Louis Stevenson Museum at Vailima. The reception will commence at 6:00pm and conclude at 8:30pm.

5. REGISTRATION OF PARTICIPANTS

Participants should pre-register for the Meeting to ensure the timely receipt of Meeting badges. Preregistered participants can collect their Meeting badges from Sunday 28 October 2018 between 5:00pm and 8:00pm at the Registration Desk at the Samoa TATTE Convention Centre. The Registration Desk will be opened thereafter on the following schedule:

Monday 29 October 2018: 7:00am – 5:00pm Tuesday 30 October 2018: 7:00am – 5:00pm Wednesday 31 October 2018: 8:00am – 12:00pm Thursday 1 November 2018: 8:00am – 12:00pm

Only registered participants with Meeting badges will have access to the Meeting venue.

The deadline for pre-registration is **5 October 2018** for Sponsored Government Participants and **11 October 2018** for all others. For further information please contact Ms. Anya Thomas (thomasa@un.org) or Mr. Sai Navoti (sai.navoti@un.org @un.org) of the United Nations or Ms. Desna Solofa desna@mfat.gov.ws and Ms.Nella Levy nella@mfat.gov.ws of the Government of Samoa.

6. ARRIVAL

To facilitate arrival processes at Faleolo International Airport, Meeting Participants can process their arrival documents at the dedicated Immigration counter for the Meeting. For ease of baggage identification, Meeting participants will be issued with **blue-colored** identification **luggage tags**. Delegates will then proceed to Customs clearance.

Luggage tags will be distributed through the Permanent Mission of Samoa to the United Nations in New York to the SIDS New York-based missions for use by their participants from New York and for transmission to their capital-based participants. Distribution of luggage tags for the non-New York based SIDS and other Participants to the meeting will also be arranged by the host government.

7. LANGUAGE

English will be the working language of the Meeting. Simultaneous interpretation in Spanish and French will also be provided throughout the course of the Meeting.

8. **DOCUMENTATION**

All efforts will be made to conduct a paperless Meeting. All documents will be provided electronically in advance of the Meeting. Participants are strongly encouraged to download these documents prior to the Meeting.

9. HOTEL RESERVATIONS

The Government of Samoa has block-booked rooms at several hotels to facilitate accommodation arrangements for Meeting participants. A list of hotels with their proximity to the Convention Centre is provided in **Annexes 1(a) and (b) respectively.** A list of budget accommodation options, with their proximity to the Convention Centre is provided in **Annexes 2(a) and (b)**.

Hotel bookings should be made by the specified dates, as the blocked booked rooms will be released by the hotels thereafter. Hotels without specified block-booking arrangements have rooms available as indicated on a first-come-first-served basis. Participants are to secure and finalize their own reservations directly with selected hotel of choice through the contact details provided for each hotel. Participants are advised to secure hotel accommodation as soon as possible.

Participants will be responsible for the payment of hotel accommodation and any incidental expenses (telephone calls, laundry, room service etc.) which they may incur during their stay at the hotel. Please ensure that all expenses are settled prior to check out of your accommodation. For further information please contact Ms. Nella Levy nella@mfat.gov.ws copying Ms. Fiona Lene - Samoa fiona@mfat.gov.ws of the Government of Samoa.

DAILY SUBSISTENCE ALLOWANCE

The United Nations Department of Economic and Social Affairs (UNDESA) will provide a daily subsistence allowance (DSA) to sponsored government participants. Each sponsored participant will be given a per diem allowance of US\$141 per night and a terminal allowance for their stay in Samoa. An additional allowance will be provided to participants who must stay overnight during travel to and from the Meeting at the DSA rate of the country in which the overnight occurs.

In order to guarantee full payment of the DSA, sponsored participants are reminded that they <u>MUST</u> submit the following documents to the UNDESA representative:

Boarding passes – Please ensure that you retain your boarding pass stub for each sector flown. Your return boarding pass stub(s) should be emailed to the UNDESA representative immediately upon your return to your country.

10. TRANSPORTATION

Shuttle services for participants between airport and hotels (listed in Annex 1 and 2) on arrival and departure will be provided free of charge. Shuttle services will also be provided between the hotels and the Samoa TATTE Convention Centre on meeting days. The schedule will be made available at the hotels for participants' information.

