

ANY FALSE STATEMENT IN THIS APPLICATION IS A VIOLATION OF LAW AND MAY BE PUNISHED BY FINE OR IMPRISONMENT OR BOTH.

**TYPE ALL APPLICATIONS**

DOR USE ONLY — REJECT NUMBER

STAPLE  
HERE

**INSTRUCTIONS ON REVERSE**

OFFICE VALIDATION



MISSOURI DEPARTMENT OF REVENUE  
(573) 526-3669

**APPLICATION FOR DOCUMENTED VESSEL  
CERTIFICATE OF REGISTRATION**



<b>REGISTRATION</b>	<b>TYPE OF REGISTRATION</b> (CHECK ONE):		ORIGINAL <input type="checkbox"/>	DUPLICATE <input type="checkbox"/>	CORRECTED <input type="checkbox"/>	MISSOURI CERTIFICATE NUMBER:		
	<b>DUPLICATE REGISTRATION ONLY</b> — COMPLETE REASON AND NOTARIZE (SEE BELOW). NOTARY INFORMATION APPLIES TO APPLICANT'S SIGNATURE.							OWNER'S TELEPHONE NUMBER (    )
<b>OWNER</b>	OWNER'S NAME — LAST, FIRST, MIDDLE					DLN/FEIN NUMBER	DATE OF BIRTH	
	MISSOURI STREET ADDRESS, R.R. (WHERE VESSEL IS HOUSED OR LOCATED)					<input type="checkbox"/> MAIL TO	Check box and complete information below so that a certificate of registration can be mailed. (If owner's address is different than to the right or is an out of state address.)	
	CITY					STATE	ZIP CODE	
<b>UNIT</b>	YEAR	MAKE	MANUFACTURER'S HULL IDENTIFICATION NUMBER		MODEL NUMBER	HORSEPOWER		
	COLOR	FUEL TYPE	LENGTH FT.    IN.	MATERIAL	BOAT TYPE	ENGINE DRIVE TYPE	TYPE OF PROPULSION	
	<input type="checkbox"/> NEW	<input type="checkbox"/> USED MO	<input type="checkbox"/> USED OUT-OF-STATE	SURRENDERED TITLE NUMBER	STATE	U.S. COAST GUARD OFFICIAL NUMBER	EXP. MONTH	EXP. YEAR
	DOCUMENTED VESSEL NAME					REGISTRATION DECAL NUMBER	EXPIRATION YEAR	
<b>DOCUMENTED VESSEL REGISTRATION REQUIREMENTS</b>	<input type="checkbox"/> Copy of the Certificate of Documentation issued by the United States (U.S.) Coast Guard;						PREVIOUSLY DOCUMENTED? <input type="checkbox"/> YES <input type="checkbox"/> NO	
	<input type="checkbox"/> Proof of Ownership (See back of application for acceptable proof) *Must include purchase price and purchase date;						IF DOCUMENTED, LIST STATE	
<b>OWNER SIGNATURE</b>	<input type="checkbox"/> Your paid personal property tax receipt or statement of non-assessment from the county (or City of St. Louis) assessor or collector for the previous year. The property tax receipt or statement of non-assessment must be in the owner's name;						DATE OF PURCHASE	
	<input type="checkbox"/> \$13.50 fee ( <b>\$7.50 certification fee and \$6.00 processing fee</b> );						PURCHASE PRICE	
	<input type="checkbox"/> A registration and processing fee based on the length of the vessel ( <b>see chart on the back of application for fees</b> );						\$	
	<input type="checkbox"/> The "in-lieu: watercraft tax based on purchase price of the vessel ( <b>see chart on the back of application for fees</b> ) or proof that applicable taxes have been paid (trade-in credit is not accepted); and						<b>FEES</b>	
<b>DEALER</b>	MISSOURI BOAT DEALER NUMBER		BOAT DEALER NAME		CITY, STATE, AND ZIP CODE	TELEPHONE NUMBER (    )		
	I CERTIFY THAT THE FACTS HEREIN ARE TRUE TO THE BEST OF MY KNOWLEDGE.					SIGNATURE OF DEALER OR REPRESENTATIVE	\$	
<b>NOTARY DUPLICATE REGISTRATION ONLY</b>	NOTARY PUBLIC EMBOSSEOR OR BLACK RUBBER STAMP SEAL		STATE		COUNTY (OR CITY OF ST. LOUIS)			
	SUBSCRIBED AND SWORN BEFORE ME, THIS						\$	
	DAY OF						CERTIFICATION FEE	
	NOTARY PUBLIC SIGNATURE			MY COMMISSION EXPIRES			<b>\$ 7.50</b>	
NOTARY PUBLIC NAME (TYPED OR PRINTED)						NOTARY FEE		
REMARKS:					PERSONAL PROPERTY TAX	PROCESSING FEE		
FOR DEPARTMENT OF REVENUE USE ONLY					PROCESSED BY	IN-LIEU TAX		
TEMPORARY PERMIT NUMBER	TEMPORARY PERMIT ISSUE DATE	TEMPORARY PERMIT EXPIRES	TOTAL		MISSOURI CITY OR COUNTY WHERE THE UNIT IS HOUSED	\$		
CONTROL NUMBER			DISTRIBUTION AMT.			TEMP PERMIT		
MISSOURI RESIDENTS MUST MAKE APPLICATION WITHIN THIRTY (30) DAYS TO AVOID PENALTIES.						\$		

