



KING OCEAN SERVICES<sup>®</sup>

## VEHICLE: SHIPPING GUIDELINES

**IMPORTANT:** You must Book your shipment prior to delivery of your vehicle to King Ocean Services. Please contact our Vehicle Customer Service Department at [VEHICLES@KINGOCEAN.COM](mailto:VEHICLES@KINGOCEAN.COM)

**Customers have the option of validating their vehicles directly with CBP via the DIS system  
OR  
having King Ocean validate the vehicle on their behalf.**

### **Original Title or Original MSO (Manufacturer Statement of Origin) -*Required***

If purchased, the Purchaser's name must appear on the Title/ MSO. This must be signed by seller and purchaser.

**If the vehicle belongs to a Company**, the person signing the Vehicle Export Power of Attorney must also provide a letter on company letterhead, stating that they are an officer of the company and are authorized to sign the Power of Attorney.

### **Vehicle Export Power of Attorney\Export Authorization -*Required***

In order for King Ocean to submit & clear Customs on your behalf, an **original Power of Attorney** form must be completed and signed by the vehicle owner(s).

### **Driver's License or Passport -*Required***

A valid copy of the vehicle **owner's** driver's license or passport.

### **Vehicle Dock Receipt- *Required***

Which will be provided to you when you drop off your vehicle during working hours.

### **EI Filing/ ITN number filed prior to Vehicle Validation- *Required***

**72 HOUR ADVANCE OF VESSEL LOADING/ Vehicle Validation confirmation Receipt from CBP DIS system- *Required***. Vehicles must be physically located at the port of export in order to validate documents for export.

**Vehicles must be delivered 72 "working hours" prior to vessel loading. Saturday/ Sunday/ Holidays are NOT considered "working hours".**

**Special Note:** If a vehicle has been received for export but will no longer be shipped, a letter addressed to U.S. Customs that explains why the vehicle is not being exported is required from the owner before the vehicle can be released for pick-up. An "In-and-Out" Handling and Storage fee will be applied.

### **FOR FURTHER INFORMATION SEE:**

<https://www.cbp.gov/trade/basic-import-export/export-docs/motor-vehicle>

### **FOR FILING DIS VALIDATIONS DIRECTLY, SEE:**

<https://www.cbp.gov/trade/automated/document-image-system-instructional-guide-used-self-propelled-vehicles>

[https://www.cbp.gov/sites/default/files/assets/documents/2023-Apr/ACE%20DIS%20XML%20Implementation%20Guide\\_18April2023\\_508c.pdf](https://www.cbp.gov/sites/default/files/assets/documents/2023-Apr/ACE%20DIS%20XML%20Implementation%20Guide_18April2023_508c.pdf)

*13155 NW 19<sup>th</sup> Lane, Sweetwater, FL 33182*

# PREPARE YOUR VEHICLE

Federal regulations (**CFR 176.905[d]**), require that there is less **than ¼ tank** of fuel. Propane tanks must be empty.

**Remove all loose items and personal effects** from the vehicle, including the trunk. If you wish to ship personal effects, Please call a freight forwarder or consolidator.

**Anti-theft Alarm Systems** - If you leave the car alarm system in your vehicle, make sure that the system is disengaged prior to delivery to Port.

**A set of keys** for the ignition, trunk door, gas tank, and any other locking compartment. U.S. Customs inspects all compartments of your vehicle and will place a Customs Hold on any vehicle without a key to a locked compartment.

**Important:** Vehicles must be in a safe, drivable condition, capable of normal operation on public streets or highways when tendered for shipment to be considered an “operable vehicle”. Non-operable vehicles that have been accepted for shipment will be loaded into a container with the use of a forklift, and a **Hold Harmless Waiver for Non-Operable Vehicles** must be signed before the vehicle is loaded.

**Note: King Ocean will consider the vehicle non-operable\*\*, if the following conditions exist:**

- Cracked or damaged windshields or windows
- Flat, missing or damaged tires or wheels
- Leaking fluids
- Deployed airbags
- Unable to stay running under its own power source
- Out of fuel/gas
- Other (to be specified in the waiver)

## DELIVERY TO THE PORT FACILITY

**Booking Number** will be required upon delivery of your vehicle to the Port Terminal.

Please contact our Vehicle **Customer Service Department** at

**[VEHICLES@KINGOCEAN.COM](mailto:VEHICLES@KINGOCEAN.COM)**

Vehicles are received for shipment at the following address:

**King Ocean/ Sun Terminals**

**Port Everglades –**

4610 McIntosh Road Ft. Lauderdale, FL 33316

**Receiving hours: 8am- 4:30pm**