To facilitate transport arrangements, participants are to provide arrival, departure and hotel details to Ms. Palepa Ng ChokAmosa palepa@mfat.gov.ws no later than **22 October 2018**.

11.LUNCH AND COFFEE SERVICE

Morning and afternoon refreshments and lunch for the scheduled meeting breaks on each day of the Meeting will be provided.

12. CURRENCY, CREDIT CARDS AND BANKING SERVICES

The national currency of Samoa is the Samoa Tala [ST]. The current rate of exchange for USD is approximately USD 1= ST 2.50. Foreign currency can be exchanged at banks, hotels and foreign exchange agents. A Western Union branch is located at the TATTE Building lobby in the STCC compound. Currency exchange counters are located in the arrival area of the Faleolo International Airport. ANZ Bank, Bank of the South Pacific and the Western Union are always open to meet arriving flights.

All major international credit cards are generally accepted in hotels, shops and restaurants.

Banks in Apia are open Monday to Friday, from 9:00am to 4:00pm.

13. WEATHER AND LOCAL TIME INFORMATION

October daytime temperatures in Apia range from **24 °C to 30 °C**, with humidity that ranges from **75% to 80%**. Daylight saving in Samoa will commence from Sunday, 30 September 2018. Samoa local daylight saving time will be UTC/GMT +14hours.

14.MEETING ATTIRE

Meeting attire is island formal. Light summer clothing is appropriate given the prevailing climatic conditions.

15.INTERNET

Wi-Fi access will be available at the Samoa TATTE Convention Centre free of charge.

16.BUSINESS HOURS

Business hours are Monday through Friday from 9:00 a.m. to 5:00 p.m. and on Saturday from 8:00 a.m. to 12:00 p.m.

17. AIRPORT TAX

Taxes are included in the airfare and as such no additional tax will be collected at the airport.

18. VOLTAGE:

The standard voltage is 230 V and the frequency is 50 Hz.

19. TAXES AND TIPS

The Value-Added Goods and Services Tax (VAGST) of 15% is usually included in consumer prices unless otherwise indicated. Tipping is not mandatory.

20. VISA REQUIREMENTS

No visas are required for entry into Samoa. However, ALL passengers entering Samoa must have a valid passport for up to 6 months, a return or onward travel ticket and completed arrival form. A 60-day tourist visa will be issued on arrival. A list of pre-registered participants will be submitted to the Samoa Customs and Immigration authorities to facilitate the entrance into Samoa.

21.HEALTH

Participants must be in good health and have medical insurance or a health care plan which would cover any medical emergency. Neither the United Nations Department of Economic and Social Affairs (DESA) nor the Government of Samoa shall be held responsible or liable for medical expenses, accident and travel insurance, compensation for death or disability, compensation for loss of or damage to personal property, and for any other loss that may be incurred during travel time or the period of participation in the Meeting.

Basic medical services (sick-bay) will be available at the Samoa TATTE Convention Centre. In case of an Emergency, details of the hospital nearest to the Meeting venue are provided below:

Tupua Tamasese Meaole II Hospital Motootua, Samoa Phone: +685 21212 / +685 66600

22. VACCINATIONS

No vaccinations are required to enter Samoa unless you are arriving from, or transiting through, an area infected with yellow fever within 6 days. It is recommended that you consult your doctor prior to travelling/arriving in Samoa to discuss your health needs as required.

23. FOCAL POINTS

The following persons have been designated as focal points for this Meeting, and will assist participants with any information or advice that may be required.

Government of Samoa

Ms. NellaTavita Levy
ACEO Trade
Ministry of Foreign Affairs and Trade
+685 21171
nella@mfat.gov.ws

Ms. Francella Strickland Simonet ACEO International Relations Ministry of Foreign Affairs and Trade +685 21171 Francella@mfat.gov.ws

UNDESA

Mr. SaiNavoti Chief Small Island Developing States Unit Division for Sustainable Development/UNDESA +1 917 367 2708 sai.navoti@un.org

Ms. Anya Thomas
Economic Affairs Officer
Small Island Developing States Unit
Division for Sustainable Development/UNDESA
+1 212 963 5897
thomasa@un.org