## INSTRUCTIONS TO APPLICANT

This application is to be used when applying for a Documented Vessel Certificate of Registration. It must be submitted with the proper fees to the MISSOURI DEPARTMENT OF REVENUE, DOCUMENTED VESSEL REGISTRATION, P.O. BOX 100, 301 W. HIGH STREET, ROOM 370, JEFFERSON CITY, MO 65105-0100

### INSTRUCTIONS FOR COMPLETING THIS FORM (DOR-4398)

1. Complete the owner's name and the address of where the vessel is normally housed or located.
2. The following documented vessel information must be shown: model year, make, hull identification number, model number, horsepower, color, fuel type, length, material, boat type, engine drive type, and type of propulsion.
3. If the owner's address is different from where the vessel is housed or located, the mail to information must be completed showing the owner's home address. The Certificate of Registration will be mailed to this address.
4. One owner must sign the application in the space provided.

Note: The personal information in your vessel record is protected as provided by law.

### REQUIRED DOCUMENTS

This application must be accompanied by the following:

1. A copy of the Certificate of Documentation issued by the United States (U.S.) Coast Guard.
2. Proof of ownership as follows:
  - If new or previously titled: the Manufacturer's Statement of Origin (MSO) or the original title. (NOTE: If the MSO or title was surrendered to the U.S. Coast Guard, a statement from the purchaser outlining this fact and a bill of sale completed by the seller must be submitted.); **OR**
  - If previously documented with the U.S. Coast Guard; a certified copy of the "ABSTRACT OF TITLE" in the new owner's name; **AND** the Missouri documented vessel certificate of registration properly assigned by the seller to the purchaser, if applicable.
3. Your paid personal property tax receipt or statement of non-assessment from the county (or city of St. Louis) assessor or collector for the previous year. The property tax receipt or statement of non-assessment must be in the owner's name.
4. \$13.50 fee (**\$7.50 certification fee and \$6.00 processing fee**).
5. A registration and processing fee based on the length of the vessel as follows:

<u>LENGTH OF VESSEL</u>	<u>REGISTRATION FEE</u>	<u>PROCESSING FEE</u>
UNDER 16 FEET	\$ 25.00	\$6.00
16 feet but less than 26 feet	\$ 55.00	\$6.00
26 feet but less than 40 feet	\$100.00	\$6.00
40 feet and over	\$150.00	\$6.00

6. The "in-lieu" watercraft tax based on the purchase price of the vessel (see chart below) or proof that applicable taxes have been paid (trade-in-credit is NOT allowed).

