

Minutes of the 1st Editorial Board Meeting of the JGO

Date & Time: Nov 14th 2015, 6:30~7:20AM, Place: Crystal ballroom (2F), Lotte Hotel Seoul, Korea

Attendees (in Total 29)

Position	Name
Editor-in-Chief	Jae-Weon Kim
Principal Editors	Chunling Chen, Chulmin Lee, Aikou Okamoto
Associate Editors	Suk-Joon Chang, Myong Cheol Lim, Dong Hoon Suh
Managing Editor	Seung-Hyuk Shim
Editorial Board	Andri Andrijono, Xiaojun Chen, Takeshi Hirasawa, Yao-Ching Hung, Dae Hoon Jeong, Tae-Joong Kim, Hung-Cheng Lai, Sun Joo Lee, Sung-Jong Lee, Taek Sang Lee, Jin Li, Kyung-Jin Min, Eun Ji Nam, Sang Il Park, Wichai Termrungruanglert, Suwanit Therasakvichya, Takafumi Toita, Jean Anne Toral, Jianliu Wang, Xipeng Wang, Hariyono Winarto

The first editorial board meeting was held on November 14, 2015 in Seoul during the 4th Biennial Meeting of ASGO. The agenda of the meeting were to share the current status and prospect of the JGO. Twenty-nine editorial board members attended the meeting. Following welcome remarks and introduction of the officials, an overview of the JGO, online usage statistics, impact factor and citation analysis, and plans for 2016 were reported.

- Plans to decrease timespan from submission to the first decision
 - The role of the senior editor is important for efficiently assigning a submitted paper to reviewers. (Aikou Okamoto)
 - The work burden of senior editors are better to be shared. (Jae-Weon Kim)
 - The current workflow is proposed to be maintained to sustain the recent remarkable progress of JGO. (Chulmin Lee)
 - Reduce the time for (Jianliu Wang)
 - Peer review from 3 weeks (current) to 2 weeks
 - Revision submission as 2 weeks (major revision) and 1 week (minor revision)
- Advertisement plan
 - Asking for promotion of JGO to domestic societies
 - Sending flyers (Yao-Ching Hung, *personal comm*)
 - Acting editors attend domestic meetings with board members of the country (Myong Cheol Lim, *personal comm*)
 - Frequent sending of email of 'call for papers' (Taek Sang Lee, *personal comm*)
 - Publishing summaries of domestic meetings of each country
- Problems expected when the journal is published only on-line
 - Keeping the deadlines will be crucial. (Dong Hoon Suh)
 - More manuscripts of high quality will be required because the decrease of impact factor is anticipated. (Jianliu Wang)
- Reinforcement plan of editorial board with other disciplines such as medical oncology
 - Recruiting editorial members of other specialties from Japan for example (Aikou Okamoto)
- JGO educational session during 2016 ASGO workshop
 - Proposed subtitle: 'How to be a good writer and reviewer'
- AOB: Holding JGO Workshop in China (Chunling Chen and Jianliu Wang)
- Next EB meeting will be held during the 4th ASGO workshop at Sendai on Nov 12~13, 2016

Respectfully submitted: Dong Hoon Suh

Reviewed, edited & approved: Chulmin Lee/Jae-Weon Kim, Nov 18, 2015