Annex 1a: Hotel Options in Apia

RESORTS AND DELUXE ACCOMODATION IN SAMOA

1. Taumeasina Island Resort

(4.3km from the meeting venue)

Room type	Daily Rate	Remarks
Ocean View/Deluxe Ocean View	SAT\$380.00 (incl. tax)	• 10 minutes by car to the
2-Bedroom Villas	SAT\$860.00 (incl. tax)	meeting venue
3-Bedroom Villas	SAT\$1,200.00 (incl. tax)	Buffet breakfast included
Contact: Latoya Iosefa		 Internet (1GB daily)
Tel: +685 61000		included
Email: group@taumeasinaislandre	<u>sortsamoa.com</u>	• 34 rooms block booked until
Booking code: TIRSIDS2018		<u>6 October 2018</u>
Website: http://www.taumeasinai	<u>slandresortsamoa.com</u>	Check in time: 2pm
		Check out time: 11am

2. Sheraton Samoa Aggie Greys Hotel & Bungalows

(1.7km from the meeting venue)

Room type	Daily Rate	Remarks
Run of house	SAT\$350.00 (incl. tax)	6 minutes by car to the
Contact: Sophie Hazelman		meeting venue
Tel: +685 22880		 Buffet breakfast and Wi-Fi
Fax: +685 23626		included
Mob: +685 7774751		 100 rooms block booked
Email: Sophie.Hazelman@sherator	<u>nhotels.com</u>	until 15 of October 2018
		Check in time: 3pm
		• Check out time: 12pm

3. TanoaTusitala Hotel

(0.65km from the meeting venue)

5. Talioa i usitala notel	ei (0.65kiii from the meeting venue)		
Room type	Daily Rate	Remarks	
Deluxe room	SAT\$295.00 (incl. tax)	1 minute by car to the	
Contact: SelauSolofa		meeting venue	
Tel:+685 21122		Buffet breakfast included	
Email: <u>tusitala@tanoahotels.com</u>		• Internet (1GB daily) included	
Booking code: SIDs/RevOct18		30 rooms block booked until	
		10 October 2018 (Check-in	
		27 Oct Check out 3 Nov)	
		• 10 rooms block booked until	
		2 October ((Check in 27 Oct	
		check-out 2 Nov)	
		• Extra \$45 for 2nd room	
		<u>occupant</u>	
		Check in time: 1pm	
		Check out time: 11am	

SUPERIOR ACCOMODATION IN SAMOA:

4. Amanaki Hotel

(1km from the meeting venue)

Room type	Daily Rate	Remarks
Standard room	SAT\$230.00 (incl. tax)	2 minutes by car to the
Deluxe room	SAT\$280.00 (incl. tax)	meeting venue
Contact: LynelleBetham		Tropical breakfast included
Tel: +685 27889		Internet vouchers are sold at
Fax: +685 27981		Reception
Email: contact@amanakihotel.com	<u>1</u>	8 rooms block booked until
Booking reference: SIDS		20 October 2018
Website: www.amanakihotel.com		Check in time:12pm
		Check out time: 10am

5. Hotel Millenia

(1.1km from the meeting venue)

Room type	Daily Rate	Remarks
Deluxe room	SAT\$280.00	3 minutes by car to the
Contact: TualaOli		meeting venue
Tel: +685 28284		Breakfast included
Email: <u>info@hotelmilleniasamoa.com</u> and cc: <u>tualaoli@samoa.ws</u>		• 10 rooms available
Website: <u>www.hotelmilleniasamoa.com</u>		Check in time:12pm
		Check out time: 11am

6. InselFehmarn Hotel

(3.2km from the meeting venue)

Room type	Daily Rate		Remarks
Garden Room	Single SAT\$204.00	•	9 minutes by car to the
	Double SAT\$234.00		meeting venue
Superior Room	Single SAT\$230.00	•	Breakfast and Wi-Fi included
	Double SAT\$260.00	•	41 rooms block-booked until
Executive Room	Single SAT\$245.00		15 October 2018
	Double SAT\$275.00	•	Check in time:1pm
Premier Room	Single SAT\$265.00	•	Check out time: 11am
	Double SAT\$295.00		
Contact: Patricia Tupuola or Vanes	sa Alama		
Tel: +685 23301			
Email: reservation@inselfehmarn.ws			
Website: http://www.inselfehmarnsa	moa.com/		
Booking Code: SIDS1018			