<u>PURCHASE PRICE</u>	<u>TAX DUE</u>	<u>PURCHASE PRICE</u>	<u>TAX DUE</u>
\$ 15,000 or less	\$500.00	\$300,001 to \$350,000	\$5,500.00
\$ 15,001 to \$ 30,000	\$650.00	\$350,001 to \$400,000	\$6,000.00
\$ 30,001 to \$ 50,000	\$1,000.00	\$400,001 to \$450,000	\$6,500.00
\$ 50,001 to \$100,000	\$1,400.00	\$450,001 to \$500,000	\$7,500.00
\$100,001 to \$150,000	\$2,000.00	\$500,001 to \$550,000	\$8,500.00
\$150,001 to \$200,000	\$3,000.00	\$550,001 to \$650,000	\$9,500.00
\$200,001 to \$250,000	\$4,000.00	\$650,001 to \$750,000	\$10,500.00
\$250,001 to \$300,000	\$5,000.00	\$750,001 and above	Add an additional \$1,500.00 for each \$100,000 increment in the purchase price.

7. Penalty fees as noted below, if applicable.

**Note:** The Missouri Department of Revenue may electronically resubmit checks returned for insufficient or uncollected funds.

**Note:** License Office notary service - \$2.00

### PENALTIES

A Missouri resident shall make application for a documented vessel certificate of registration within 30 days of acquiring the vessel. A nonresident shall make application for such registration within 60 days after acquiring a vessel in this state or bringing a vessel into this state if the vessel will be kept in this state for a period in excess of 60 consecutive days. **A delinquent registration penalty fee of \$10.00 shall be imposed for each thirty days of delinquency, not to exceed a total of \$30.00.** Additional penalties may also apply.

### TEMPORARY VESSEL CERTIFICATE OF REGISTRATION

A temporary vessel certificate of registration authorizes the operation of a vessel documented by the United States Coast Guard by a buyer for not more than 60 days from the date of issuance. This vessel certificate of registration is not transferable or renewable. The fee for a temporary certificate of registration is \$5.00 plus a \$6.00 processing fee.

Listed below are important facts to remember about documented vessels:

- ✓ The state of Missouri cannot issue a certificate of title to a documented vessel.
- ✓ You must display one decal in a clearly visible location on each side of the forward half of the vessel.
- ✓ You must renew your documented vessel registration every three years.

Visit the department's web site at: [www.dor.mo.gov/mvdl](http://www.dor.mo.gov/mvdl).

<u>COLOR</u>	<u>CODE</u>
BEIGE	BGE
BLACK	BLK
BLUE	BLU
BROWN	BRO
BRONZE	BRZ
CHROME (STAINLESS STEEL)	COM
COPPER	CPR
CREAM (IVORY)	CRM
DARK BLUE	DBL
DARK GREEN	DGR
GOLD	GLD
GREEN	GRN
GRAY	GRY
LAVENDER	LAV
LIGHT BLUE	LBL
LIGHT GREEN	LGR
MAROON	MAR
ORANGE	ORG
PURPLE	PLE
PINK	PNK
RED	RED
SILVER (ALUMINUM)	SIL
TAN	TAN
TURQUOISE	TRQ
WHITE	WHI
YELLOW	YEL

<u>TYPE OF PROPULSION</u>	<u>CODE</u>
AIR THRUST	AIR
MANUAL	MAN
OTHER	OTH
PROPELLER	PRO
SAIL	SAIL
WATER JET	WAT

<u>TYPE OF VESSEL</u>	<u>CODE</u>
AMPHIBIOUS	AMP
AUXILIARY SAIL	AUX
COMMERCIAL	COM
CRUISER	CRU
DAYCRUISER	DAY
HYDROPLANE	HRO
HOUSEBOAT	HSE
PONTOON	PON
SAIL ONLY	SAL
UTILITY	UTL
YACHT	YAT

<u>TYPE OF MATERIAL</u>	<u>CODE</u>
ALUMINUM	ALUM
CONCRETE	CONCR
FIBERGLASS	FGLAS
HYPAL	HYPAL
KEVLA (TYPE OF FIBERGLASS)	KEVLA
OTHER	OTH
PLASTIC	PLAS
RUBBER/VINYL/CANVAS	RUBBR
STEEL	STEEL
WOOD	WOOD

<u>ENGINE DRIVE TYPE</u>	<u>CODE</u>
INBOARD	INB
OUTBOARD	OUT
POD DRIVE	POD
STERNDRIVE	STE
OTHER	OTH