



# PUBLIC NOTICE & MEETING AGENDA

## NOTICE OF MEETING OF THE ARIZONA STATE EMERGENCY RESPONSE COMMISSION (AZSERC)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Arizona State Emergency Response Commission (AZSERC), Local Emergency Planning Committees, and to the general public that the AZSERC will hold a meeting open to the public on Thursday, December 7, 2023 from 1:00 p.m. – 2:30 p.m. via Zoom Meeting.

Notice of the meeting and the agenda will be posted on the ADEQ website, [azdeq.gov](http://azdeq.gov). ADEQ is open to the public Monday through Friday from 8:00 A.M. to 5:00 P.M. except legal holidays. Copies of the Public Notice and Agenda may be requested by email at [azserc@azdeq.gov](mailto:azserc@azdeq.gov) or by calling 602-771-0397.

**AZSERC Special Meeting (Virtual via Zoom Meeting)**  
December 7, 2023 1:00 – 2:30 PM (America/Phoenix)

**Please join my meeting from your computer, tablet or smartphone.**

Join Zoom Meeting

<https://us02web.zoom.us/j/86546883469?pwd=bW9YdFhsUDFXM2NFSGVpN2hCeUhwZz09>

Meeting ID: 865 4688 3469  
Passcode: 097376

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- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)
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## AGENDA

### ARIZONA STATE EMERGENCY RESPONSE COMMISSION

Thursday, December 7, 2023

1:00 PM – 2:30 PM

1. **Establish quorum (Roll Call)**
2. **Call meeting to order**
3. **Welcome and Introductions**.....Arcangel Barragan, AZSERC Coordinator
  - a. Virtual Housekeeping
4. **EXECUTIVE SESSION** – The Commission Members may go into executive session for the purpose of obtaining legal advice from the Commission’s attorney on any of the agenda items pursuant to A.R.S. § 38- 431.03(A)(3).
5. **Compliance LEPC**
  - a. Compliance Letter(s) - Discussion/Action
    - i. Signatory for letter(s) - Discussion/Action
6. **Action Items (5/30/23)**
  - a. Email Tier II filers - voluntary reporting - Discussion/Action
  - b. Email FDs and LEPCs regarding 40 CFR 370.10 B.(1) (2) - Discussion/Action
  - c. Email Tier II filers - regarding prior year reports (need to be filed) Discussion/Action
  - d. Email Tier II filers - regarding prior year Tier II fees (collections) Discussion/Action

**7. Arizona State Emergency Response Commission Status**

- a. (Tabled 10/25/23) Arizona Department of Environmental Quality voting status - Discussion/Action
  - i. AZSERC Coordinator as voting member - Discussion/Action

**8. Local Emergency Planning Committees (LEPCs)**

- a. Biennial Exercise (A.R.S. § 49-125 C.) - Discussion/Action
  - i. Non-compliance - Guidance for staff to grant LEPCs extensions to complete
- b. Emergency Response Plans (A.R.S. § 49-125) – Discussion/Action
  - i. Pinal County, Santa Cruz County, other LEPCs outstanding as applicable
- c. Responsibility of Emergency Action Plan Review - Discussion/Action
  - i. SERC Commissioners to review Emergency Response Plans (ERP) - Discussion/Action
    - 1. Guidance regarding ERP process (currently due 8/1 annually)
  - ii. AZSERC staff continue to review Emergency Response Plans- Discussion/Action
    - 1. Guidance for process, authority, extensions, timeline (currently due 8/1 annually)
    - 2. Interim approval of Emergency Response Plans vs ratification

**9. Action Item Review****10. Future Agenda Items****11. Call to the Public****12. Proposed Date and Time of Next Meeting: Tuesday, April 16, 2024 1:30 p.m. - 3:30 p.m.****13. Adjournment - Action**

Note 1: A.R.S. 38-431.01G Meetings shall be open to the public. A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. Members of the public are requested to limit their comments to no more than five minutes. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review the matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Note 2: Agenda items may be taken out of order.

Note 3: A copy of any material (agenda or other materials) may be requested by the public requires a records request through the ADEQ Records Center. Please go to [www.azdeq.gov/records-center](http://www.azdeq.gov/records-center) for further information.

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ADEQ tomará las medidas razonables para proveer acceso a los servicios del departamento a personas con capacidad limitada para hablar, escribir o entender inglés y/o para personas con discapacidades. Las solicitudes de servicios de traducción de idiomas, interpretación ASL (lengua de signos americano), subtítulo de CART, o adaptaciones por discapacidad deben realizarse con al menos 48 horas de anticipación comunicándose con el Coordinador de Anti-Discriminación del Título VI al 602-771-2288 o [Drago.Leonard@azdeq.gov](mailto:Drago.Leonard@azdeq.gov). Para un TTY u otro dispositivo, los servicios de retransmisión de telecomunicaciones están disponible llamando al 711.