7. Le Alaimoana Hotel

(2.8km from the meeting venue)

Room type	Daily Rate	Remarks
Oriana Standard Rooms	SAT\$220.00	

Teuila with Kitchen Room	SAT\$270.00	•	8 minutes by car to the
Bedroom Apartment	SAT\$350.00		meeting venue
Contact :SinataiUlale		•	Continental breakfast and 6-
Tel: +685 20392			hour internet access included
Email: myroom@alaimoana.ws		•	9 rooms available
		•	Check in time: 2pm
		•	Check out time: 11am

STANDARD ACCOMODATION IN SAMOA:

8. Samoana Boutique Hotel

(3.1km from the meeting venue)

Room type	Daily Rate	Remarks
Standard room	SAT\$150.00 + 15% VAGST	8 minutes by car to the
Deluxe room	SAT\$180.00 + 15% VAGST	meeting venue
Superior room	SAT\$200.00 + 15% VAGST	• 19 rooms block-blocked
2-Bedroom Unit	SAT\$330 + 15% VAGST	<u>until 10 October 2018</u>
3-Bedroom Unit	SAT\$450.00 + 15% VAGST	Check in time: 2pm
Contact :Eka Arp		Check out time: 11am
Tel: +685 31000 / +685 7792120		
Email: bookings@samoanahotel.co	<u>om</u>	
Booking code: SIDS2018		
Website: www.samoanahotel.com		

9. Hotel Elisa

(0.95km from the meeting venue)

Room type	Daily Rate	Remarks
Partial Sea- view Rooms	SAT\$220.00	2 minutes by car to the
Ocean-view Rooms	SAT\$270.00	meeting venue
Contact :AtarinaFui-Devay		 Tropical breakfast and 3-
Tel: +685 21116 / +685 20355		hour internet access included
Email: contact@hotelelisa.ws		• 12 rooms block-booked until
Booking Code: HESIDSSAMOA2	018	12 October 2018
Website: <u>www.hotelelisa.ws</u>		Check in time: 12pm
		• Check out time: 11am

10. Samoa Tradition Resort

(6.5km from the meeting venue)

Room type	Daily Rate		Remarks
Single room	SAT\$250.00	•	15 minutes by car to the
Contact: Terry Su'a			meeting venue
Tel: +685 25699		•	Tropical breakfast included
Email: book@traditionresort.com		•	23 rooms available
Website: www.traditionresort.com	<u>1</u>	•	Check in time: 2pm
		•	Check out time: 10am

11. Travellers Point Hotel

(2.4km from the meeting venue)

Room type	Daily Rate	Remarks
Standard Room	SAT\$190.00	7 minutes by car to the
Superior Room	SAT\$205.00	meeting venue
Mt View Room	SAT\$265.00	

Contact :SaronaPonifasio	•	Tropical breakfast and
Tel: +658 33001 / +685 7703221		200MB Wi-Fi included
Email: stay@travellerspointhotel.com	•	13 rooms available
Booking Code: MFAT	•	Check in time: 2pm
	•	Check out time: 11am

12. Tivoli Aparthotel

(2.8km from the meeting venue)

Room type	Daily Rate	Remarks
Standard room	First floor SAT\$210.00	8 minutes by car to the
	Pool side SAT\$220.00	meeting venue
Contact :Nalei Paul		Tropical breakfast included
Tel: +685 8424887 / +685 21880		13 rooms available
Email: hnh@ipasifika.net		Check in time: 1pm
		Check out time: 12pm

13. Moanalisa Hotel

(5.3km from the meeting venue)

Room type	Daily Rate	Remarks
Standard Room	Single SAT\$125.00	• 12 minutes by car to the
	Double SAT\$165.00	meeting venue
	Triple SAT\$200.00	• 22 rooms available
Villa 1-6	Single SAT\$200.00	Check in time: 11am
	Double SAT\$250.00	Check out time: 10am
Contact : Nellie Andrews or Vaim	oana Hunt-Lee	
Tel: +685 21421 / +685 7718104	•	
Email: enquiries@moanalisahotel.ws and cc:		
moanahunt89@gmail.com		

