

EudraCT results: training environment

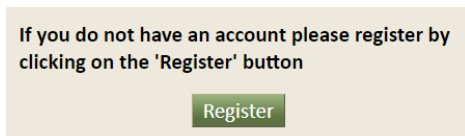
Create an account for EudraCT results training environment

The [EudraCT results training environment](#) can be accessed by users who have an EMA account associated with a results user role (the same as per step 1 of [instructions](#)). **In case a user does not have it:**

1. [Set up an EMA account](#) on the [EMA website](#) and use the new credentials to [register as results user](#) on the [EudraCT website](#) ([log in](#) using EMA credentials, click on "become a results user", log out and [log in](#) again).
→ in case of login problems (inactive accounts/forgotten password): refer to [EMA account management](#)

Once a user has an EMA account with results user role, this account needs to be registered in the EudraCT training environment as follows:

2. From the [EudraCT results training environment](#), click on '[Register or Assign EudraCT Number](#)' , then on '[Register](#)' on the right:



The EMA username and email address of the results user role account need to be recorded:



EudraCT training – training environment
European clinical trials database

EudraCT training registration

* Username:

* Email address:

These personal data are required to manage the user database of the EudraCT training application, in accordance with art. 57(2) of Regulation (EC) 726/2004, in order to verify the identity of the users of the system and related activities.

Your name, including e-mail address, will not be used to send you technical instructions and other pertinent communications. They are processed by the European Medicines Agency exclusively for the purpose for which they are collected.

You are entitled to access, rectify and block these data in accordance with the provisions of Regulation (EC) 45/2001. You may exercise these rights by contacting the European Medicines Agency.

You have also the right of recourse to the European Data Protection Supervisor (www.edps.europa.eu) at any time.

I agree

Register

Once registered, a user can then log in the [EudraCT results training environment](#), and ask for assignment of a mock trial.

Request a mock EudraCT number in the training environment

Once you have registered your EMA account to the EudraCT results training environment (as per previous step):

1. Log in with your EudraCT results user role credentials and click on 'Assign new' and then 'assign' to have a mock EudraCT number that can be used in the training environment:

The screenshot shows two sequential steps in a web interface. The first step, titled 'Assign Trial', features a green header and a single green button labeled 'Assign new'. The second step, titled 'Assign EudraCT number', also has a green header and contains a blue instruction: 'Please click on the 'Assign' button in order to have a EudraCT number assigned to yourself.' Below this instruction is a green button labeled 'Assign'.

2. A mock EudraCT number is assigned to you. Please click on 'Return' to go back to the training environment or ask for assignment of a new number.

The screenshot shows the 'Assign EudraCT number' interface with a green header. A blue message states: 'EudraCT number 0007-001916-22 has been assigned to you. Please [return](#) to Results application to continue or click on the 'Assign new' button to return to the EudraCT number assignment page.' Below the message is a green button labeled 'Assign new'.

3. When you click on 'Return' you will see on 'Your Page' the list of EudraCT numbers assigned to you by the system. Click on 'Create' to start drafting results for your mock trial:

The screenshot shows the 'Your page' interface with a green header containing 'g – training environment' and navigation links for 'Home', 'Help', 'FAQ', and 'Contact Us'. Below the header is a 'Load' button. The main content area is titled 'Your page' and contains a note: 'Clinical trials that appear in the list below are those that in a draft state and assigned to you.' Below this note is a table titled 'Draft results'.

EudraCT number	Version	Sponsor name	Friendly description	Last saved date	Status	Options
0005-000531-20						Create
0004-003917-17						Create

See more details on posting the full data set in step 4 and 5 of the [Tutorials on posting results](#).

How do I use the training environment?

Once you have a mock trial number assigned, you can practice in inserting results there. In case you need to practice with results of a certain trial (e.g., number 2007-123456-12), you can:

1. Download the XML file of the results of the trial 2007-123456-12 from EudraCT production environment, unzip it, open it using notepad and look for the word "number" (CTRL+F=number) and, once found, delete the EudraCT number 2007-123456-12.
2. copy the trial number assigned to you in the training environment.

3. paste the trial number assigned in the training environment in the same location where number 2007-123456-12 was deleted. Save this XML.
4. in the training environment, click on "upload XML" at the top right corner of the trial assigned, and upload the XML that was just saved.

Now results in the training environment are the same as results uploaded in EudraCT (except for the trial number, of course). Please note that an XML file of results can be downloaded by the sponsor only if results are still in "draft". Please note that it is not possible to assign a "delegated preparer" in the training environment.

Support needed?

For questions, refer to our [Frequently Asked Questions](#). If the answer to your question is not there, [Contact us](#).