

## 16.2 Applicant Release Notes

- Production Deployment Date: April 21-23, 2018
- Training Deployment Date: April 23-25, 2018

### Summary

- Expanded Roles and Privileges
- Workspace
  - Add View Application tab to expand Application/Form view to include attachments
  - Add Attachments tab for a summary of forms attachments
  - Make Apply button more prominent
- Discussion Forum
- Form Instructions

### Applicant Enhancements

#### *Expanded Roles and Privileges*

- Review [Workspace Overview](#) page
- Provide Organizations with the option to use Grants.gov built-in roles (no changes required) or define their own custom roles
- Grants.gov Built-in Roles
  - Expanded AOR – Expanded Access without MPIN entry
  - Standard AOR
  - Workspace Manager
- Manage Roles
  - Create/delete custom roles as needed for the Organization
  - Activate/inactivate Grants.gov built-in roles
- EBiz POC: Limit functionality to Manage Organization and Manage Applicants/Certificates

Privilege	Type	Individual Applicant	EBiz POC	Built-In: Expanded AOR	Built-In: Standard AOR	Built-In: Workspace Manager	Sample Custom: Principal Investigator (PI)	Sample Custom: Basic Workspace Roles Assigner	Sample Custom: Workspace Coordinator
Manage Organization	Expanded	No	Yes	Yes	No	No	No	No	No
View Organization	Standard	No	N/A	N/A	Yes	No	No	No	No
Manage Applicants - All Roles	Expanded	No	Yes	Yes	No	No	No	No	No
Manage Applicants - Basic Workspace Roles	Standard	No	N/A	N/A	Yes	No	No	Yes	No
Manage Certificates	Expanded	No	Yes	Yes	No	No	No	No	No

Privilege	Type	Individual Applicant	EBiz POC	Built-In: Expanded AOR	Built-In: Standard AOR	Built-In: Workspace Manager	Sample Custom: Principal Investigator (PI)	Sample Custom: Basic Workspace Roles Assigner	Sample Custom: Workspace Coordinator
Create Workspace	Basic	Yes	No	Yes	Yes	Yes	Yes	No	No
Own Workspace	Basic	No	No	Yes	Yes	Yes	Yes	No	Yes
Manage Participants for Organization Workspaces	Expanded	No	No	Yes	No	No	No	No	No
Manage Participants for My Workspaces	Standard	No	No	N/A	Yes	No	No	No	No
Participant Activities for Organization Workspaces	Expanded	No	No	Yes	No	No	No	No	No
Submit Applications for Organization Workspaces	Expanded	No	No	Yes	No	No	No	No	No
Submit Applications for My Workspaces	Standard	Yes	No	N/A	Yes	No	No	No	No
Check Application Status for Organization	Expanded	No	No	Yes	No	No	No	No	No

Notes:

- All Workspace Participants can perform all participant activities
- Each Organization Workspace has a Workspace Owner who can also Manage Participants, Reopen/Delete, Override Locks, Get Updated Grantor Package, Complete and Notify AOR
- Each Individual Workspace has a Workspace Owner who can Reopen/Delete/Get Updated Grantor Package – Other privileges are not applicable

### ***Applicant Privileges***

#	Privilege	Type	Definition
1	Manage Organization	Expanded	View SAM fields, View/Manage Organization Preferences, View/Manage Organization Roles
2	View Organization	Standard	View Organization Preferences, SAM fields, and Organization Roles
3	Manage Applicants - All Roles	Expanded	Assign/Revoke All Roles for Applicants and Delete Applicants

#	Privilege	Type	Definition
4	Manage Applicants - Basic Workspace Roles	Standard	Assign/Revoke roles which contain only Create Workspace, Own Workspace, or both privilege(s)
5	Manage Certificates	Expanded	Assign/Revoke certificate roles
6	Create Workspace	Basic	Create/Copy Workspace
7	Own Workspace	Basic	Currently Workspace Owner, or eligible to be assigned as Workspace Owner (after added as a Participant)
8	Manage Participants for Organization Workspaced	Expanded	Add/Remove Workspace participants, Assign/Revoke Access, assign Workspace Owner
9	Manage Participants for My Workspaces	Standard	Add/Remove Workspace participants, Assign/Revoke Access, assign Workspace Owner
10	Participant Activities for Organization Workspaces	Expanded	Preview/Update/Reuse Workspace Forms offline or online (including lock/unlock), preview/check application, Invoke Grantor validation (without being a Participant), and add/remove optional forms
11	Submit Applications for Organization Workspaces	Expanded	Participant Activities for Organization Workspaces, as well as Submit applications, Override Workspace Locks, Reopen Workspace, Get Updated Grantor Package (when Grantors change list of forms), Delete Workspaces for the Organization, and Check Application Status for Organization
12	Submit Applications for My Workspaces	Standard	Submit applications, Override Workspace Locks, Reopen Workspace. Requires access to All Forms including Budget if Workspace participant, and Check My Application Status
13	Check Application Status for Organization	Expanded	View Check Application Status pages