14. Lynn's Getaway

(3.2km from the meeting venue)

Room type	Daily Rate	Remarks
Room with shared facilities	SAT\$130.00	 9 minutes by car to the
En suite Room	SAT\$150.00	meeting venue
Master Bedroom	SAT\$200.00	 Breakfast included
Contact : Rosemarie Netzler		 14 rooms avaiable
Tel: +685 20272 / +685 7203449		Check in time: 2pm
Email: <u>lynn@lynnsgetaway.com</u>		Check out time: 11am

15. Ulalei Lodge

(2.9km from the meeting venue)

8	•	9
Room type	Daily Rate	Remarks
Single room	SAT\$90.00	8 minutes by car to the
Double room	SAT\$125.00	meeting venue
Contact :PepeLoulanting	Tropical breakfast included	
Tel: +685 29913		6 rooms available
Email: bookings@ulaleilodgesamo	Check in time: flexible	
Website: www.ulaleilodgesamoa.c	Check out time: 10am	

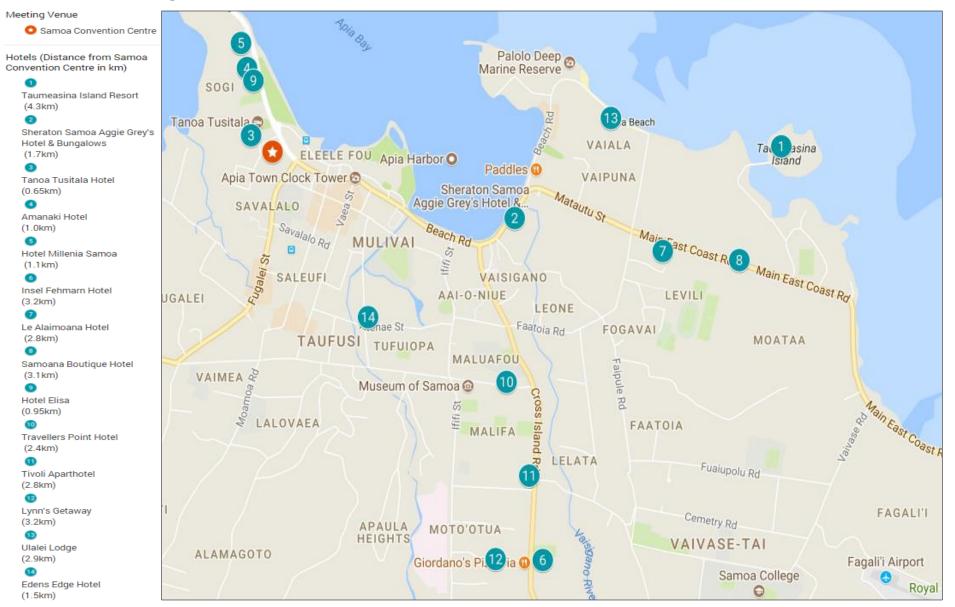
16. Eden's Edge Samoa Hotel & Bar

(1.5km from the meeting venue)

Room type	Daily Rate	Remarks

Standard/Twin room	SAT\$110.00 SAT\$135.00 (2 people)	6 minutes by car to the meeting venue
Double room	SAT\$110.00 SAT\$135.00 (2 people) SAT\$150.00 (3 people) SAT\$160.00 (4 people)	 13 rooms available Check in time: 1pm Check out time: 10am
Family room	SAT\$180.00	
Contact :LumepaHald Tel: +685 26202 / +685 7638177		
Email: <u>edensedgesamoa@gmail.co</u> Website: <u>www.edensedgesamoa.co</u>		

Annex 1b: Location Map of Hotels



BUDGET ACCOMMODATION OPTIONS: SIDS INTER-REGIONAL PREPARATORY MEETING FOR THE MID-TERM REVIEW OF THE SAMOA PATHWAY 29 OCTOBER-2 NOVEMBER 2018 APIA SAMOA