### ***Manage Organization Report***

- Allows Organizations to create/update/delete custom roles and inactivate/activate core roles
- Custom roles cannot be modified/removed if users are affected

### ***Manage Applicants***

- Standard AORs and EBiz POC / Expanded AORs use consolidated screen to manage Applicants

### ***Manage Applicants – Assign Roles***

- Select roles to assign to a user and view the role privileges

### ***Manage Certificates – Assign Roles***

Clarified Certificate roles:

- Standard AOR Certificate – Submit and retrieve its own submission
- Expanded AOR Certificate – Submit and retrieve all Organization submissions

## **Workspace Enhancements**

- Two new tabs
  - **View Application** tab: expand Application/Form view to include attachments
  - **Attachments** tab: summary of forms attachments
- **Forms** tab
  - Click on Form Name opens Webform
  - Easy navigation back to search results
  - More intuitive navigation to Subforms
- **Activity** tab
  - Add Activity record with list of validation errors
- Make Apply button more prominent

### ***Manage Workspace: View Application Tab***

- Replaces Preview on Forms tab and Grantor Image tab
- Preview the forms including the PDF attachments
- Request is created and user can download when complete.

### ***Manage Workspace: Attachments Tab***

- Lists all forms and their attachments
- Attachments hyperlinked when PDF

### ***Manage Workspace: Forms Tab***

- Easy navigation back to Manage Workspaces search results
- Click on Form Name will open Webform
- More intuitive navigation to Subforms

### ***Manage Workspace: Activity Tab***

New activity record will track errors received during:

- Check Application
- Complete and Notify AOR
- Sign and Submit

### ***View Grant Opportunity***

- Move “Apply” button
- Opportunity information auto-populated

### ***Apply Using Workspace***

- Rename Create Workspace to “Apply Now”
- Add Agency Contact and Who Can Apply to Package details

### ***Discussion Forum***

- Add discussion forum to facilitate communications across Grants community
  - Participate by logging in with Grants.gov account
  - Immediate message posting (post-moderation)
- Benefits

- Create multiple customized groups for targeted discussions
- Share documentation and links across groups
- Create searchable knowledge base/ FAQs
- Transition Applicant ListServ to forum

### ***Forms Repository***

- Add link to Form Instructions

### ***Re-Entering Password***

- Applicants will no longer need to reenter their password to update their Account details, email address, submit Workspace, and delete Workspace

## **Summary of User Impact**

For the latest information on upcoming changes with user impacts, please check out the Grants.gov Notices page: <http://www.grants.gov/web/grants/support/grants-gov-notices.html>

Affected Users	Effective Date	Notice
Applicant	May 31, 2018	Last day to submit Legacy PDF Package applications through Grants.gov
Applicant S2S, Applicant	May 31, 2018	For Grants.gov Training Environment – Disable Transport Layer Security (TLS) 1.0 and 1.1 Support
Applicant	April 21, 2018 (Release 16.2)	EBiz POC privileges changed to manage Organization and manage Applicants / Certificates
Applicant S2S	May 19, 2018 (Release 16.2.1)	Applicant S2S transition period from submission header V1.0 to new submission header V2.0 Hash not included in header V2.0, and will no longer be validated for either header version
Applicant S2S, Applicant	May 31, 2018	For Grants.gov Production Environment – Disable Transport Layer Security (TLS) 1.0 and 1.1 Support
Applicant S2S	October 6, 2018 (Release 16.3)	Grants.gov will only accept new submission header V2.0 for Applicant S2S Get Opportunities and Get Opportunity Plus Comp Title will no longer be supported