HOTEL	DISTANCE FROM VENUE	ROOM TYPE/RATE	INCLUDES	OTHER	CONTACT
1. Outrigger Hotel	8 mins	Single/double Ensuite&AC SAT\$230.00 (tax incl.) Double SAT\$200.00 (tax incl.) Single 6 rooms Single/double-ceiling fan&shared facilities SAT\$180.00 (tax incl.) double SAT\$150.00 (tax incl.) single 4 rooms available Single/double-ceiling fan &ensuite SAT\$190.00 (tax incl.) double SAT\$190.00 (tax incl.) single	Complimentary Breakfast Wi-Fi: 100MB cap/day		Claus Hermansen Email: outrigger@samoa.ws
2. Rita's Lodge	11 mins	Standard room ensuite with fan (single) SAT\$80.00 Standard room with fan (double) SAT\$110.00 Standard room Ensuite with AC (double) SAT\$220.00 One bedroom corrage (fit 4 ppl) SAT\$220.00 19 rooms available			Rita Schwalger Tel: 23117 Bookings at Email: ritalodge@samoa.ws

3. Royalty Lodge and Restaurant	8 mins	Standard room (2 queen bed/room) SAT\$90 2 rooms available	Complimentary breakfast		Luisa Young Tel: 27334 Cell: 7746883 Book directly at email: royaltylodgeandresturant@gmail.com
4. Talofa Inn Samoa	4 mins	Double Room SAT\$198 2ppl (tax incl.) Twin Room SAT\$250 4 ppl (tax incl.) 2 available rooms Single Room SAT\$145 1person (tax incl.) 2 available rooms	Complimentary Breakfast Wi-Fi: Free100mb per day	Airport pick up US\$ 35 or SAT \$80 Laundry Service (\$10 for Wash \$10 for Dry per load) Wi-Fi access available through their Hotspot Fax machine (\$2 p.p local, \$5 p.p for Am Samoa & \$10 for NZ & Australia) Laptop Hire for \$75 per day.	Rosie Ah Chong TEL: (685) 25277/ (685) 28914/26612 Email: talofainnsamoa@gmail.com Website: www.talofainnsamoa.com
5. Tatiana Motel	3 mins	Standard room SAT\$119.00 Deluxe room SAT\$129.00 4 rooms available		Both rooms have double beds	Sia Fruean Tel: 21260 Book by email: Tatiana.motel@lesamoa.net
6. Taumeasina Hideaway	10 mins	Bungalows (double bed) SAT\$180.00 2 available rooms Samoa Fales (double bed) SAT\$120.00 3 available			Sara Iona Tel: 30114 Book by email: taumeasina.hideaway@gmail.com

7. Golden Island Motel	3 mins	Family Room SATS150.00	1 King size bed and 1 single bed	Tel: (685) 8400007 Book online via
		3 rooms available		-Booking.com
			2 single beds	-Trip Advisor
		Standard Room		_
		SAT\$120.00		
		4 rooms available		
8. Dirco's Motel	7 mins	Double Room	1 Queen size bed	Tel: (685) 7721549
		SAT\$200.00		
		2 rooms available		
			1 single bed	
		Single Room		
		SAT\$150.00		
		4 rooms available		
9. Livingstone	9 mins	Self-contained Units SAT\$130.00	2 double beds	Filia
accommodation				Tel: (685) 7779906
		10 rooms available		www.livingstoneaccomodation.ws
10. Aniva's Place	9 mins	En-suite	1 Double bed and 2	Aniva
	y 	SAT\$210.00 + SAT\$20.00 A/C per	single beds	Tel: 20501
		night	8	Book via Email:
			shared facilities – 1	stay@anivasplace.com
		Single room	double bed	
		SAT\$175.00		Website:
				www.anivasplace.com
		6 rooms available		

Map of Budget Accommodation

Meeting Venue

Samoa Convention Centre

Budget Hotels (Distance from Samoa Convention Centre in km)



Samoan Outrigger Hotel (2.9km)



Rita's Lodge (3.0km)



Royalty Lodge And Restaurant (2.6km)



Talofa Inn (0.8km)



Tatiana Motel Fugalei (1.0km)



Taumesina Hideaway (3.9km)



Golden Island Motel (0.8km)



Dirco's Motel (2.0km)



Livingstone Accommodation (2.5km)



Aniva's Place B&B (3.0km)

